

Management Directive



Management Directive No.:	
Management Directive Name:	Border Communities Management Directive
Date Approved by CAO or Designated Person:	
Date revision approved by CAO or Designated Person:	
Related SOP, Management Directive, Council Policy, Forms	

Directive Statement and Rationale:

The City of Kawartha Lakes recognizes that, although boundaries of the municipality exist, residents of the City may have interests in accessing services from locations just outside the City boundaries and/or residents outside the municipality may similarly wish to access services within the City's limits;

The City also recognizes that sharing of service delivery with adjacent municipalities may benefit all taxpayers in terms of improved service delivery and/or cost-efficiencies.

The City further acknowledges that some service delivery functions extend beyond the boundaries of the municipality as a result of provincial direction or legislation;

The City of Kawartha Lakes therefore supports a philosophy of exploring partnerships with adjacent border communities providing a business case is made in support of such partnerships.

The following document describes the procedure by which the City of Kawartha Lakes will evaluate and address agreements with border communities.

Scope:

This management directive addresses all initiatives which contemplate the provision of a service either for City residents or residents adjacent to the City as agreed to with an adjacent municipality.

Definitions:

"Border Community" means any municipality, either upper or lower tier, who shares a boundary with the City of Kawartha Lakes. At the time of this initial document, this shall include the upper tier municipalities of Simcoe County, Peterborough County, Durham Region, Haliburton County and Muskoka District. The lower tier municipalities shall include Gravenhurst, Bracebridge, Anson, Harvey Galway and Cavendish, Ennismore, Cavan, Clarington, Scugog, Brock and Ramara.

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1.0 Existing Agreements

1.01 The City shall continue to support all existing agreements pending review and recommendation to Council of the terms of such Agreements from the relevant Director and/or CAO.

2.0 Future Agreements

2.01 Future Agreements can be initiated in any of the following ways:

- a) A Director recommends to Council consideration of alternative service delivery with an adjacent border community.
- b) A request is received from an adjacent municipality at which point it will be referred to staff to consider and make recommendations including the analysis outlined with Section 2.02 of this document.
- c) A resident, local organization and/or member of Council requests Council's consideration of a new partnership initiative.
- d) The province mandates such a requirement.

2.02 In all cases, an analysis of the benefits and disadvantages of the proposed partnership will be reviewed and assessed by the relevant Director(s) and the CAO. Where applicable, such review will also include legal and insurance issues. Pending this analysis, a report will then be forwarded to Council.

2.03 Pending Council's support of a proposed partnership, a formal Agreement defining specifically the terms of the Agreement shall be developed and forwarded to both Councils for endorsement.

2.04 The relevant Director/CAO shall ensure the Agreements are reviewed at least once through each term of Council to ensure awareness, continuing support and relevance of these service agreements.

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Revision History:

Proposed Date of Review:

Revision	Date	Description of changes	Requested By
0.0	[Date]	Initial Release	

DRAFT