

Committee Work Plan Tool

Committee Name:	Agricultural Development Advisory Board
Work plan for Year:	2017
Approved by Council:	February 7, 2017

Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas- eg. Exotic Animals	<ul style="list-style-type: none"> a) As issues arise b) ADAB Meetings called c) Items Discussed d) Report to Council 	Ongoing	Council Adoption
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	<ul style="list-style-type: none"> a) Set Sub-committee b) Hold Planning Meeting c) Contact Hosts d) Send Invitations e) Prepare Program f) Register Invitees g) Host Tour h) Thank Hosts 	~February ~April ~May ~July ~August ~August ~September ~September	Committee set Meeting Held Hosts Confirmed Invitations Sent Program Complete Bus Filled Tour Held & Council Informed Thank you's Sent
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	<ul style="list-style-type: none"> a) Identify training on Speaking to The Public b) Set Volunteer Schedule c) Work Booth at Show 	~ February ~ February ~ March	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture Farm Businesses Connected with ADAB representatives
4. Drainage Concerns	<ul style="list-style-type: none"> a) Solicit input from ADAB members b) Meet with Drainage Advisory Board c) Draft joint submission for Council consideration 	~ January ~ February ~ March	Council adoption

<p>5. Installation of Share The Roads Signs</p>	<p>a) Confirm mapping of sign locations with GIS</p> <p>b) Participate with Public works in marking sign locations</p> <p>c) Oversee installation of signs</p>	<p>~ January</p> <p>~ March</p> <p>~ April</p>	<p>35 Share the Roads signs installed on high use roads by non-rural traffic (cottage/vacation routes)</p>
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