

Committee Work Plan Tool

Committee Name: Agricultural Development Advisory Board

Work plan for Year: 2018

Approved by Council:

2018 Agricultural Development Advisory Board Work Plan			
Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas	a) As issues arise b) ADAB Meetings called c) Items Discussed d) Report to Council	Ongoing	Council Adoption
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	a) Set Sub-committee b) Hold Planning Meeting c) Contact Hosts d) Send Invitations e) Prepare Program f) Register Invitees g) Host Tour h) Thank Hosts	a) February b) April c) May d) July e) August f) August g) September h) September	Committee set Meeting Held Hosts Confirmed Invitations Sent Program Complete Bus Filled Tour Held & Council Informed Thank you letters sent
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	a) Set Volunteer Schedule b) Work Booth at Show	a) February b) March	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture Farm Businesses Connected with ADAB representatives
4. Agricultural Awards and Hall of Fame	a) Provide support as Champions of the Initiative, soliciting other volunteer supporters b) Attend information planning meetings as available	January-December	Agricultural Awards created and initial awards given, with winners forming the inductees to the Agricultural Hall of Fame

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5. Maintain and Service Share The Roads Signs	<ul style="list-style-type: none">a) Identify missing or damaged signs in need of replacement or repairb) Receive support from agricultural organizations or businesses wishing to sponsor additional signs	ongoing	Share the Roads signs maintained in a visually appealing manner to encourage road safety with farm vehicles
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