

# The Corporation of the City of Kawartha Lakes

## Council Report

Report Number ED2017-002

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**Date:** February 7, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** All

**Subject:** Agricultural Development Advisory Board 2017 Work Plan

**Author/Title:** Kelly Maloney, Agriculture Development Officer

**Signature:** 

### Recommendation(s):

**RESOLVED THAT** Report ED2017-002 Agricultural Development Advisory Board 2017 Work Plan be received;

**THAT** the Agricultural Development Advisory Board 2016 Accomplishments be received; and

**THAT** the 2017 work plan for the Agricultural Development Advisory Board, be approved.

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**Department Head:**



**Corporate Services Director / Other:**

**Chief Administrative Officer:**



## **Background:**

At the Council Meeting of December 8, 2015 Council adopted the following resolution:

**RESOLVED THAT** Report CLK2015-023, **Committees of Council - Revised Terms of Reference and 2016 Work Plans**, be received; and **THAT** the revised Terms of Reference and 2016 Work Plans for the Transit Advisory Board, Accessibility Advisory Committee, Joint Cemetery Board, Heritage Victoria, Environmental Advisory Committee and Agricultural Development Advisory Board, be approved.

**CR2015-1324**

This report summarizes the work undertaken in 2016 and proposes a work plan for 2017 as per Policy number 028 CAO 002 – Non-legislated Committees of Council.

## **Rationale:**

The Agriculture Development Advisory Board undertook to implement the 2016 Work Plan approved by Council (Attachment A). The following are the accomplishments achieved during the year (with further detail provided in Attachment B):

1. Consult on Open Air Burn By-Law with Fire Services developing large agricultural burn permit
2. Speaker training provided in conjunction with Lindsay Agricultural society for members working at Trade Shows or other Public Events.
3. East Central Farm Show booth supported by volunteer ADAB members
4. VIP Agriculture Tour planned and hosted in partnership with Kawartha Lakes Halliburton Federation of Agriculture with approximately 60 people in attendance.
5. Share the Roads Signs program developed with Public Works with installation in 2017.
6. Commented on proposed regulation changes for Coyote and Wolf Hunting areas.
7. Participation on the Low Water Response Team at KRCA with regional municipalities and stakeholders.
8. Supported recommendation to Council to recommend amendments to provincial planned regulation changes for Certified Crop Advisors.

The 2017 work plan for the Agriculture Development Advisory Board is also attached. This work plan needs to be adopted by Council to set the direction of Committee work for 2017. It identifies to the Committee what Council feels is important for the Committee to achieve during the year. In some cases, there may be multiple years assigned to a project due to its scope.

The Agricultural Development Advisory Board has set five main projects for consideration that is reflected within their work plan (Attachment C).

## **Other Alternatives Considered:**

The submissions within this report follow policy and direction of Council with respect to Committees of Council so no other alternatives were considered. However, if Council wishes the Committee to review items or make recommendations on issues not included in their respective work plan or remove items that they do not want reviewed, Council may amend the work plan and return it to the Committee.

## **Financial Considerations:**

With the adoption of work plans and annual reports, Council has developed a way for committees of Council to be accountable for their important input into the future of this municipality. Efforts can now be refocused from administrative (non-value added) duties to more in-depth work by the volunteers (value added).

## **Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

The ADAB Committee of Council relates to the Council Adopted Strategic Plan in the areas of A Vibrant and Growing Economy. Through consultation and advice provided by local citizens involved in the agricultural sector, Council is able to support a stronger local economy and healthier environment through the delivery of programs and policy decisions that provide support to the sector.

## **Review of Accessibility Implications of Any Development or Policy:**

None

## **Servicing Comments:**

Not Applicable

## **Consultations:**

Agriculture Development Advisory Board.

## **Attachments:**

Appendix A: ADAB Work Plan 2016



ADAB Work Plan  
2016.pdf

## Appendix B: 2016 ADAB Work Plan Accomplishments



2016ADABWorkPlan  
Accomplishments.doc

## Appendix C: 2017 ADAB Work Plan



2017ADABWorkPlan.  
docx

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**Department Head:** Chris Marshall, Development Services

**Department File:** C14

to

**Committee Work Plan Tool****Committee Name:** **Agricultural Development Advisory Board**REPORT ED 2017-002**Work plan for Year:** **2016**FILE NO. C14**Approved by Council:** December 8, 2015

Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas	a) As issues arise b) ADAB Meetings called c) Items Discussed d) Report to Council	Ongoing	Council Adoption
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	a) Set Sub-committee b) Hold Planning Meeting c) Contact Hosts d) Send Invitations e) Prepare Program f) Register Invitees g) Host Tour h) Thank Hosts	~February ~April  ~May ~July ~August ~August ~September ~September	Committee set Meeting Held  Hosts Confirmed Invitations Sent Program Complete Bus Filled Tour Held & Council Informed Thank you's Sent
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	a) Host Training on Speaking to The Public b) Set Volunteer Schedule c) Work Booth at Show	~ February  ~ February  ~ March	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture  Farm Businesses Connected with ADAB representatives
4. Increase Road Safety for Farm Vehicles	a) Investigate Share The Road sign programs in other areas b) Research Provincial signage c) Get Quotes d) Obtain Approvals e) Order & Install Signage f) Inform Public	~ January  ~ January  ~ February ~ February ~ March-April  ~ April-May	Signs Installed

## Committee Work Plan Review

to

<b>Committee Name:</b>	<b>Agricultural Development Advisory Board</b>	REPORT <u>E02017-062</u>
<b>Year in Review:</b>	<b>2016</b>	FILE NO. <u>C14</u>
<b>Approved by Council:</b>	December 8, 2015	

Goal	Accomplishments	Timeline	Measurements of Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas	a) Consult on Open Air Burn By-Law with Fire Services developing large agricultural burn permit b) Commented on proposed regulation changes for Coyote and Wolf Hunting areas. c) Participation on the Low Water Response Team at KRCA with regional municipalities and stakeholders. d) Supported recommendation to Council to recommend amendments to provincial planned regulation changes for Certified Crop Advisors.	~January-July  ~August-September  ~August-December  ~October-December	~Council Adopted updated Open-Air Burn By-Law  ~Council supported comments to EBR posting on proposed regulation.  ~Public awareness campaign and workshops planned and held for rural and agricultural landowners on drought resilience and water well management. ~Council supported correspondence to MPP Laurie Thompson and Ontario MPP's.
1. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	a) VIP Agriculture Tour planned and hosted in partnership with Kawartha Lakes Haliburton Federation of Agriculture.	~February-September	Approximately 60 people in attendance.
2. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	a) Speaker training provided in conjunction with Lindsay Agricultural society for members working at Trade Shows or other Public Events. b) East Central Farm Show booth supported by volunteer ADAB members	~ February-March	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture  Farm Businesses Connected with ADAB representatives
3. Increase Road Safety for Farm Vehicles	a) Share the Roads Signs program developed with Public Works. Sign purchase and installation in 2017	~ January-December ~ Continuing in 2017	Completion targeted in spring 2017.

## Committee Work Plan Tool

<b>Committee Name:</b>	<b>Agricultural Development Advisory Board</b>	REPORT <u>ED 2017-002</u>
<b>Work plan for Year:</b>	<b>2017</b>	FILE NO. <u>C14</u>
<b>Approved by Council:</b>		

Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas- eg. Animal By-law	a) As issues arise b) ADAB Meetings called c) Items Discussed d) Report to Council	Ongoing	Council Adoption
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	a) Set Sub-committee b) Hold Planning Meeting c) Contact Hosts d) Send Invitations e) Prepare Program f) Register Invitees g) Host Tour h) Thank Hosts	~February ~April  ~May ~July ~August ~August ~September ~September	Committee set Meeting Held  Hosts Confirmed Invitations Sent Program Complete Bus Filled Tour Held & Council Informed Thank you letters sent
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	a) Identify training on Speaking to The Public b) Set Volunteer Schedule c) Work Booth at Show	~ February  ~ February  ~ March	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture  Farm Businesses Connected with ADAB representatives
4. Drainage Concerns	a) Solicit input from ADAB members b) Meet with Drainage Advisory Board c) Draft joint submission for Council consideration	~ January  ~ February  ~ March	Council adoption

<p>5. Installation of Share The Roads Signs</p>	<p>a) Confirm mapping of sign locations with GIS</p> <p>b) Participate with Public works in marking sign locations</p> <p>c) Oversee installation of signs</p>	<p>~ January</p> <p>~ March</p> <p>~ April</p>	<p>35 Share the Roads signs installed on high use roads by non-rural traffic (cottage/vacation routes)</p>
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