

The Corporation of the City of Kawartha Lakes
MINUTES
EXECUTIVE COMMITTEE

2017-001
Thursday, February 2, 2017
9:00 A.M.
Weldon Room
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:

Mayor Andy Letham
Councillor Pat Dunn
Councillor Mary Ann Martin
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

Mayor Letham called the meeting to order at 9:00 a.m. Councillors P.Dunn, M.A. Martin, K. Seymour-Fagan and A. Veale were in attendance. Guest Councillor J. Pollard was also in attendance (9:30 a.m.). Staff members R. Taylor, M. Dempster, M. Pankhurst and V. Knights were in attendance. Reporter M. Riley was also in attendance.

2. ADMINISTRATIVE BUSINESS

2.1 Adoption of Agenda

Moved By Councillor Dunn

Seconded By Councillor Martin

RESOLVED THAT the agenda for the February 2, 2017 Executive Committee be adopted as circulated.

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest noted.

2.3 Adoption of Minutes

Moved By Councillor Veale

Seconded By Councillor Dunn

RESOLVED THAT the minutes from the December 1, 2016 Executive Committee be adopted as circulated.

3. DEPUTATIONS/PRESENTATIONS

4. CORRESPONDENCE

5. NEW OR OTHER BUSINESS

5.1 Process Overview for Policy Review for Executive Committee

R. Taylor advised that each term of Council the City policies are reviewed. The review begins at the Executive Committee level with a sub-committee for each category of policy. Each sub-committee reviewing policies takes approximately

two to four months but there is the odd policy that is straight forward and will require less time for review. The next two years it is expected that the following policies will be reviewed: Financial Policies (which include IT, Corporate services), general corporate policies, Community Services, Development Services and Public Works. Councillor P. Dunn advised that he will chair the financial sub-committee policy review and Mayor Letham will canvass Council for interest in participating in the financial sub-committee with Councillor Dunn.

Moved By Councillor Martin

Seconded By Councillor Veale

RESOLVED THAT the verbal update from R. Taylor be received and;
THAT Mayor Letham canvass Council for interest in participation on the financial sub-committee.

5.2 Financial Policies Review

M. Dempster advised that there are 23 financial policies that need to be reviewed and that there are number of policies that can be condensed.

M. Dempster requested that the Purchasing Policy be reviewed first with staff facilitation.

Moved By Councillor Martin

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the verbal update from M. Dempster be received.

5.3 March 28, 2017 Council/Staff Strategy Session/Topics

R. Taylor advised that this year's Council/Staff strategy will be held in Omeme. The format will be a morning strategy session followed by a tour of the south areas.

It was discussed that the following topics be on the agenda for this session: Budget Strategy and 5-10 year Budget, ERP system updates, updates on the status of the Asset Management Plan, 2017 Corporate Plan, Core Service Review (Specifically the airport, KRCA, Arena's/Community Halls), Communications and Customer Services with a focus on customer interaction and Canada's 150th strategy/tourism. R. Taylor advised that a formal agenda and outline will be sent out before the March 28th meeting.

Moved By Councillor Veale

Seconded By Councillor Martin

RESOLVED THAT the verbal update from R. Taylor be received.

5.4 Fire Response Billing Model

M. Pankhurst provided an update on the Fire Response Billing Model (for motor vehicle accidents) to the Committee. Currently, when firefighters respond to collisions, residents and non-residents are billed if the motor vehicle accident happens on city roads. The Ministry of Transportation is billed for collisions on provincial highways in the CKL. This only applies to drivers who are at fault and where services are provided.

M. Pankhurst advised that there are four options that the City could look at which are: 1) staying status quo. 2) billing only non-residents for accidents on City roads. 3) only billing the MTO for non-residents. 4) billing no one. M. Pankhurst advised that he is seeking information from other comparable municipalities.

Moved By Councillor Seymour-Fagan

Seconded By Councillor Martin

RESOLVED THAT the verbal update from M. Pankhurst be received and; **THAT** Mayor Letham draft a memo for Council's consideration asking Fire Services to bring a report to Council regarding the Fire Response Billing Model (for motor vehicle accidents), including information on comparable municipalities, before the end of Q3 2017.

5.5 Roundtable Discussion

There were various ideas that were discussed and will be discussed further at future meetings.

There were no other round table updates.

6. CLOSED SESSION

7. NEXT MEETING

The next meeting will take place Thursday March 2, 2017 at 9:00 a.m. in the Weldon Room, City Hall

8. ADJOURNMENT

Moved By Councillor Dunn

Seconded By Councillor Veale

RESOLVED THAT the February 2, 2017 Executive Committee meeting adjourn at 9:40 a.m.