


Application #	<div><div>City of Kawartha Lakes</div></div>	
Application for the Construction or Modification of a Road Entrance		
Owner _____ Address _____ Phone Number(s) _____		
The Owner may appoint an Agent/Contractor. The City requires that a letter of Authorization from the owner, to Act on behalf of the owner, be issued to the Agent/Contractor and submitted with this application.		
Agent/Contractor _____ Address _____ Phone Number(s) _____		
Classification of Entrance: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Agricultural <input type="checkbox"/> Field		
New Entrance? <input type="checkbox"/> Yes <input type="checkbox"/> No        Modification to Existing Entrance? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Property Roll Number: _____		
Location of Proposed Entrance		
Lot # _____    Concession # _____    Former Municipality _____		
Civic Address: _____		
Provide a sketch below of location of proposed entrance.    Show entrance proximity to property lines, other entrances, indicate closest cross road (distance to entrance).		
<div><div></div><div>N ↑</div></div>		
It is understood that all works will be constructed and/or altered at the expense of the undersigned. Work must not begin before a permit has been issued by the City of Kawartha Lakes. I hereby acknowledge that I (as owner and/or applicant) am responsible for any damages, direct or consequential, arising from any work authorized by the application whether performed directly by the Owner or his/her Contractor, employee, agent or otherwise and agree to indemnify and save harmless the City of Kawartha Lakes from any and all losses, costs or damages in connection with the work being performed.		
<div><div>Signature (owner)</div><div>_____</div><div>Date</div><div>_____</div></div> <div><div>Signature (Agent/Contractor)</div><div>_____</div><div>Date</div><div>_____</div></div>		
<div>Office Use Only:</div> <div><div>Fees: \$ _____</div><div>Receipt # _____</div><div>Property Roll Number _____</div><div>Application/Inspection(s)</div><div>\$ _____</div><div>Road Damage/non-completion</div><div>Public Works Signature</div><div>Date</div><div>Deposit</div><div>\$ _____</div><div>Deposit Returned</div><div>Public Works Signature</div><div>Date</div></div>		

## BUILDING DEPARTMENT COMMENTS

Property Zoning: \_\_\_\_\_ Reason for Entrance is a permitted use: ☐ Yes ☐ No

Property Located within area regulated by Conservation Authority (Environmentally Protected Area): ☐ Yes ☐ No

If yes, permit for entrance from Conservation Authority Provided: ☐ Yes ☐ No

Additional Comments: \_\_\_\_\_

## INITIAL INSPECTION

Date: \_\_\_\_\_ Location: \_\_\_\_\_ Application # \_\_\_\_\_

Site Distance:

1.	_____	_____
	Direction	Measured
2.	_____	_____
	Direction	Measured

Site Distance Comments:

Signage Required: ☐ \_\_\_\_\_ ☐ \_\_\_\_\_

CULVERT:   ☐ Required      ☐ Not Required      Diameter \_\_\_\_\_  
Length \_\_\_\_\_      Type \_\_\_\_\_      Gage \_\_\_\_\_      Coupler \_\_\_\_\_

Ditching Required (Describe nature of drainage improvements required including length, depth, etc.)

Restoration Required:

Other Requirements:

☐ Approved      ☐ Not Approved

Reason Not Approved, if applicable: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## INSPECTION # 2

Date: \_\_\_\_\_ Location: \_\_\_\_\_ Application # \_\_\_\_\_

Contractor's Name, Address, Phone #:

Insurance Certificate Received: ☐ Yes      Details: \_\_\_\_\_

CULVERT: Diameter \_\_\_\_\_ Length \_\_\_\_\_ Type \_\_\_\_\_ Gauge \_\_\_\_\_ Coupler \_\_\_\_\_

Notes & Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FINAL INSPECTION

Notes &amp; Comments:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_