

The Corporation of the City of Kawartha Lakes

Council Report

Report Number CORP2017-022

Date: July 11, 2017
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Subject: 2016 Q4 Capital Close

Author Name and Title: Jessica Hood, Junior Accountant

Recommendation(s):

RESOLVED THAT Report CORP2017-022, **2016 Q4 Capital Close**, be received;

THAT the capital projects identified in Attachment A be approved to be closed due to completion;

THAT the balances in the table below be transferred to or from the corresponding reserves;

Reserve	Report Closing Balance
Capital Projects Reserve	\$222,546
Capital Projects Reserve – Victoria Manor	\$143,840
Public Works Fleet Reserve	\$3,769
K.L. Police Services Contingency Reserve	\$48,323
Water Infrastructure Reserve	\$60,872
Sewer Infrastructure Reserve	\$(11,855)

THAT an additional \$8,555.39 of debenture debt be allocated to project 9981506, Mariposa Estates WDS – Construct to fund the project deficit and bring the project balance to zero upon project closure and;

THAT an additional \$8,055.09 of debenture debt be allocated to project 9981610, Russell St W Watermain Replacement & Construction to fund the project deficit and bring the project balance to zero upon project closure and;

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

THAT an additional \$4,419.87 of City Development Charges be allocated to project 9501645, Nayoro Park Walkway/Entrance to fund the project deficit and bring the project balance to zero upon project closure and;

THAT an additional \$2,355.43 of Transit Gas Tax Reserve be allocated to project 9941604, Buses fund the project deficit and bring the balance to zero upon project closure and;

THAT an additional \$2,473.28 of City Parkland Reserve be allocated to project 9501605, Playground Equipment Replacement/Enhancement to fund the project deficit and bring the balance to zero upon project closure and;

THAT an additional \$1,026.40 of City Parkland Reserve be allocated to project 9501613, Replace Sand to Fiber Wood Carpet to fund the project deficit and bring the balance to zero upon project closure and;

THAT the following projects be granted an extension to September 30, 2017:

9281601 - Server Hardware
9281604 - Replacement Network Switches
9281605 - Cabling Syst Lindsay Firehall
9281606 - Client Hardware
9281616 - Replace Public Access Systems
9321601 - Fire Tanker Truck
9321604 - Bunker Gear
9321606 - Fire Equipment Replacement
9501604 - Picnic Table and Bench Replace
9501642 - Rivera Park Washrooms

THAT the following projects be granted an extension to December 31, 2017:

9321614 - Fire Station Capital Repairs
9501607 - Ice Plant/System Equip Replace
9501610 - Sports Field Improvements
9501622 - Arena&Pool Syst&Equip Upgrades
9501624 - Mechancial Pool Upgrades
9501638 - Carden Community Centre
9831601 - Bridge Reconstruction
9831606 - Urban/Rural Reconstruct Projec
9831614 - Traffic Improvements
9831618 - Roads Portion of WWW Projects
9971310 - Fen Landfill-Phase 2 BaseGrade
9971310 - Landfills - Cell Construction
9981510 - Huron Street Watermain Replace
9981516 - Fenelon Falls Ellice St SPS Up

9981517 - Colborne St SPS Upgrades
9981520 - BobSPS-Valve,Piping&Pump Repl
9981522 - GlenelgStE Watermain Repl-Dsgn
9981601 - Bobcaygeon WTP-Dehumid&Exhaust
9981604 - Lin WTP Chemical Bulk Tank Rep
9981607 - East St N Watermain Replace
9981608 - Fenelon Falls Watermain Upgrad
9981609 - Vimy St W&S Main Replacement
9981612 - Water Tower - Ext Coating Syst
9981614 - Kings Bay - RBC Units Upg/Repl
9981617 - Lindsay WPCP Upgrade-Construct
9981620 - Adelaide St N Sewer
9981624 - Elgin St Water&Sanit D&C Phs 1
9981625 - Bond St WW&S - D&C
9871602 - Airport ParkLot/Apron Lighting
9871604 - Airport Apron Rehabilitation
9911609 - Lin Depot 4 Bay PoleBarn Desig
9911610 - Emerg Procure Dome Repairs MOL
9911610 - Emily Sand Dome
9911610 - Downeyville Sand Dome
9911610 - Fenelon Twp Sand Dome
9911610 - Burnt River Sand Dome Demo
9911610 - Manvers Depot
9911610 - Emerg Procure Dome Repairs MOL
9941525 - Transit - Calling of Stops
9981302 - Birch Point Drinking Wtr Syst
9981605 - Pinewood Production Well

THAT 9501640 – City Boat Launch Improvements completion date be extended to March 31, 2018 and;

THAT 9321408 – Replace Bethany Firehall and 9981611 – Peel/York St Watermain – Design both be extended to June 30, 2018 and;

THAT the following projects be extended to December 31, 2018:

9831613 - New Streetlights
9971308 - Eldon Landfill
9971661 - Pump Chamber Construction
9981517 - Colborne St SPS Upgrades
9981518 - Ridout St SPS-Pumps&Flow Meter
9981602 - Water Operations Monitor Syst
9981611 - Peel/York St Watermain -Design

9981615 - Wastewater Operat Monitor Syst
9981617 - Lindsay WPCP Upgrade-Construct
9981622 - Lindsay Ridout SPS Upgrade

Background:

This report is provided to advise Council on each capital project's actual costs versus its approved budget and to close projects that are complete as at December 31, 2016 in accordance with the Capital Close and Administration Policy.

Rationale:

The expectation of a capital close report is to bring completed capital projects to a zero balance by recommending provisions for any shortfalls and disposition of surplus amounts. When projects are closed with a surplus, the surplus is typically transferred to the Capital Projects Reserve. There are some exceptions to this practice. If the project being closed was funded from a source other than the general tax levy then the surplus is returned to that source of funding.

Please see below a list of attachments

Attachment A - Lists all projects recommended to be closed identifying the amount that will be returned to the reserves listed. There are projects that are closing with a zero balance as the funding has been returned to the original funding source and does not require Council approval to do so.

Attachment B – Lists all projects that will be complete as of June 30, 2017 or are on target to be completed by their current completion date. The project numbers with two asterisks (**) are multi year projects that will have additional funding over multiple years and will be using the same project number until the project is completed.

Attachment C – Lists the projects that are seeking Council Resolution to extend the current completion date.

Attachment D - Lists all of the current municipal drain projects. All of the municipal drain projects are currently showing as negative amounts because the landowner is billed for his/her share and the City applies for funding from the province, once the project is complete.

Other Alternatives Considered:

Council may choose an alternative direction with respect to where the over and under expenditures should be transferred. Staff's recommendations are in accordance with the Capital Close and Administration Policy C 187 FIN 018.

Financial/Operation Impacts:

The status of each project has been reviewed by Directors and appropriate management staff. The below detailed tables show the balances to the affected Reserves and Deferred Revenue, of the projects being closed.

Attachment A: Completed Projects

The table below is a listing of the reserves that require Council approval to transfer funds to and from.

Reserve	Report Closing Balance
Capital Projects Reserve	\$ 222,546
Capital Projects Reserve – Victoria Manor	\$143,840
Public Works Fleet Reserve	\$3,769
K.L. Police Services Contingency Reserve	\$48,323
Water Infrastructure Reserve	\$60,872
Sewer Infrastructure Reserve	\$ (11,855)

Obligatory Funds

Below is a table listing the obligatory funds for which the return of funding does not require Council approval.

Obligatory Reserves & Development Charge Reserve	Report Closing Balance
City Development Charge Reserve	\$168.55

Debenture Proceeds

The debenture debt will be decreased by \$387,811.44 due to the closure of various capital projects.

Debenture Proceeds	Report Closing Balance
9501319 – Ward Park/Norland Rec Center Enhancement	\$54,663.55
9981335 – Mary St Sewage Pumping Station	\$23,199.70
9981335 – Mariposa Estates WDS-Construction	\$(8,555.39)
9981603 – Thornhill Reservoir – Venting	\$326,558.67
9981610 – Russell St W Watermain Replace & Construct	\$(8,055.09)

In summary, a total of \$840,200.25 recommended to be closed and returned to the original budget funding sources. There are currently 173 projects and staff recommend closing 41 projects, leaving a remaining 132 projects open.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

This recommendation assists in achieving the Strategic Enabler goal. This Capital Close enables Council and the public to see that the projects that have been approved are being closed within budget and in a timely manner. This illustrates responsible fiscal resource management.

Consultations:

Directors, Managers and Staff

Attachments:



Attachment A.xlsx



Attachment B.xlsx



Attachment C.xlsx



Attachment D.xlsx

Attachment A: Completed projects.

Attachment B: Projects on target to be closed by current completion date.

Attachment C: Projects requesting an extension.

Attachment D: Municipal Drains

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Department Head: Mary-Anne Dempster