

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2017-022

Date: March 21, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Subject: Tender 2017-25-OT Laboratory Services for Environmental Monitoring at Various Open and Closed Landfill Sites

Author: Karen Buckley
Buyer

Signature:

Co-Author: David Kerr
Manager,
Environmental Services

Signature:

Recommendation(s):

RESOLVED THAT Report PUR2017-022, for **Tender 2017-25-OT Laboratory Services for Environmental Monitoring at Various Open and Closed Landfill Sites**, be received;

THAT, Caduceon Environmental Laboratories, of Richmond Hill, be selected for the award of Tender 2017-25-OT Laboratory Services for Environmental Monitoring at Various Open and Closed Landfill Sites, with pricing held firm for a two year period, at an annual tender cost of \$112,900.00, plus HST;

THAT Council approve the option to renew this tender for an additional three, one year terms, pending budget approval and vendor performance;

THAT, subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the contract to award; and

THAT the Purchasing Division be authorized to issue a purchase order.

Department Head:

Corporate Services Director / Other:

Chief Administrative Officer:

Background:

Tender No. 2017-25-OT was called to provide all labour, fuel, equipment and materials necessary to perform laboratory services for landfill monitoring analysis, including sample packaging material and delivery costs for testing.

Tender 2017-25-OT was advertised in accordance with the City's Purchasing Policy. The tender closed on Thursday, March 2, 2017, and was opened in public by: Andy Letham, Mayor and Karen Buckley, Buyer, with the following results:

Company Name	Amount Read at Opening
Caduceon Environmental Laboratories, Richmond Hill	\$112,900.00
Agat Laboratories Ltd. Mississauga	\$132,206.00
ALS Canada Ltd.	\$169,125.00 (corrected amount)
SGS Canada Inc. Lakefield	\$244,070.00 (corrected amount)

Bids were checked for mathematical errors and conformity to the tender requirements. After evaluation, the bids received from ALS Canada Ltd. and SGS Canada Inc. were adjusted to reflect the correct total cost of the project, as noted in the chart above.

Rationale:

The City is required by the Ministry of Environment and Climate Change (MOECC) through landfill Environmental Compliance Approvals (ECA) to monitor surface water and groundwater associated with both open (5) and closed (11) City owned landfill sites to ensure environmental compliance at each site. Chemical analysis of the samples collected from monitoring is also an ECA requirement and must be sent to an accredited laboratory to provide accurate and consistent results for annual reporting to MOECC. The parameters to be sampled, monitoring frequency, number of samples and lab detection limits are outlined within each site ECA. Tender 2017-25-OT reflects the City's current MOECC laboratory regulatory requirements.

Other Alternatives Considered:

No other alternatives are being considered at this time as the recommendation to award falls within budget and was achieved through an open, fair and transparent competitive procurement process.

Financial Considerations:

Laboratory services for environmental monitoring at various open and closed landfill sites is expensed through the department's operational budget on an annual basis for each individual landfill site.

Sufficient funds are available in the public works 2017 operating budget to cover costs associated with this project.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

Laboratory Services for environmental monitoring at various open and closed landfill sites aligns with Council's strategic plan, goal 3 for a healthy environment.

Review of Accessibility Implications of Any Development or Policy:

Not applicable

Servicing Comments:

Not applicable

Consultations:

Attachments:

Not applicable

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Department Head: Bryan Robinson, Director of Public Works

Department File: 2017-25-OT