

The Corporation of the City of Kawartha Lakes
Council Report

Report Number PUR2018-024

Date: June 5, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Title: 2018-65-SS Single Source Purchase of Two Ambulance Remounts

Author and Title: Ashley Wykes, Buyer
Andrew Rafton, Commander of Operations

Recommendation(s):

That Report PUR2018-065, 2018-65-SS Single Source Purchase of Two Ambulance Remounts be received;

That Crestline Coach Ltd. of Saskatoon be awarded the single source purchase of two (2) ambulance remounts at a total cost of \$216,171.38 not including HST; and

That the Financial Services Division be authorized to issue a purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Crestline Coach Ltd. is one of the few companies certified as an approved manufacturer for new and remounted ambulances through the “Ontario Provincial Land Ambulance and Emergency Response Vehicle Standards” implemented by the Ministry of Health and Long-Term Care.

Rationale:

The City has thirteen (13) ambulances in the Paramedic Services fleet with all thirteen being Crestline Coach. Paramedic Services has standardized their fleet as the ambulances have proven to be both dependable and reliable and Crestline Coach Ltd. has provided excellent customer service over the years.

Our neighboring Paramedic Services, (Haliburton, Peterborough and Northumberland County) use the same provincial ambulance communication centre as the City and back each other’s systems up when dealing with large scale patient scenes. The entire ambulance fleet in Haliburton, Peterborough and Northumberland are Crestline.

In an emergency situation, vehicle familiarity plays an important role with response times for Paramedics working in cross border situations or when vehicles are loaned and/or borrowed from neighboring Paramedic Services.

Staff are recommending the award of the two remount ambulance purchases to Crestline Coach Ltd. of Saskatoon, at a total cost of \$216,171.38 not including HST.

Other Alternatives Considered:

No other alternatives are being considered as the City’s Purchasing Policy allows for a single source when there is more than one source in the market, but for reasons of function or service, one vendor is recommended.

In this case Crestline Coach Ltd., is being recommended in order to ensure compatibility with an existing product, equipment, facility or service required and the vendor has the skills related to an existing knowledge of the nature of the service.

Financial/Operation Impacts:

The budget for the ambulance remounts was approved in the 2018 capital budget as per the chart below.

The balance remaining in the project once it is complete will be addressed in the Capital Close Report provided by the Treasury Division.

Capital Project Number	Project Budget	Other Committed Funds	Capital Project balance	Purchase Amount (excluding HST)	HST Payable	Total Purchase	Project Balance
938180203	\$330,000	\$0	\$330,000	\$216,171	\$3,805	\$219,976	\$110,024

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

The purchase of two ambulance remounts does not directly impact or align with the City's Strategic Plan.

Consultations:

Junior Accountant

Department Head E-Mail: kkirkpatrick@kawarthalakes.ca

Department Head: Keith Kirkpatrick

Department File: 2018-65-SS