

The Corporation of the City of Kawartha Lakes
MINUTES
REGULAR COUNCIL MEETING

CC2017-12

Tuesday, April 18, 2017

**Closed Session Commencing at 1:30 p.m. Open Session Commencing at 2:00
p.m.**

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

Mayor Letham called the Meeting to order at 1:30 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, S. Strangway and A. Veale were in attendance.

CAO R. Taylor, City Clerk J. Currins and various other staff members were also in attendance.

Late Arrival: Councillor E. Yeo 1:35 p.m.

2. ADOPTION OF CLOSED SESSION AGENDA

CR2017-308

Moved By Councillor Martin

Seconded By Councillor Elmslie

RESOLVED THAT the Closed Session agenda be adopted as circulated.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS

There were no declarations of pecuniary interest noted.

4. CLOSED SESSION

CR2017-309

Moved By Councillor Macklem

Seconded By Councillor Dunn

RESOLVED THAT Council convene into closed session at 1:31 p.m. in order to consider matters on the Tuesday, April 18, 2017 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25.

CARRIED

5. OPENING CEREMONIES

5.1 Call Open Session to Order

Mayor Letham called the Open Session of the Meeting to order at 2:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, S. Strangway, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk J. Currins, Administrative Assistant S. O'Connell and various other staff members were also in attendance.

5.2 O Canada

The Meeting was opened with the singing of 'O Canada'.

5.3 Moment of Silent Reflection

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

5.4 Adoption of Open Session Agenda

CR2017-315

Moved By Councillor Strangway

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the Amended Agenda for the Open Session of the Regular Council Meeting of Tuesday, April 18, 2017, be adopted as circulated with the following amendments:

Additions:

10.4.2 Christine Norris, Manager, Revenue and Taxation/Deputy Treasurer
Memorandum Regarding 2017 Landfill Tax Ratio

15.1.16 A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (A. Woolridge)

15.1.17 A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (D. Woolridge)

15.1.18 A By-law to Establish 2017 Tax Ratios in the City of Kawartha Lakes

CARRIED

6. DISCLOSURE OF PECUNIARY INTEREST

There were no declarations of pecuniary interest noted.

7. MATTERS FROM CLOSED SESSION

Item 4.2

CR2017-316

Moved By Councillor Dunn

Seconded By Councillor Strangway

RESOLVED THAT Mike Barkwell and Debbie Girard be appointed to the Planning Advisory Committee effective immediately until the end of the term of Council.

CARRIED

Item 4.3

CR2017-317

Moved By Councillor Strangway

Seconded By Councillor Miller

RESOLVED THAT the Accessibility Awareness Recognition Awards be presented to the ten (10) 2017 Recipients at the Special Council Meeting scheduled for Tuesday, May 23, 2017.

CARRIED

8. PUBLIC INFORMATION

8.1 Presentations

8.1.1 CC2017-12.8.1.1

Councillor G. Miller, Councillor Champion for the Environment

Denise Williams, Office of Strategy Management

Meagan Meaney, ICLEI Canada

Jeff Gardowski, LURA Consulting

Climate Change 101 Kawartha Lakes Healthy Environment Plan

Councillor Miller provided an overview of the Kawartha Lakes Healthy Environment Plan Initiative. Denise Williams introduced Meagan Meaney, ICLEI Canada, and Jeff Gardowski, LURA Consulting, who reviewed Climate Change 101. The presentation touched on the multi-year project to design and implement the Kawartha Lakes Healthy Environment Plan. City partners will work with a Steering Committee and Community Working Group to develop and implement the plan. Steps that the City has already taken to reduce its environmental impact will be taken into account within the Plan. Ms. Meaney and Mr. Gardowski responded to questions from Council.

CR2017-318

Moved By Councillor Yeo

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the presentation by Councillor Miller, Denise Williams, Meagan Meaney, ICLEI Canada, and Jeff Gardowski, LURA Consulting, regarding Climate Change 101 and the Kawartha Lakes Healthy Environment Plan, be received.

CARRIED

8.2 Invited Guests (Quarterly Basis)

8.3 Notices and Information by Members of Council and Staff

8.3.1 Council

Councillor Elmslie advised that St. James Church will be hosting a screening of the short film 'The Inescapable Before Us' on April 20, 2017 and members of the public are welcome to attend.

Councillor Strangway advised that the Accessibility Awareness Recognition Awards will be presented at the May 23, 2017 Special Council Meeting. It is the 10th Anniversary of the awards program.

Councillor Miller advised that the 21st annual Kinmount Auction will be held on April 29, 2017. The event will include a country raffle, a silent auction and live music.

Councillor O'Reily made the following announcements:

- Rotanza will be held at the Lindsay Exhibition Grounds on May 15, 2017
- Winners held its grand opening at the Lindsay Square Mall on April 18, 2017
- The Boys and Girls Club of Kawartha Lakes is hosting a dance at the Lindsay Armoury on April 22, 2017; the Enforcers will be performing.
- Rick Mercer will be at the Academy Theatre on April 22, 2017
- Councillor O'Reilly and four fellow hockey players will be participating in an 'Old Timers' Hockey Tournament in Iceland next weekend.

8.3.2 Staff

8.4 Notice of Motion

9. DEPUTATIONS

10. CONSENT MATTERS

The following items were requested to be extracted from the Consent Agenda:

Mayor Letham Items 10.1.1 and 10.3.14

Councillor Breadner Items 10.1.2, 10.3.1 and 10.3.7

Councillor Junkin Items 10.3.11 and 10.3.16
Councillor Elmslie Item 10.3.13
Councillor Seymour-Fagan Item 10.3.21

Moved By Councillor Pollard
Seconded By Councillor Stauble

RESOLVED THAT all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except Items 10.1.1, 10.1.2, 10.3.1, 10.3.7, 10.3.11, 10.3.13, 10.3.14, 10.3.16 and 10.3.21, namely:

CARRIED

10.1 Correspondence

10.2 Minutes from:

10.2.1 Council

10.2.1.1 CC2017-12.10.2.1.1

Minutes, Special Council Meeting
March 28, 2017

CR2017-319

RESOLVED THAT the Minutes of the March 28, 2017 Special Council Meeting, be received and adopted.

CARRIED

10.2.1.2 CC2017-12.10.2.1.2

Minutes, Regular Council Meeting
April 4, 2017

CR2017-320

RESOLVED THAT the Minutes of the April 4, 2017 Regular Council Meeting, be received and adopted.

CARRIED

10.2.2 Committees of Council, Advisory Boards and Task Forces

10.2.2.1 CC2017-12-10.2.2.1

Draft Minutes, Executive Committee Meeting
April 6, 2017

CR2017-321

RESOLVED THAT the Draft Minutes of the April 6, 2017 Executive Committee Meeting, be received.

CARRIED

10.2.2.2 CC2017-12.10.2.2.2

Draft Minutes, Drainage Board
March 29, 2017

CR2017-322

RESOLVED THAT the Draft Minutes of the March 29, 2017 Drainage Board Meeting, be received.

CARRIED

10.3 Reports

10.3.2 CLK2017-004

Judy Currins, City Clerk

Update on Bill 68 - Modernizing Municipal Legislation - Proposed Changes to the Municipal Act and the Municipal Conflict of Interest Act, the Municipal Election Act and Other Pieces of Legislation

CR2017-323

RESOLVED THAT Report CLK2017-004, **Update on Bill 68 – Modernizing Municipal Legislation – Proposed Changes to the Municipal Act and the Municipal Conflict of Interest Act, the Municipal Elections Act and Other Pieces of Legislation**, be received; and

THAT the submission to the Standing Committee, as supported by the Executive Committee and outlined in Appendix B to Report CLK2017-004, be received and supported.

CARRIED

10.3.3 CLK2017-005

Ann Rooth, Deputy Clerk

Records Retention By-law and Records Management Program Policy

CR2017-324

RESOLVED THAT Report CLK2017-005, **Records Retention By-law and**

Records Management Program Policy, be received;
THAT the Records Retention Schedule, attached as Appendix A to Report CLK2017-005, be approved;
THAT all records classified under former by-laws of the City or its predecessor municipalities assume the retentions established in the approved Records Retention Schedule attached to this Report;
THAT the policy entitled, Records Management Program Policy, attached as Appendix B to Report CLK2017-005, be approved;
THAT the necessary by-law be brought forward for adoption;
THAT Policy Number 039 CAO 008, Records Management Program and Responsibilities, and Policy Number 132 CAO 024, Electronic Corporate Records Management Program, Policies be rescinded and removed from the Policy Manual; and
THAT a by-law to repeal all previous records retention by-laws, be brought forward for adoption.

CARRIED

10.3.4 CLK2017-007

Judy Currins, City Clerk
Internet/Telephone Voting Financial Analysis

CR2017-325

RESOLVED THAT Report CLK2017-007, **Internet Telephone Voting Financial Analysis**, be received.

CARRIED

10.3.5 CORP2017-004

Mary-Anne Dempster, Director of Corporate Services
Request to Rescind Financial Council Policies

CR2017-326

RESOLVED THAT Report CORP2017-004, **Request to Rescind Financial Council Policies**, be received;

THAT the following policies and appended forms, be rescinded and removed from the Policy Manual:

049 FIN 002	Information Systems Management
133 CAO 025	Information Technology Security
137 CAO 029	Appropriate Use of Email
138 CAO 030	Appropriate use of Software
C-136 CAO 028	Appropriate Use of Internet – Revised

C-164 FIN 015	Primary Care Medical Funding
056 FD 003	Property Tax, Water and Sewer, and Accounts Receivable
Mailing Addresses	
057 FD 004	Information Inserts with Finance Department Issued Invoices
099 FD 010	Release of Personal Information from the Property Tax,
Water, Wastewater	

CARRIED

10.3.6 CORP2017-007

Christine Norris, Manager, Revenue and Taxation/Deputy Treasurer
Corporate Billing and Collection Policy

CR2017-327

RESOLVED THAT Report CORP2017-007, **Corporate Billing and Collection Policy**, be received;

THAT the policy entitled Corporate Billing and Collection Policy appended to Report CORP2017-007 be adopted, numbered and inserted in the Corporate Policy and Procedures Manual; and

THAT the following policies and appended forms be rescinded and removed from the policy manual:

048-FD-001	Tax Billing and Collection Policy
107-FD-011	Accounts Receivable Billing and Collection Policy
C197-FIN-019	Water and Wastewater Collection Policy
C198-FIN-020	Water and Wastewater Billing Policy
109-CCS-013	Parks, Recreation and Culture Fees and Charges Policy

CARRIED

10.3.8 CORP2017-009

Christine Norris, Manager, Revenue and Taxation/Deputy Treasurer
Credit Granting Policy

CR2017-328

RESOLVED THAT Report CORP2017-009, **Credit Granting Policy**, be received;

THAT the policy entitled Credit Granting Policy appended to Report CORP2017-009 be adopted, numbered and inserted in the Corporate Policy and Procedures Manual; and

THAT the following policies and appended forms be rescinded and removed from

the policy manual:

118 FD 013	Municipal Drainage Policy
120 FD 014	Municipal Debenture to Property Owners Policy
C-165 FIN 016	Credit Policy

CARRIED

10.3.9 CORP2017-010

Mary-Anne Dempster, Director of Corporate Services
Financial Management Policy

CR2017-329

RESOLVED THAT Report CORP2017-010, **Financial Management Policy**, be received;

THAT the policy entitled Financial Management Policy appended to Report CORP2017-010 be adopted, numbered and inserted in the Corporate Policy and Procedures Manual; and

THAT the following policies and appended forms be rescinded and removed from the policy manual:

C087 FD 009	Investment Policy - Revised
117 FD 012	Debt Management Policy
C170 FIN 015	Water and Wastewater User Rate Management Policy

CARRIED

10.3.10 CORP2017-011

Mary-Anne Dempster, Director of Corporate Services
Capital Close Policy

CR2017-330

RESOLVED THAT Report CORP2017-011, **Capital Close Policy**, be received;

THAT the policy entitled Capital Close Policy appended to Report CORP2017-011 be adopted, numbered and inserted in the Corporate Policy and Procedures Manual; and

THAT the following policy and appended forms be rescinded and removed from the policy manual:

C187 FIN 018	Capital Close and Administration Policy
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CARRIED

10.3.12 CORP2017-013

Liana Patterson, Corporate Services Manager Human Resources
CUPE 855 Pay Equity

CR2017-331

RESOLVED THAT Report CORP2017-013, **CUPE 855 Pay Equity**, be received;
and

THAT the Treasurer transfer \$384,540.90 from the Human Resource Rate Stabilization Reserve, (Account 1.32040), \$114,286.69 from the Severance Reserve, (account 1.32220) and \$202,518.41 from the Contingency Reserve, (account 1.32090) to cover the maximum potential cost of the pay equity review associated with the 2015 and 2016 fiscal periods to the accrued wages account.

CARRIED

10.3.15 PUR2017-030

Launa Lewis, Buyer
Jenn Johnson, Manager, Parks, Recreation and Culture
2017-21-CT Lindsay Recreation Complex Pool Upgrades

CR2017-332

RESOLVED THAT Report PUR2017-030, **2017-21-CT Lindsay Recreation Complex Pool Upgrades**, be received;

THAT Hollandia Gardens Ltd. of London, be selected for the award of Tender 2017-21-CT Lindsay Recreation Complex Pool Upgrades, for the tender price of \$226,664.37, net HST;

THAT Project (950162401) Lindsay Recreation Complex Equipment and System Upgrades be closed with the remaining balance of \$70,600 being put into the Capital Projects Reserve;

THAT Project (950171401) Lindsay Pool System Upgrades be increased by an additional \$70,600 of funding from the Capital Projects Reserve;

THAT subject to receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Tender 2017-21-CT Lindsay Recreation Complex Pool Upgrades; and

THAT the Purchasing Division be authorized to issue a purchase order.

CARRIED

10.3.17 PRC2017-004

Jenn Johnson, Manager, Parks, Recreation and Culture Division
Kawartha Lakes Sport and Recreation Strategy Follow Up

CR2017-333

RESOLVED THAT Report PRC2017-004, **Kawartha Lakes Sport and Recreation Strategy Follow Up**, be received for information.

CARRIED

10.3.18 TRANSIT2017-001

Todd Bryant, Manager, Fleet and Transit
Public Transit Infrastructure Funding

CR2017-334

RESOLVED THAT Report TRANSIT2017-001, **Public Transit Infrastructure Funding**, be received;

THAT it be recognized that the Public Transit Infrastructure Fund (PTIF) Phase One (Ontario) has agreed to make a contribution to the City of Kawartha Lakes in respect to Transit Upgrades and Improvements;

THAT it be recognized that the above noted contribution will be equal to 50% of the eligible cost, up to a maximum of \$229,145;

THAT capital project (928170201) installation and implementation of Intelligent Scheduling Software for LIMO Specialized Transit be expanded and approved in an amount of \$150,000, that the funding be approved as \$75,000 from Public Transit Infrastructure Funding and \$75,000 from the Dedicated Transit Reserve Fund;

THAT capital project (994172101) for the design and construction of accessibility conversions for 27 existing bus stops be expanded and approved in the amount of \$100,290; that the funding be approved as \$50,145 from Public Transit Infrastructure Funding and \$50,145 from the Dedicated Transit Reserve Fund;

THAT a new capital project (994172401) be approved with a budget of \$100,000 for the Design and Construction of a new transit hub in downtown Lindsay, that the funding be approved as \$50,000 from Public Transit Infrastructure Funding and \$50,000 from the Dedicated Transit Reserve Fund; and

THAT a new capital project (994172402) be approved with a budget of \$108,000 for the Replacement of up to 18 transit shelters to meet Accessibility for Ontarians with Disabilities Act requirements that the funding be approved as \$54,000 from Public Transit Infrastructure Funding and \$54,000 from the Dedicated Transit Reserve Fund.

CARRIED

10.3.19 DEV2017-002

Denise Williams, Strategy and Performance Specialist
Kawartha Lakes Health Environment Plan Data License Agreements

CR2017-335

RESOLVED THAT Report DEV2017-002, **Kawartha Lakes Healthy Environment Plan Data License Agreement**, be received; and

THAT the Mayor and Clerk be authorized to execute the Data Usage and License Agreement as outlined in Appendix A to Report DEV2017-002.

CARRIED

10.3.20 PLAN2017-028

Richard Holy, Manager of Policy Planning
Request for Relief from Security Requirements for Site Plan Approval by Boys and Girls Clubs of Kawartha Lakes 107 Lindsay Street South, Lindsay

CR2017-336

RESOLVED THAT Report PLAN2017-028, **Request for Relief from Security Requirements for Site Plan Approval by Boys and Girls Clubs of Kawartha Lakes**, be received;

THAT the Boys and Girls Clubs of Kawartha Lakes be required to provide a maximum of \$25,000.00 in financial securities in their site plan agreement at 107 Lindsay Street South; and

THAT the Mayor and Clerk be authorized to execute any documents required by the approval of this application and decision.

CARRIED

10.4 Items Extracted from Consent

10.1.1 CC2017-12.10.1.1

Mayor Letham
Memorandum Regarding Leaf and Yard Waste

CR2017-337

Moved By Councillor Miller

Seconded By Councillor Dunn

RESOLVED THAT the memo from Mayor Letham regarding **Landfill site tipping fees for leaf and yard materials**, be received;

THAT Schedule F- 1 of the consolidated fees by-law for landfill site tipping fees be amended as follows:

Remove from “**Weight Based Tipping Fees**” section:

Minimum charge Sorted Material (Waste & Leaf & Yard Materials)	\$5.00/visit
Sorted Waste & Leaf & Yard Material over \$5 by weight	\$100.00/tonne
Minimum Charge Mixed Load (Waste & Leaf & Yard Materials)	\$7.00/visit

Remove from “**Fees When Scales are inoperative or for Freon Removal**” section:

Minimum charge Sorted Material (Waste & Leaf & Yard Materials) \$5.00/visit
Sorted Waste & Leaf & Yard Material over \$5.00 by weight \$12.50/cubic
yard
Minimum Charge Mixed Load (Waste & Leaf & Yard Materials) \$7.00/visit

Add to “**Weight Based Tipping Fees**” section:

Minimum charge Sorted Material (Waste) \$5.00/visit
Minimum charge Mixed Load (Waste and Leaf & Yard Materials) \$7.00/visit
Sorted Waste over \$5 by weight \$100.00/tonne
Sorted Leaf & Yard Material over 150kg \$100.00/tonne

Add to “**Fees When Scales are inoperative or for Freon Removal**” section:

Minimum charge Sorted Material (Waste) \$5.00/visit
Minimum Charge Mixed Load (Waste and Leaf & Yard Material) \$7.00/visit
Sorted Waste Material over \$5.00 by cubic yard \$12.50/cubic yard
Sorted Leaf & Yard Material over 1.0 cubic yard \$12.50/cubic yard

THAT this change to eliminate minimum tip fee for sorted for leaf and yard waste and allowing free leaf and yard waste up to 150 kg per load be communicated to the public as soon as possible.

CARRIED

10.1.2 CC2017-12.10.1.2

Councillor Breadner

Memorandum Regarding Bill 86 - An Act to Amend the Conservation Authorities Act

CR2017-338

Moved By Councillor Breadner

Seconded By Councillor Dunn

RESOLVED THAT the Memorandum from Councillor Breadner regarding **Bill 86 - An Act to Amend the Conservation Authorities Act**, be received;

THAT comments be submitted to oppose the amendment to Bill 86 as it has potential to restrict who Council's appoint to the Conservation Authority and the accountability of the appointee to the municipality; and

THAT should the Bill proceed to Second Reading and open to receive formal comments through the Standing Committee that the City resubmit the comments.

CARRIED

10.3.1 CAO2017-001

Ron Taylor, Chief Administrative Officer
Aaron Sloan, Manager, Municipal Law Enforcement
Animal Control Services - Requested Staffing Information

CR2017-339

Moved By Councillor Breadner

Seconded By Councillor Veale

RESOLVED THAT Report CAO2017-001, **Animal Control Services – Requested Staffing Information**, be received

CARRIED

10.3.7 CORP2017-008

Christine Norris, Manager, Revenue and Taxation/Deputy Treasurer
High Bill Adjustment Policy

CR2017-340

Moved By Councillor Breadner

Seconded By Councillor Yeo

RESOLVED THAT Report CORP2017-008, **High Bill Adjustment Policy**, be received;

THAT the policy entitled High Bill Adjustment Policy appended to Report CORP2017-008 be adopted, numbered and inserted in the Corporate Policy Manual; and

THAT the following policy and appended form be rescinded and removed from the policy manual:

C199-FIN-021 Contested High Consumption Policy

CARRIED

CR2017-341

Moved By Councillor Breadner

Seconded By Councillor James

RESOLVED THAT staff report on options available to the City to provide an appeal body for high bill adjustment if there is no successful solution by following the High Bill Adjustment Policy.

CARRIED

10.3.11 CORP2017-012

Angela Vickery, Manager, Financial Services
Purchasing Policy

CR2017-342

Moved By Councillor Junkin

Seconded By Councillor Yeo

RESOLVED THAT Report CORP2017-012, **Purchasing Policy**, be received;
THAT the policy entitled Purchasing Policy appended to Report CORP2017-012, be approved effective June 1, 2017;

THAT Section 3.1 of the Purchasing Policy be amended to read "Procurement award for tenders valued at \$100,000 or greater, that contain a change in scope, have an irregular result as per section 5.0 are a Single or Sole Source, or are anticipate to result in the Council approved budget being exceeded (by \$10,000 or greater) must be approved by Council";

THAT a By-law to enact the Purchasing Policy, as amended, be forwarded for adoption;

THAT the purchasing policy once adopted be included in the City's Policy and Procedure Manual, replacing all predecessor versions;

THAT By-law 2013-251 be repealed after June 1, 2017;

THAT a By-Law to amend Section 6.0 of the Signing Authority By-Law, By-Law 2016-009, to be in alignment with the revised Purchasing Policy, be forwarded for adoption; and

THAT the following policy and appended form be rescinded and removed from the policy manual:

001 FD 001 Purchasing Policy

CARRIED

10.3.13 CORP2017-014

Mary-Anne Dempster, Director of Corporate Services
Direction to Fund 2016 Anticipated Deficit

Moved By Councillor Elmslie

Seconded By Councillor Strangway

RESOLVED THAT Report CORP2017-014, **Direction to Fund 2016 Anticipated Deficit**, be received; and

THAT the 2016 deficit be funded from three (3) sources, namely:

- \$318,467 be taken from the Contingency Reserve to cover the WSIB shortfall;
- \$412,000 be Debentured;
- \$411,007 be funded from reduced 2017 capital projects as determined by staff.

MOTION FAILED

Moved By Councillor Yeo
Seconded By Councillor Macklem

RESOLVED THAT Report CORP2017-014, **Direction to Fund 2016 Anticipated Deficit**, be received; and
THAT the 2017 tax levy be increased by \$1,141,474.

MOTION FAILED

Moved By Councillor Breadner
Seconded By Councillor Yeo

RESOLVED THAT Report CORP2017-014, **Direction to Fund 2016 Anticipated Deficit**, be received, and
THAT the 2018 tax levy be increased by the 2016 final general operating deficit.

A recorded vote was requested by Councillor Pollard.

Recorded	For	Against	Absent
Mayor Letham		X	
Councillor Breadner	X		
Councillor Dunn		X	
Councillor Elmslie		X	
Councillor James	X		
Councillor Jilesen		X	
Councillor Junkin		X	
Councillor Macklem		X	
Councillor Martin		X	
Councillor Miller		X	
Councillor O'Reilly		X	
Councillor Pollard	X		
Councillor Seymour-Fagan		X	
Councillor Stauble		X	
Councillor Strangway	X		
Councillor Veale	X		

Councillor Yeo	X		
Results	6	11	0

MOTION FAILED

Moved By Councillor Stauble
Seconded By Councillor Yeo

RESOLVED THAT Report CORP2017-014, **Direction to Fund 2016**

Anticipated Deficit, be received;

THAT the tax support debt ceiling be increased by \$1,800,998;

THAT the funding allocation for RD1704 Urban and Arterial Resurfacing be changed to remove Tax Levy Funding of \$1,800,998 and add debenture funding of \$1,800,998; and

THAT the \$1,800,998 tax levy be transferred to the contingency reserve to fund the 2016 operating deficit and any remainder will remain in the reserve for future requirements.

A recorded vote was requested by Councillor Stauble.

Recorded	For	Against	Absent
Mayor Letham		X	
Councillor Breadner		X	
Councillor Dunn		X	
Councillor Elmslie		X	
Councillor James		X	
Councillor Jilesen		X	
Councillor Junkin		X	
Councillor Macklem		X	
Councillor Martin		X	
Councillor Miller		X	
Councillor O'Reilly		X	
Councillor Pollard	X		
Councillor Seymour-Fagan	X		
Councillor Stauble	X		

Councillor Strangway		X	
Councillor Veale		X	
Councillor Yeo	X		
Results	4	13	0

MOTION FAILED

CR2017-343

Moved By Councillor Miller

Seconded By Councillor Yeo

RESOLVED THAT Report CORP2017-014, **Direction to Fund 2016**

Anticipated Deficit, be received;

THAT the 2017 tax levy be increased by \$600,000.00 to fund the 2016 deficit;
and

THAT the balance of the 2016 deficit be funded by the 2018 tax levy.

CARRIED

Council recessed at 4:08 p.m. and reconvened at 4:20 p.m.

10.3.14 CORP2017-015

Christine Norris, Manager, Revenue and Taxation/Deputy Treasurer
Vacant Unit Rebate Program Update

CR2017-344

Moved By Councillor Breadner

Seconded By Councillor Veale

RESOLVED THAT Report CORP2017-015, **Vacant Unit Rebate Program**

Update, be received;

THAT the Province of Ontario be requested to provide regulatory authority to:

1. To bring the vacancy rebate for Commercial and Industrial Properties to zero (0) in 2018;
2. To include in the eligibility criteria the following:
 - a. the vacant building, or portion of, is not less than 1,000 contiguous square feet.
 - b. the City's Property Standards By-law be adhered to during the period of the vacancy to be eligible for a rebate.
 - c. an administration fee, as established by the City's Consolidated Fees By-law be charged for the application.
 - d. A building, structure or portion of building would not be eligible for a rebate

where the rebate percentage of 0.00% applies for a taxation year.

e. Where there was a strike, lockout or other labour disruption that caused the stoppage of the activity that was undertaken at the property during the period of application, the property would not be eligible for a rebate.

f. Where there was an order under the City's Property Standards By-law or an order by the Chief Building Official against the property for the period of the vacancy, the property would not be eligible for a rebate;

THAT the Ministry of Finance be advised of Council's request for changes to the Vacancy Rebate Program;

THAT the Ministry of Finance be requested to delay the interest requirement on 2017 Vacancy Rebates as a result of request for change until 120 days after regulatory authority for change has been received; and

THAT upon regulatory authority the 2017 Vacancy Rebate program be updated to reflect the updates to the program prior to the processing of 2017 vacancy rebate applications.

CARRIED

10.3.16 PUR2017-031

Launa Lewis, Buyer

Jorg Petersen, Manager, Building and Property

2015-77-CP Design and Installation of an HVAC System at 180 Kent Street West
- Additional Work

Moved By Councillor Junkin

Seconded By Councillor Yeo

RESOLVED THAT Report PUR2017-031, **2015-77-CP Design and Installation of an HVAC System at 180 Kent Street West - Additional Work**, be received; and

THAT the additional work covered by the Change Order for the HVAC System at 180 Kent Street West be awarded and approved through the tender process.

MOTION FAILED

CR2017-345

Moved By Councillor Dunn

Seconded By Councillor O'Reilly

RESOLVED THAT Report PUR2017-031, **2015-77-CP Design and Installation of an HVAC System at 180 Kent Street West – Additional Work**, be received;

THAT Carmichael Engineering Ltd. be selected for the award of 2015-77-CP Change Order for HVAC System at 180 Kent Street West – Additional Work not

to exceed the price of \$158,500 plus HST;

THAT Project (953170100) HVAC Replacements at Lindsay Service Centre be reduced in the amount of \$330,000 and this balance be transferred to the Capital Projects Reserve;

THAT Project (953150300) HVAC Replacements at Lindsay Service Centre be increased by an additional \$330,000 of funding from the Capital Projects Reserve;

THAT subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the Amending Agreement to add the additional work to RFP 2015-77-CP; and

THAT Purchasing Division be authorized to issue a purchase order.

CARRIED

10.3.21 SOC2017-001

Janine Mitchell, Manager Social Services
Child and Family Centres

CR2017-346

Moved By Councillor Seymour-Fagan

Seconded By Councillor Martin

RESOLVED THAT Report SOC2017-001, **Child and Family Centres**, be received.

CARRIED

Moved By Councillor Seymour-Fagan

Seconded By Councillor Elmslie

RESOLVED THAT the delivery of the Child and Family Centre Program for the City of Kawartha Lakes and Haliburton County be a single source award to the Ontario Early Years Centre for the next two (2) years.

MOTION FAILED

CR2017-347

Moved By Councillor Dunn

Seconded By Councillor Yeo

RESOLVED THAT Corporate Services staff proceed with a Request for Proposal procurement process for the selection of a Service Provider for a Child and Family Centre for the City of Kawartha Lakes and Haliburton County.

CARRIED

Item 4.2 was dealt with prior to Item 4.1.

10.4.2 CC2017-12.10.4.2

Christine Norris, Manager, Revenue and Taxation/Deputy Treasurer
Memorandum Regarding 2017 Landfill Tax Ratio

CR2017-348

Moved By Councillor Yeo

Seconded By Councillor O'Reilly

RESOLVED THAT Resolution Number CR2017-289 be amended by deleting:
THAT the commercial tax ratio be applied to the landfill property class.

CARRIED 2/3rds VOTE

CR2017-349

Moved By Councillor Martin

Seconded By Councillor Pollard

RESOLVED THAT the landfill tax ratio be the maximum allowable ratio as
established by the Ministry of Finance.

CARRIED

10.4.1 PW2017-004

Bryan Robinson, Director of Public Works
Limited Service Agreements, Unassumed Roads

CR2017-350

Moved By Councillor Miller

Seconded By Councillor Dunn

RESOLVED THAT Report PW2017-004, **Limited Service Agreements -
Unassumed Roads**, be received;

THAT the policy entitled Seasonal Level of Service Policy appended to Report
PW2017-004 be adopted and numbered for inclusion in the City's Policy Manual;

THAT staff be directed to issue notice to Fulsom Crescent and Mink Alley that
winter control services will not be provided after April 30, 2019; and

THAT all existing Limited Service Agreements for Unassumed Roads be
cancelled effective April 30, 2017 and service be continued through the Seasonal
Level of Service Policy.

CARRIED

CR2017-351

Moved By Councillor Veale

Seconded By Councillor Miller

RESOLVED THAT due to the unique circumstances, that staff be directed to continue winter control only for Antiquary Road.

CARRIED

11. COMMITTEE OF THE WHOLE

12. COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES

12.1 CC2017-12.12.1

Minutes, Planning Committee
April 5, 2017

CR2017-352

Moved By Councillor O'Reilly

Seconded By Councillor Macklem

RESOLVED THAT the Minutes of the April 5, 2017 Planning Committee Meeting be received and the recommendations be adopted.

CARRIED

13. CORRESPONDENCE AND PETITIONS

14. OTHER OR NEW BUSINESS

15. BY-LAWS

The mover requested the consent of Council to read the by-laws by number only.

Moved By Councillor Stauble

Seconded By Councillor Martin

RESOLVED THAT the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.17 be read a first, second and third time, passed, numbered, signed and the corporate seal attached, save and except 15.1.6, 15.1.8, 15.1.11 and 15.1.12.

CARRIED

15.1 By-Laws by Consent

15.1.1 CR2017-353

A By-law to Establish Retention Periods for the Records of the City of Kawartha Lakes, to Establish a Records Management Policy and to Delegate Authority to the City Clerk to Establish or Amend Retention Periods

15.1.2 CR2017-354

A By-law to Establish a Parcel of Land Legally Described as Part of E 1/2 Lot 24, Concession 6, in the Geographic Township of Ops, City of Kawartha Lakes, designated as Part 1 on Reference Plan 57R-10569, Being Part of PIN: 63209-0076(LT) as Public Highway

15.1.3 CR2017-355

A By-law to Specify the Capping and Threshold Parameters for 2017 in the City of Kawartha Lakes

15.1.4 CR2017-356

A By-law to Limit Tax Decreases on Commercial, Industrial and Multi-Residential Properties for 2017

15.1.5 CR2017-357

A By-law to Set Tax Rate Reductions for the Prescribed Subclasses in the City of Kawartha Lakes for the Year 2017

15.1.7 CR2017-358

A By-law to Amend By-law 2014-026 being a By-law to Require the Owners of Yards within Kawartha Lakes to Clean and Clear Them

15.1.9 CR2017-359

A By-law to Amend By-law 2015-124 being a By-law to Set a Line Fences Administration Fee for the City of Kawartha Lakes (Amendment No. 3)

15.1.10 CR2017-360

A By-law to Amend By-law Number 2012-176 being a By-law to Regulate Parking in the City of Kawartha Lakes (Amendment No. 12)

15.1.13 CR2017-361

A By-law to Repeal Several By-laws Relating to Records Retention for the City of Kawartha Lakes and its Predecessor Municipalities

15.1.14 CR2017-362

A By-law to Amend By-law 2011-260 being a By-law to Govern Water and Wastewater Services in the City of Kawartha Lakes (Amendment No. 8)

15.1.15 CR2017-363

A By-law to Amend By-law Number 2016-009 being a By-law to Provide Authority for the Execution of Certain Documents and Affix the Corporate Seal on Behalf of the City of Kawartha Lakes (Amendment No. 1)

15.1.16 CR2017-364

A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (A. Woolridge)

15.1.17 CR2017-365

A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (D. Woolridge)

15.1.18 CR2017-366

A By-law to Establish 2017 Tax Ratios in the City of Kawartha Lakes

15.2 By-Laws Extracted from Consent

15.1.6 CC2017-12.15.1.6

A By-law to Establish Tax Rates for the Year 2017

Moved By Councillor Strangway

Seconded By Councillor Junkin

RESOLVED THAT a By-law to Establish Tax Rates for the Year 2017 be read a first and second time.

CARRIED

Moved By Councillor Macklem

Seconded By Councillor Veale

RESOLVED THAT the by-law be amended as follows:

THAT Section be deleted and replaced with the following:

2.01 **Adoption**: The Council adopts the estimates of all sums required during the year 2017 for the purposes of the City in the gross amount of \$200,699,330 and, in the net amount of \$103,020,223;

THAT Section 5.02 be deleted and replaced with the following:

5.02 **Rates**: For the year 2017, there shall be levied and collected on the

assessment in each property class in Kawartha Lakes, according to the last assessment roll for the City as amended by MPAC, the rates of taxation for current value assessment for general purposes to raise a sum of \$79,880,962. the amount set out in Schedule "B" in column 'a' as the General Levy.

2017 Budget Requirement	\$79,072,797
2016 Deficit (approx.. 50%)	\$600,000
2017 Generally Rated Streetlights	\$208,165
Total General Levy	\$79,880,962

THAT Schedule "B" be deleted and replaced with Schedule "B" that contains the recalculated General Tax Rates.

CARRIED

CR2017-367

Moved By Councillor Pollard

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the by-law, as amended, be read a third time, passed, numbered, signed and the corporate seal attached.

CARRIED

15.1.8 CC2017-12.15.1.8

A By-law to Amend By-law 2016-206, The Consolidated Fees By-law, in the City of Kawartha Lakes (Amendment No. 2)

Moved By Councillor Strangway

Seconded By Councillor Elmslie

RESOLVED THAT a By-law to amend By-law 2016-206, The Consolidated Fees By-law in the City of Kawartha Lakes (Amendment No. 2) be read a first and second time.

CARRIED

Moved By Councillor Pollard

Seconded By Councillor Martin

RESOLVED THAT the by-law be amended:

to change 50 kg to 150 kg and to read:

Sorted Leaf and Yard Material over 150 kg \$100/tonne; and

to change 0.4 cubic yard to 1.0 cubic yard to read:
Sorted Leaf and Yard Material over 1.0 cubic yard \$12/50/cubic yard.

CARRIED

CR2017-368

Moved By Councillor Pollard

Seconded By Councillor Martin

RESOLVED THAT the by-law, as amended, be read a third time, passed, numbered, signed and the corporate seal attached.

CARRIED

15.1.11 CC2017-12.15.1.11

A By-law to Adopt a Purchasing Policy for the City of Kawartha Lakes

Moved By Councillor Seymour-Fagan

Seconded By Councillor Strangway

RESOLVED THAT a By-law to Adopt a Purchasing Policy for the City of Kawartha Lakes be read a first and second time.

CARRIED

Moved By Councillor Yeo

Seconded By Councillor Macklem

RESOLVED THAT Schedule A to the By-law be amended by deleting 3.1 and replacing it with:

3.1 Procurement awards for tenders valued at \$100,000 or greater, that contain a change in scope, have an irregular result as per Section 5.0, are a single or sole source, or are anticipated to result in the Council approved budget being exceeded (by \$10,000 or greater) must be approved by Council.

CARRIED

CR2017-369

Moved By Councillor Yeo

Seconded By Councillor Macklem

RESOLVED THAT the By-law, as amended, be read a third time, passed, numbered signed and the corporate seal attached.

CARRIED

15.1.12 CC2017-12.15.1.12

A By-law to Repeal By-law Number 2013-251 being a By-law to Adopt a Purchasing Policy for the City of Kawartha Lakes

CR2017-370

Moved By Councillor Martin

Seconded By Councillor Pollard

RESOLVED THAT a by-law to Repeal By-law Number 2013-251 being a By-law to Adopt a Purchasing Policy for the City of Kawartha Lakes be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

CARRIED

16. CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)

17. MATTERS FROM CLOSED SESSION

18. CONFIRMING BY-LAW

CR2017-371

Moved By Councillor Breadner

Seconded By Councillor Yeo

RESOLVED THAT a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, April 18, 2017 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

CARRIED

19. ADJOURNMENT

CR2017-372

Moved By Councillor James

Seconded By Councillor Martin

RESOLVED THAT the Council Meeting adjourn at 5:29 p.m.

CARRIED

Read and adopted this 2nd day of May, 2017.

Andy Letham, Mayor

Judy Currins, City Clerk

Recommendations made at the April 5, 2017 Planning Committee Meeting:

PC2017-011

Moved By Councillor Stauble

Seconded By Councillor Veale

RECOMMEND THAT Report PLAN2017-017, respecting Part Lot 19, Concession 10, 57R-5049, Parts 1 to 4, geographic Township of Emily, City of Kawartha Lakes, Application No. D06-17-008, be received;

THAT Zoning By-law Amendment Application D06-17-008, Part Lot 19, Concession 10, 57R-5049, Parts 1 to 4, geographic Township of Emily, City of Kawartha Lakes, be referred back to staff for further review and processing until such time that all comments have been received from all circulated Agencies and issues related to compliance with Official Plan waterfront policies have been addressed.

PC2017-012

Moved By Councillor Macklem

Seconded By Councillor Veale

RECOMMEND THAT Report PLAN2017-019, respecting Culture and Heritage policy amendments to the City of Kawartha Lakes Official Plan, The Lindsay Official Plan and the Fenelon Falls Official Plan, be received;

THAT the proposed Official Plan Amendment, substantially in the form attached as Appendix A be referred to Council for adoption and that the necessary by-law be passed; and

THAT the Mayor and Clerk be authorized to execute any documents required by the approval of this application.