

The Corporation of the City of Kawartha Lakes

By-Law 2017-

A By-law to Appoint Four Deputy City Treasurers and to Create and Prescribe the Duties and Responsibilities of that Position

Recitals

1. Section 286(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that Council may appoint Deputy Treasurers who shall have all the powers and duties of the Treasurer under this and every other Act.
2. By-law 2013-105 appointed two Deputy Treasurers and with recent position changes, the City Treasurer is recommending this be changed to four to ensure signing authority coverage at all times.
3. This by-law replaces 2013-105.
4. The appointment must be done by by-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017- .

Section 1.00: Definitions and Interpretation

- 1.01 **Definitions:** In this by-law,

“City”, “City of Kawartha Lakes” or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

"City Clerk" means the person appointed by Council to carry out the duties of the clerk described in section 228 of the Municipal Act, 2001;

“City Treasurer” means the person appointed by Council to carry out the duties of the treasurer described in section 286 of the Municipal Act, 2001;

“Council” or “City Council” means the municipal council for the City;

- 1.02 **Interpretation Rules:**

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

- 1.03 **Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

- 1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Establishment of City Deputy Treasurer Office

- 2.01 **Position:** The position of City Deputy Treasurer for the City is established. The City Deputy Treasurer shall be an employee.
- 2.02 **Deputy City Treasurer:** A Deputy City Treasurer appointed shall assume the duties of the City Treasurer in the absence of the City Treasurer from the offices of the City.

Section 3.00: Reporting and Responsibilities of the Deputy City Treasurer

- 3.01 **Reporting Relationship:** A Deputy City Treasurer while assuming the duties of the City Treasurer reports directly to the City Treasurer and shall carry out the responsibilities of the office in accordance with any and all relevant and applicable legislation, by-laws and resolutions of Council.
- 3.02 **Duties and Responsibilities:** The duties and responsibilities of the Deputy City Treasurer are as set forth in the Statutes and Regulations of the Province of Ontario and in the By-laws and Policies of the City, which exist or may be passed in the future.

Section 4.00: Appointment

- 4.01 **Deputy City Treasurer:** The **Director of Corporate Services**, the **Corporate Services Manager, Revenue and Procurement**, the **Supervisor, Financial Services**, and the **Supervisor, Treasury** are appointed as a Deputy City Treasurer.

Section 5.00: Administration and Effective Date

- 5.01 **Administration of the By-law:** The City Treasurer is responsible for the administration of this by-law.
- 5.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 6th day of June, 2017.

Andy Letham, Mayor

Judy Currins, City Clerk