

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2018-026

Date: June 19, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All Wards

Title: Request for Quotation 2018-50-OQ Supply and Operation of Plow Trucks for Winter Maintenance for Arterial Roads

Author and Title: Marielle van Engelen, Buyer
Oliver Vigelius, Manager Lindsay Maintenance Area and Capital Projects

Recommendation(s):

That Report PUR2018-026, **Request for Quotation 2018-50-OQ Supply and Operation of Plow Trucks for Winter Maintenance of Arterial Roads**, be received;

That Todd Brothers Contracting Limited of Stouffville, be selected for award of Request for Quotation 2018-50-OQ Supply and Operation of Plow Trucks for Winter Maintenance of Arterial Roads for the quoted estimated winter roads maintenance season cost of \$1,376,415.00 plus HST;

That the initial term of the contract, for all depot locations except Lindsay be for ten (10) winter road maintenance seasons (November 1, 2018 to April 15, 2028), and Lindsay Depot be for one (1) winter road maintenance season (November 1, 2018 to April 15, 2019);

That Council approve the two (2) - one (1) year winter road maintenance season renewals for all areas included in the quotation, pending budget approval and successful vendor performance review;

That subject to receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Request for Quotation 2018-50-OT Supply and Operation of Plow Trucks for Winter Maintenance for Arterial Roads; and

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

That the Financial Services Division be authorized to issue a purchase order(s) as required.

Background:

Request for Quotation 2018-50-OQ was released for advertising for the Supply and Operation of Snow Plows for Winter Maintenance of Arterial Roads, in accordance with the Purchasing Policy.

The quotation closed on Thursday, May 24, 2018 and was opened in public by Patrick O'Reilly, Councillor and Marielle van Engelen, Buyer. The results of the opening are listed in the chart below.

Company Submitting	Location/Depot	Quotation Amount (not including HST)
Todd Brother's Contracting Limited Stouffville, ON	Burnt River N23	\$133,500
	Burnt Rive N7	\$148,185
	Burnt River N6	\$139,770
	Coboconk N3	\$133,500
	Coboconk N1	\$147,030
	Fenelon Twp C32	\$148,020
	Emily C41	\$123,600
	Oakwood S65	\$146,040
	Manvers S62	\$135,150
	Lindsay S51	\$121,620

As per the Purchasing Policy when procurement awards are valued at \$100,000 or greater and are an irregular result, with fewer than three (3) submissions received, the procurement award must be approved by Council. There were ten (10) full document takers for this request for quotation with only one submission.

Quotations were checked for mathematical errors and conformity to the quotation requirements. Respondents could bid on one or more depot locations. References were checked and found to be favorable.

The quotation document stated that trucks used to perform winter road maintenance operations were no older than ten (10) years old for the first winter road maintenance season and not older than 2016 for the remainder of the contract including any renewal periods

Rationale:

These ten arterial plow routes have been contracted for the last four (4) to five (5) years. The initial term for the two previous contracts supplying winter maintenance on arterial roads for the City of Kawartha Lakes (The City) expired in 2018. The City is taking this opportunity to combine the work of these two contracts into a single contract. This is the first re-tendering of this work in four years.

These contracted units are available 24 hours a day 7 days a week for the duration of the winter maintenance season. These routes were contracted out as a result of a Lean Six Sigma Black Belt project "Heavy Truck Utilization" and seasonal recruitment shortages for plow operators. The bid results of this quotation represent an acceptable price to what has been billed previously year over year based on previous contracted rates and variability in weather.

Staff recommends that Todd Brothers Contracting Limited of Stouffville, be selected for award for the quoted estimated winter season cost of \$1,376,415.00 plus HST. The initial term of the contract, for all depot locations except Lindsay be for ten (10) winter road maintenance seasons and Lindsay Depot be for one (1) winter road maintenance season, with two (2) – one (1) year winter road maintenance season renewals. Lindsay is being contracted for only one year (with 2 optional renewal periods) due to the fact that half of the required staff resources are already in-place in Lindsay to take the contracted route in-house. This allows the City to perform this work for a net cost saving to the City.

Other Alternatives Considered:

Other alternatives are not being considered at this time as the recommendation to award was achieved through an open, fair and transparent competitive procurement process.

Financial/Operation Impacts:

Funds for contracted winter maintenance services are allocated annually in the operating budgets of Public Works. Contracted winter maintenance activities and costs are monitored by the individual Manager or Supervisor in each area or location, subject weather conditions and needs.

Pricing in the quotation was based on estimated average of 165 days per winter season for both plowing and paid standby. It is only an estimate number of days depending on the weather and the length of the winter season.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

Reliable transportation, especially during the winter months, most closely aligns itself with the corporate strategic goal of “An exceptional Quality of Life” as the ability to access and use the The City’s network of roads is a key component to accessibility of all services outside of the home.

Consultations:

Manager Public Works – Roads Operations – East
Manager Public Works – Roads Operations – West A
Supervisor Public Works – Roads Operations – Lindsay
Director of Public Works

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2018-50-OQ