

The Corporation of the City of Kawartha Lakes

Minutes

Regular Council Meeting

CC-2018-09

Tuesday, May 8, 2018

Closed Session Commencing at 1:30 p.m. Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Councillor Isaac Breadner

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Gord James

Councillor Gerard Jilesen

Councillor Brian S. Junkin

Councillor Rob Macklem

Councillor Mary Ann Martin

Councillor Gord Miller

Councillor Patrick O'Reilly

Councillor John Pollard

Councillor Kathleen Seymour-Fagan

Councillor Heather Stauble

Councillor Stephen Strangway

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. Call to Order

Mayor Letham called the Meeting to order at 1:30 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, S. Strangway, A. Veale and E. Yeo were in attendance.

Absent: Councillor R. Macklem

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, Directors J. Rojas, C. Shanks, J. Stover and R. Sutherland and Manager L. Patterson were also in attendance.

2. Adoption of Closed Session Agenda

CR2018-262

Moved By Councillor Elmslie

Seconded By Councillor James

That the Closed Session agenda be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest in Closed Session Items

There were no declarations of pecuniary interest noted.

4. Closed Session

CR2018-263

Moved By Councillor Yeo

Seconded By Councillor Breadner

That Council convene into closed session at 1:30 p.m. in order to consider matters on the Tuesday, May 8, 2018 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25.

Carried

5. Opening Ceremonies

5.1 Call Open Session to Order

Mayor Letham called the Open Session of the Meeting to order at 2:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R.

Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, S. Strangway, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie and Deputy Clerk A. Rooth were also in attendance.

5.2 O Canada

The Meeting was opened with the singing of 'O Canada'.

5.3 Moment of Silent Reflection

The Mayor shared the following message:

Last Friday, May 4th, we lost an outstanding person and City employee. Dana Piercey passed away suddenly at the age of 48. Dana was dedicated to serving the public and she did that exceptionally well, with compassion and humour. She was a nurse at Victoria Manor for over 20 years before moving to Human Services where she worked at reception for the past four and a half years. She will be missed.

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

5.4 Adoption of Open Session Agenda

CR2018-268

Moved By Councillor Junkin

Seconded By Councillor Jilesen

That the Agenda for the Open Session of the Regular Council Meeting of Tuesday, May 8, 2018, be adopted as circulated and with the following amendments:

Addition - Deputation

Item 10.3

Arena Working Group Update

(Item 11.2.4 on the Agenda)

Tracy Richardson

Carried

6. **Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest noted.

7. Notices and Information by Members of Council and Staff

7.1 Council

Mayor Letham:

- Welcome to Ashley Webster, the new Executive Assistant to Mayor and Council.
- This is staff appreciation month. Thank you to staff for all of the work they do.

Councillor Miller:

- The Kinmount Committee for Economic Development Annual Dinner and Silent Auction was a success.

Councillor Pollard:

- All are invited to the Valentia Church and Community Centre on May 12th at 1:00 p.m. for a Silent Auction, Live Auction and Pie Auction.

Councillor Martin

- Mother's day is on May 13th.
- Trinity United Church celebrates their 187th Anniversary on May 13th.

Councillor O'Reilly:

- The Lindsay and District Chamber of Commerce Evening of Excellence 2018 Awards is June 1st at the Lakeview Arts Barn.
- The 2018 Lindsay MS Walk and Hike for Hospice events took place this past weekend.
- The opening for the second phase of Adelaide Place has been postponed.

7.2 Staff

8. Matters from Closed Session

Item 4.2

Staff was given direction regarding CUPE 1167 Settlement Ratification.

Item 4.3

CR2018-269

Moved By Councillor O'Reilly

Seconded By Councillor Elmslie

That the 2017 Environmental Hero of the Year Award be presented to the nominee at the May 15, 2018 Special Council Meeting on behalf of the City.

Carried

9. Minutes

9.1 CC2018-09.9.1

Regular Council Meeting Minutes of April 24, 2018

CR2018-270

Moved By Councillor Yeo

Seconded By Councillor Pollard

That the Minutes of the April 24, 2018 Regular Council Meeting, be received and adopted.

Carried

10. Presentations and Deputations

10.1 CC2018-09.10.1

Request for Council Resolution to Deem Bikefest Concert a Municipally Significant Event

Doug Hellawell

Doug Hellawell attended Council to provide information on the Bikefest event, noting that this event has a significant economic impact on the community and partners with and supports local charities. He requested that Council pass a resolution to deem the Bikefest Concert as a Municipally Significant Event.

CR2018-271

Moved By Councillor Seymour-Fagan

Seconded By Councillor Strangway

That the deputation of Doug Hellawell regarding **Request for Council Resolution to Deem Bikefest Concert a Municipally Significant Event**, be received.

Carried

10.2 CC2018-09.10.2

Forbert Memorial Pool Parking Lot Petition

(Item 13.1 on the Agenda)

Bob and Sylvia Peters

Bob and Sylvia Peters attended Council to speak to the submitted petition regarding the Forbert Memorial Pool parking lot. Mr. Peters expressed safety and maintenance concerns and requested that Council take immediate action to maintain the parking lot and make paving of the parking lot a priority.

CR2018-272

Moved By Councillor Pollard

Seconded By Councillor Junkin

That the deputation of Bob and Sylvia Peters regarding the **Forbert Memorial Pool Parking Lot Petition**, (Item 13.1 on the Agenda), be received.

Carried

10.3 CC2018-09.10.3

Arena Working Group Update

(Item 11.2.4 on the Agenda)

Tracy Richardson

Tracy Richardson thanked Council and staff, on behalf of the Manvers Community Centre, for the opportunity to work in partnership with the City to keep their Community Centre open.

CR2018-273

Moved By Councillor Martin

Seconded By Councillor Stauble

That the deputation of Tracy Richardson regarding the **Arena Working Group Update**, (Item 11.2.4 on the Agenda), be received.

Carried

11. Consent Matters

The following items were requested to be extracted from the Consent Agenda:

Item 11.1.1 - Councillor Elmslie

Item 11.1.4 - Councillor Dunn

Item 11.2.2 - Councillor Seymour-Fagan
Item 11.2.4 - Mayor Letham
Item 11.2.5 - Councillor James
Item 11.2.6 - Councillor Dunn

Moved By Councillor Seymour-Fagan
Seconded By Councillor Strangway

That all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except Items 11.1.1, 11.1.4, 11.2.2, 11.2.4, 11.2.5 and 11.2.6

Carried

11.1 Reports

11.1.2 PUR2018-021

Tender 2018-49-CT Supply and Delivery of One Low Floor Conventional Transit Bus

Marielle van Engelen, Buyer

CR2018-274

That Report PUR2018-021, **Tender 2018-49-CT Supply and Delivery of One Low Floor Conventional Transit Bus**, be received;

That Crestline Coach Limited of Saskatoon, SK, be selected for the award of Tender 2018-49-CT for the Supply and Delivery of One Low Floor Conventional Transit Bus and the optional feature of a backup camera for a total tender price of \$144,366.00, plus HST; and

That the Purchasing Division be authorized to issue a purchase order.

Carried

11.1.3 PLAN2018-038

Deeming By-law Application D30-2018-008 - Rochetta

Janet Wong, Planner II

CR2018-275

That Report PLAN2018-038, **Deeming By-law Application D30-2018-008 - Rochetta**, be received;

That a Deeming By-law respecting Lots 16 and 17, Registered Plan 179, substantially in the form attached as Appendix D to Report PLAN2018-038, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Carried

11.1.5 EA2018-012

Recommended 2018 Development Charges Task Force

Adam Found, Manager of Corporate Assets

CR2018-276

That Report EA2018-012, **Recommended 2018 Development Charges Task Force**, be received; and

That staff prepare terms of reference for a 2018 Development Charges Task Force and present them to Council for consideration and approval as soon as practicable.

Carried

11.1.6 HH2018-005

Habitat for Humanity Municipal Incentives

Hope Lee, Administrator/Manager of Housing

CR2018-277

That Report HH2018-005, **Habitat for Humanity Municipal Incentives**, be received;

That the City Treasurer transfer \$87,583 to the Development Charge (DC) Reserve Fund to compensate the DC Reserve Fund for the revenue foregone by providing a DC exemption to Habitat for Humanity for its five-home project on Hamilton Street in Lindsay;

That the transfer be funded by the General Contingency Reserve (1.32090) in the amount of \$38,059, Water Infrastructure Reserve (1.32050) in the amount of

\$21,473 and Sewer Infrastructure Reserve (1.32030) in the amount of \$28,051;
and

That the transfer be apportioned across the various applicable service-specific accounts of the DC Reserve Fund in proportion to their respective DC rates.

Carried

11.2 Correspondence

11.2.1 CC2018-09.11.2.1

Request for Council Resolution to Deem Bikefest Concert a Municipally Significant Event

Doug Hellowell

CR2018-278

That the correspondence from Doug Hellowell requesting a Council Resolution to deem the Bikefest Concert a municipally significant event, be received.

Carried

11.2.3 CC2018-09.11.2.3

Trap, Neuter and Release (TNR) Program for Feral Cats

Geoff Carpentier

CR2018-279

That the April 26, 2018 correspondence from Geoff Carpentier, regarding **Trap, Neuter and Release (TNR) Program for Feral Cats**, be received.

Carried

11.3 Items Extracted from Consent

Items 11.2.2, 11.2.4 and 11.1.4 were moved forward on the agenda to be dealt with next sequentially.

11.2.2 CC2018-09.11.2.2

Memo - Bobcaygeon Bikefest Permit Request

Craig Shanks, Director of Community Services

CR2018-280

Moved By Councillor Seymour-Fagan

Seconded By Councillor Strangway

That the memorandum from Director Shanks dated May 8, 2018 and entitled, Bobcaygeon Bikefest Permit Request, be received; and

That the 2018 Bobcaygeon Bikefest Event be declared by Council a Municipally Significant Event for the purpose of Bikefest Inc. being eligible to apply for the SOP from the AGCO to host a licensed dance/concert at the Bobcaygeon/Verulam Community Centre on June 23, 2018.

Carried

11.2.4 CC2018-09.11.2.4

Memo - Arena Working Group Update

Andy Letham, Mayor

CR2018-281

Moved By Councillor Martin

Seconded By Councillor Pollard

That the memo from Mayor Letham dated May 8, 2018 regarding, Arena Working Group Update, be received.

Carried

11.1.4 ENG2018-012

Barron Boulevard Sidewalk Petition Update

Juan Rojas, Director of Engineering and Corporate Assets

CR2018-282

Moved By Councillor Dunn

Seconded By Councillor Breadner

That Report ENG2018-012, **Barron Boulevard Sidewalk Petition Update**, be received.

Carried

Moved By Councillor Breadner

Seconded By Councillor Dunn

That staff be directed defer installation of the sidewalk on Barron Boulevard until the subdivision is connected by a sidewalk.

Motion Failed

CR2018-283

Moved By Councillor Junkin

Seconded By Councillor Pollard

That staff be directed to proceed with the installation of the sidewalk on Barron Boulevard as required in the associated subdivision agreement.

Carried

11.1.1 CORP2018-004

2017 Q4 Capital Close

Nicole Owens, Junior Accountant

CR2018-284

Moved By Councillor Elmslie

Seconded By Councillor Strangway

That Report CORP2018-004, **2017 Q4 Capital Close**, be received;

That the capital projects identified in Attachment A to Report CORP2018-004 be approved to be closed due to completion;

That the balances in the table below be transferred to or from the corresponding reserves;

Reserve	Report Closing Balance
Capital Projects Reserve	(\$254,192.41)
Capital Projects Reserve – Victoria Manor	(\$150,390.44)
Public Works Fleet Reserve	\$173,212.22
K.L. Police Services Contingency Reserve	\$32,331.02

Water Infrastructure Reserve	\$23,929.38
Sewer Infrastructure Reserve	\$30,501.28

That an additional \$241,094.80 of debenture debt be allocated to project 9711401 – Energy Saving Performance Control to fund the project deficit and bring the project balance to zero;

That an additional \$39,102.51 of debenture debt be allocated to project 9981302 – Birch Point Estates Drinking Water to fund the project deficit and bring the project balance to zero;

That an additional \$326,000.00 of debenture debt be allocated to project 9981603 – Thornhill Reservoir, Venting to fund the project deficit and bring the project balance to zero;

That an additional \$6,764.76 of debenture debt be allocated to project 9981506 – Mariposa Estates WDS, Construction to fund the project deficit and bring the project balance to zero;

That an additional \$21,307.09 of City Development Charges be allocated to project 9121501 – RD1401 Rural Resurfacing to fund the project deficit and bring the project balance to zero;

That an additional \$47,528.02 of City Development Charges be allocated to project 9981606 – Mill Street Watermain to fund the project deficit and bring the project balance to zero;

That an additional \$15,000.00 of City Development Charges be allocated to project 9981621 – St David Street Sewer Interconnect to fund the project deficit and bring the project balance to zero;

That an additional \$449.30 of City Parkland Reserve be allocated to project 9501604 – Picnic Table & Bench Replacement to fund the project deficit and bring the balance to zero upon project closure;

That an additional \$2,145.98 of City Parkland Reserve be allocated to project 9501610 – Sports Field Improvements to fund the project deficit and bring the balance to zero upon project closure;

That the following projects be granted an extension to June 30, 2018:

932161401 - Fire Station Capital Repairs
932170701 - Communication Equipment
932170801 - Extrication Equipment
938170200 - Paramedic Equipment
938170301 - Replace Light Duty Vehicle
938170401 - Replacement Ambulance
950160700 - Ice Plant/System Equip Replace
950162200 – Arena and Pool Syst and Equip Upgrades
953150300 - HVAC Replacements
983161400 - Traffic Improvements
994152501 - Transit - Calling of Stops
983150100 - Bridge Recon, Rehab and Design
983160100 - Bridge Reconstruction
983161800 - Roads Portion of WWW Projects
998151001 - Huron Street Watermain Replace
998160701 - East St N Watermain Replace

That the following projects be granted an extension to December 31, 2018:

932170201 - Bethany Firehall
983150600 - Urban/Rural Recon Projects
983160600 - Urban/Rural Reconstruct Projects

983170300 - Urban /Rural Reconstruction
983170800 - Road Restoration WWW Projects
983171001 - Streetlights
997131000 - Landfills - Cell Construction
997141000 - Landfills - Cell Construction
997161201 - Eldon Landfill Const - Phase 3
997170200 - Landfill Site Works
998151201 - Lindsay WPCP Upgrade
998151501 - Lindsay WPCP Septage Receiving
998151601 - Fenelon Falls Ellice St SPS Up
998152200 - GlenelgStE Watermain Repl-Dsgn
998160501 - Pinewood Production Well
998160800 - Fenelon Falls Watermain Upgrade
998161401 - Kings Bay - RBC Units Upg/Repl
998162001 - Adelaide St N Sewer
991150300 - Depot/Sand/Salt Build Rep-East
991150400 - Depot/Sand/Salt Build Rep-West

That project 998110100 – Omemee WPC Plant Upgrades completion date be extended to December 31, 2019;

That project 938180202 – Ambulance Remount be closed and the remaining budget of \$165,000.00 be transferred and combined with 938180203 – Ambulance Remount;

That projects 953180107 Basement Interiors City Hall with a balance of \$19,004.29, 953180108 – Flooring City Hall with a balance of \$40,000.00, and

953180110 – Cabinet and Fixtures City Hall with a balance of \$24,741.76 be closed and remaining budgets transferred to 953180106 – Electrical Systems City Hall with a balance of \$29,789.96;

That \$25,000 be transferred from the budget of project 953180111 – Various Accessibility Retrofits to project 953180120 – Lindsay Service Centre Reconfiguration to commit the funds to retrofits made within the Lindsay Service Centre; and

That \$114,346 of surpluses left in WW0882, C0885 and C0151 and the Fenelon Water Plant be transferred to the Capital Reserve.

Carried

CR2018-285

Moved By Councillor Elmslie

Seconded By Councillor Junkin

That Staff be directed to initiate a review of the City's capital close and procurement policies, and related supporting policies and processes, in 2019, and include consideration for capital project cycle times, budget estimates and actuals, and project reporting.

Carried

CR2018-286

Moved By Councillor Dunn

Seconded By Councillor James

That staff report back to Council by Q3 of 2018 to provide details on why project extensions were required for all projects granted an extension to December 31, 2018, as identified in Report CORP2018-004.

Carried

11.2.5 CC2018-09.11.2.5

Memo - Weldon Road Intersection Improvements

Gord James, Councillor

Moved By Councillor James

Seconded By Councillor Dunn

That the Memo from Councillor James dated May 8th, 2018 regarding, Weldon Road Intersection Improvements, be received; and

That Staff are directed to remove the four way stop and install a half light at the intersection of CKL Road 36 and Weldon Road by summer of 2018 to be funded from the Capital Reserve.

Motion Failed

CR2018-287

Moved By Councillor Junkin

Seconded By Councillor Miller

That the Memo from Councillor James dated May 8th, 2018 regarding, Weldon Road Intersection Improvements, be received; and

That a half light pedestrian signal at the intersection of CKL Road 36 and Weldon Road be included in the 2019 budget for consideration.

Carried

11.2.6 CC2018-09.11.2.6

Memo - Surplusing of Parkland/Greenspace

Pat Dunn, Councillor

CR2018-288

Moved By Councillor Dunn

Seconded By Councillor Miller

That the Memo from Councillor Dunn dated May 8, 2018 regarding Surplusing of Parkland/Greenspace, be received;

That Staff be requested to identify all parkland and/or greenspace currently declared surplus or being considered for surplus declaration;

That Staff bring forward recommendations respecting the disposition process and public notification/consultation provision early in the surplus process;

That any surplus park or greenspace planned for disposition in the 2018 workplan be deferred until a future year;

That any City-owned lands, parkland or otherwise, being reviewed and/or recommended to be transferred to or utilized by the Kawartha Lakes Haliburton Housing Corporation for the provision of affordable housing development continue to be brought forward on a project-specific basis to Council for consideration; and

That a report be brought back to Council by Q3, 2018.

Carried

12. Committee of the Whole and Planning Committee Minutes

13. Petitions

13.1 CC2018-09.13.1

Forbert Memorial Pool Parking Lot Petition

Bob Peters

CR2018-289

Moved By Councillor Seymour-Fagan

Seconded By Councillor Junkin

That the petition received from Bob Peters regarding the Forbert Memorial Pool Parking Lot, be received; and

That the matter be referred to staff for a short term maintenance solution with a report back to Council on a long term plan for the Forbert Memorial Pool building and parking lot.

Carried

14. Other or New Business

15. By-Laws

The mover requested the consent of Council to read the by-laws by number only.

CR2018-290

Moved By Councillor Dunn

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.3 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

15.1 By-Laws by Consent

15.1.1 By-law 2018-080

A By-law to Appoint an Inspector and Municipal Law Enforcement Officer for the City of Kawartha Lakes (J. Legros)

15.1.2 By-law 2018-081

A By-law to Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha lakes, Not to be a Registered Plan of Subdivision in Accordance with the Planning Act PIN 631160811 (LT), described as Lots 16 and 17, Plan 179, Geographic Township of Bexley, now City of Kawartha Lakes

15.1.3 By-law 2018-082

A By-law to Impose Special Annual Drainage Rates Upon Land in Respect of which Money is Borrowed Under the Tile Drainage Act (Verbik)

15.2 By-Laws Extracted from Consent

16. Notice of Motion

17. Closed Session (If Not Completed Prior to Open Session)

18. Matters from Closed Session

19. Confirming By-Law

19.1 By-law 2018-083

A By-law to Confirm the Proceedings of a Regular Meeting of Council, Tuesday, May 8, 2018

CR2018-291

Moved By Councillor Breadner

Seconded By Councillor Dunn

That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, May 8, 2018 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

20. Adjournment

CR2018-292

Moved By Councillor Yeo

Seconded By Councillor Macklem

That the Council Meeting adjourn at 3:39 p.m.

Carried

Read and adopted this 22nd day of May, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk