

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number PUR2018-033**

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**Date:** August 14, 2018  
**Time:** 2:00 p.m.  
**Place:** Council Chambers

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**Ward Community Identifier:**

**Title:** Procurement Awards Q2 2018

**Description:** Awards in Q2

**Author and Title:** Launa Lewis, Supervisor of Financial Services

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**Recommendation(s):**

**That** Report PUR2018-033 Procurement awards for Q2 be received;

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

In accordance with Section 3.2 of the Purchasing Policy, staff shall provide a quarterly report to Council summarizing all tender awards greater than \$100,000 where the award was within budget and within scope.

In accordance with Section 4.4 of the Purchasing Policy Emergency Reports must be reported to Council on a quarterly basis through a Council Report.

This report addresses these directions.

## **Rationale:**

This report provides the results of procurement awards during the period of April 1, 2018 to June 30, 2018. The summary report shall provide: the project number, successful vendor, total budget, contract term and any optional renewals and amount of award. Any irregular results were identified separately as to the irregularity.

## **Other Alternatives Considered:**

None as the awards were in accordance with Purchasing Policy.

## **Financial/Operation Impacts:**

All procurement process awards had available funding or were within the \$10,000 allowable overage in accordance with the Capital Close Policy. Any surplus or shortage for the final payment of the goods and services has or is being reported in the Capital Close Report by the Treasurer.

All Emergency reports had funding identified by Treasury and are listed in the attached report.

## **Consultations:**

Junior Accountant  
Director of Engineering and Corporate Assets  
Treasurer  
Supervisor, Technical Services  
Senior Engineering Technician  
Supervisor/Infrastructure, Design, Construction

## **Attachments:**



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**Department Head:** Jennifer Stover, Corporate Services Director