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MEMORANDUM

TO: Committee of Adjustment

FROM: Quadri Adebayo, Planner II - Development Services – Planning Division

DATE: August 16, 2018

SUBJECT: Minor Variance Application File No. D20-2018-040
971 Fleetwood Road, Geographic Township of Manvers

On July 31, 2018, Ryan and Angela Weiler, applicants for the above-noted file communicated to planning staff that they were unable to meet up with the advisory sign notice posting deadline day of August 6, 2017. Staff replied the applicants on August 1, 2018 to advise a deferral of the application as an alternative.

By end of day on August 3, 2018, after the applicants reaffirmed their inability to post the minor variance notice sign on their property, staff determined that the minor variance application will be deferred till the next Committee of Adjustment meeting in September as the applicants were unable to fulfill the 10-day legislative requirement for the post advisory sign notice as prescribed under the *Planning Act*. And that the re-advertisement cost will be borne by the applicants.

Thus, staff respectfully recommends the following resolution:

THAT Minor Variance application D20-2018-040 be DEFERRED to the September 20, 2018 meeting date so that the application can be properly re-advertised to include the fulfillment of the 10-day post advisory sign notice period as prescribed under the *Planning Act*.

Sincerely,

Quadri Adebayo, Planner II

cc: Ryan and Angela Weiler
Mark LaHay, Acting Secretary-Treasurer for the Committee of Adjustment
Richard Holy, Manager of Planning