

**The Corporation of the City of Kawartha Lakes**  
**Council Report**

**Report Number PUR2018-036**

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**Date:** September 25, 2018

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** Various Wards

**Title:** 2018-86-CQ Gravel Road Rehabilitation

**Author and Title:** Linda Lee, Buyer

Mike Farquhar, Supervisor, Technical Services

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**Recommendation(s):**

**That** Report PUR2018-036, 2018-86-CQ Gravel Road Rehabilitation, be received;

**That** Four Brothers Construction Corporation be selected for the award of 2018-86-CQ Gravel Road Rehabilitation for the total amount of \$1,078,077.50 plus HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

**That** the Financial Services Division be authorized to issue a purchase order.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## Background:

This quotation is for the work pertaining to the Capital program RD1814 Gravel Road Rehabilitation. The work will include ditching, culvert replacement, berm removal and road base repair.

The Request for Quotation (RFQ) 2018-86-CQ Gravel Road Rehabilitation was released and advertised in accordance with the Purchasing Policy.

The RFQ closed on Thursday September 6, 2018 and was opened in public by Mayor, Andy Letham and Buyer, Linda Lee.

Quotations were received from the following:

Company	Submitted Amount	Corrected Amount
Four Brothers Construction Corporation	\$1,124,925.00	\$1,078,777.50
Drain Brothers Excavating	\$2,382,493.35	

In accordance with the Purchasing Policy the results of a competitive procurement process are considered to be irregular when fewer than three submissions are received in a formal competitive procurement process.

Irregular results of a competitive procurement process require that the selection of the vendor for award be approved according to the Table of Authority (4.04).

Bids received were checked for mathematical errors and compliance to the bid call.

## Rationale:

Staff recommends that Four Brothers Construction Corporation be selected for the award of Quotation 2018-86-CQ Gravel Road Rehabilitation for the quoted price of \$1,078,777.50 plus HST.

## Other Alternatives Considered:

No other alternatives are being considered at this time as the recommendation to award was achieved through an open, fair and transparent process and is within budget.

**Financial/Operation Impacts:**

Funds for 2018-86-CQ were approved in the 2018 Capital Budget as indicated in the table below.

Capital Project Number	Project Budget	Other Committed Funds	Capital Project balance	Purchase Amount (excl. HST)	Contingency 10%	HST Payable	Total Amount	Project Balance
RD1814 983181400	\$2,006,457	\$658	\$2,005,799	\$1,078,778	\$107,878	\$20,885	\$1,099,663	\$906,135

Upon completion of the work, any remaining surplus or deficit will be dealt with through the Capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

**Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

This project relates to the strategic plan goal of “A Vibrant and Growing Economy” by maintaining the City’s existing infrastructure.

**Consultations:**

Junior Accountant

**Department Head E-Mail:** [jrojas@kawarthalakes.ca](mailto:jrojas@kawarthalakes.ca)

**Department Head:** Juan Rojas, Director of Engineering

**Department File:** 2018-86-CQ