



Kawartha Lakes Drainage Task Force
Minutes – Monday, August 13, 2018

1. Call to Order

Chair Paul Brown called the meeting to Order at 6:32 p.m.

1.1 Introductions:

Task Force Committee:

Ron Warne
Paul Brown
Craig McGill
Dale Hamilton
Councillor Veale
Councillor Pollard
Jim Oriotis (attended via teleconference)

Staff Present: Mike Farquhar, Ashley Webster-Recording Secretary

2. Administrative Business

3. Adoption of Agenda

Moved by: Councillor Pollard
Seconded by: Ron Warne

RESOLVED THAT the agenda be adopted as presented.

CARRIED

4. Adoption of Minutes July, 2018

Moved by: Councillor Veale
Seconded by: Councillor Pollard

RESOLVED THAT the minutes August 9, 2018 be adopted as presented.

CARRIED

5. Disclosure of Pecuniary Interest

None Declared



Kawartha Lakes Drainage Task Force
Minutes – Monday, August 13, 2018

6. New Business

- 6.1** Preliminary Waite Drain Assessments were distributed to the task force for information by Mike Farquhar.
- 6.2** The draft recommendations circulated to the task force as part of the August 13, 2018 Agenda were discussed.
- 6.3** Task force amended item 6.1.11 from the August 13, 2018 Agenda to read, “present draft recommendation that: Council create a grant reserve for new drain construction and update Council Policy 2017-004 Credit Granting Policy in order to allow residents with a lot size of 1 acre or less to be eligible to claim a rebate of up to \$500.00 towards their assessed cost for new drain construction provided they are receiving no other grants or rebates from any other source.”

7. Other Business

7.1 Action Items by Chair

- 7.1.1** Motion to adopt the 11 drainage task force recommendations as revised during the August 13, 2018 Drainage Task Force meeting.

Moved by: Councillor Pollard

Seconded by: Dale Hamilton

RESOLVED THAT: The 11 drainage task force recommendations be adopted as revised during the August 13, 2018 Drainage Task Force meeting.

CARRIED

The final Drainage Task Force Recommendations are as follows:

- Maintain current Drainage Board Composition (2 Councillors and 5 appointed members of the public).
- Maintain the function of Council appointing 5 members of the public to the Drainage Board every 4 years.
- Increase the thoroughness of the interview process prior to appointing members to the Drainage Board.



Kawartha Lakes Drainage Task Force
Minutes – Monday, August 13, 2018

- Change the Drainage Board from an advisory board to an authority board. Council would give the Drainage Board the authority to make final decisions.
- Continue to have related drainage by-laws go to Council for approval and budgeting.
- The Drainage Superintendent be required to assist and monitor the progress of new drain construction and bring progress updates back to the Drainage Board for their information.
- Direct the Engineering department in collaboration with the Purchasing division and the Clerks Office to design a standard tender template for new drain construction with consistent expectations and general conditions for all drainage construction work within the City of Kawartha Lakes.
- Engineering staff should prepare a very rough cost estimate for each new drain project using the calculation of water shed size multiplied by the City's average cost per hectare to provide to petitioners and include in the selection process for hiring the engineer. It should be made clear that this is a very rough estimation provided for reference only and that actual costs will vary widely depending on the project.
- The Drainage Board and Drainage Superintendent consult with the Communications, Advertising and Marketing division to develop a new and improved communication and public education processes.
- Engineering department staff begin the pre-scoping process immediately upon the filing of a petition and prioritize the completion of a proper pre-consultation process on each new drain construction project with the consent of the petitioner.
- Council create a grant reserve for new drain construction and update Council Policy 2017-004 Credit Granting Policy in order to allow residents with a lot size of 1 acre or less to be eligible to claim a rebate of up to \$500.00 towards their assessed cost for new drain construction provided they are receiving no other grants or rebates from any other source.

7.1.2 Staff directed to prepare report for task force to review and provide comment on. Final report to go to Council on September 25, 2018.

8. Date of next meeting

No further meetings scheduled.

9. Adjournment



Kawartha Lakes Drainage Task Force
Minutes – Monday, August 13, 2018

Moved by: Councillor Pollard

Seconded by: Craig McGill

That the Committee adjourn at 7:20 p.m.

CARRIED