

The Corporation of the City of Kawartha Lakes

Council Report

Report Number CLK2018-009

Date: September 25, 2018

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Title: **2019 Council, Committee of the Whole and Planning Advisory Committee Meeting Schedule**

Author and Title: Ann Rooth, Deputy Clerk

Recommendation(s):

That Report CLK2018-009, **2019 Council, Committee of the Whole and Planning Advisory Committee Meeting Schedule**, be received; and

That the schedule for Council, Committee of the Whole and Planning Advisory Committee Meetings for 2019, as outlined in Appendix A to Report CLK2018-009, be approved.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

A Council and Planning Advisory Committee meeting schedule for the entire year is developed and approved by Council which allows all parties to plan for reports and initiatives coming forward, as well as to assist in other meeting scheduling and vacations.

Further, at the Council Meeting of July 17, 2018 Council adopted the following resolution:

CR2018-461

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That Report CAO2018-005, **Update – Review of City and Agency Boards and Committees**, be received;

That staff be directed to update the terms of reference for various Committees and Boards as generally outlined in Appendix A to Report CAO2018-005 in advance of the next term of Council for approval and subsequent recruitment; and

That the City Clerk include regular monthly Committee of the Whole meetings in future annual meeting calendars beginning the next term of Council.

Carried

This report addresses the schedule for Council, Committee of the Whole and Planning Advisory Committee for January to December of 2019.

Rationale:

The purpose of this report is to put forward a schedule for 2019 for the benefit of Council, Staff, the public and media, to achieve the following goals:

- a) To provide Council, Staff, the Public and Media with an outline of the Council, Committee of the Whole and Planning Advisory Committee Meeting dates to occur in the 2019 calendar year;
- b) To provide Council with reduced meeting commitments during the summer break period and a break during the Christmas season;
- c) To assist with scheduling of vacations for Council and staff;
- d) To accommodate Councillors and staff attendance at municipal conferences without having a conflict with a council meeting;

- e) To schedule monthly Committee of the Whole Meetings to allow for planned presentations and deputations from the public for new items to Council; and
- f) To facilitate the scheduling of Special Council Meetings, Workshops, Training Opportunities and Strategic Sessions with Council without overburdening Members of Council.

Other Alternatives Considered:

The schedule is to be a guiding document for 2019. Council has the option to make any revisions to the schedule as they see fit or as circumstances change throughout the year.

Special Council meetings may be called by the Chair subject to the usual notice and are not included on the schedules.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The Schedule will allow Council and staff to deal with issues relating to the adopted strategic plan in an organized manner.

Consultations:

CAO
City Clerk
Manager of Planning

Attachments:

Appendix A – 2019 Council, Committee of the Whole and Planning Advisory Committee Meeting Calendar



2019 Council,
Committee of the Wh

Department Head E-Mail:

Department Head:

Department File: