

The Corporation of the City of Kawartha Lakes

Council Report

Report Number EA2019-002

Date: January 15th, 2018

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Title: Revised Terms of Reference for Development Charges Task Force

Description: This report presents Council with revised terms of reference for the Development Charges Task Force.

Author and Title: Adam Found, Manager of Corporate Assets

Recommendation(s):

That Report EA2019-002, **Revised Terms of Reference for Development Charges Task Force**, be received;

That the revised terms of reference, attached as Appendix A to Report EA2019-002, be adopted for the Development Charges Task Force.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of May 22nd, 2018, Council adopted the following resolution:

CR2018-338

Moved By Councillor Dunn

Seconded By Councillor Yeo

That Report EA2018-013, **Terms of Reference for Development Charges Task Force**, be received;

That the terms of reference be amended to include a review of the commercial rate for development charges, including comparison with other comparable municipalities with a report back to Council on the results of the review and options to decrease commercial development charges;

That the terms of reference, attached as Appendix A to Report EA2018-013, as amended, be adopted as the basis for a Development Charges Task Force;

That public notice be provided in accordance with applicable policy to solicit applications from qualified persons for appointment to the Development Charges Task Force; and

That a set of recommended appointments to the Development Charges Task Force be prepared in accordance with applicable policy and presented to Council to finalize establishment of this committee.

Carried

This report addresses the second paragraph of this direction along with the need for additional revisions to the terms of reference for the Development Charges Task Force driven by other factors.

Rationale:

In accordance with the second paragraph of CR2018-338, staff has revised the terms of reference for the Development Charges Task Force to require the task force to specifically review commercial development charges as directed by Council. The terms of reference have also been revised to reflect the new Council committee / task force template, new Council Committee, Board and Task Force Policy and a reduction to minimum task force membership. The minimum membership reduction is necessitated by the City receiving fewer task force applications than originally expected. The revised terms of reference are attached hereto as Appendix A.

Based on the revised terms of reference, a confidential report (EA2019-001) is being presented to Council through the closed session on January 15th, 2019 to recommend appointments to the Development Charges Task Force. The task force is expected to operate during Q1-Q3, 2019, where staff is targeting the new development charges by-law to take effect on or before January 1st, 2020.

Other Alternatives Considered:

As the revised terms of reference align with current Council direction, no other alternatives are being considered at this time.

Financial/Operation Impacts:

As task force membership is on a voluntary basis and staff liaison and other support costs are already budgeted, the Development Charges Task Force has no added financial impact on the City.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

N/A

Consultations:

Mayor
CAO
City Clerk
Director of Engineering and Corporate Assets

Attachments:

Appendix A: Development Charges Task Force Terms of Reference



Terms of Reference
for Development Cha

Department Head E-Mail: jrojas@kawarthalakes.ca

Department Head: Juan Rojas, Director Engineering and Corporate Assets