

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number PUR2019-003**

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**Date:** February 5, 2019  
**Time:** 2:00 p.m.  
**Place:** Council Chambers

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**Ward Community Identifier:** Ward 3

**Title:** 2018-106-CP – Engineering Services for Colborne Street in Fenelon Falls

**Author and Title:** Linda Lee, Buyer  
Corby Purdy, Supervisor/Infrastructure, Design, Construction

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### **Recommendation(s):**

**That** Report PUR2019-003, 2018-106-CP Engineering Services for Colborne Street in Fenelon Falls, be received;

**That** Ainley Consulting, be selected for the award of 2018-106-CP Engineering Services for Colborne Street in Fenelon Falls, for the total proposal amount of \$101,115.00 plus HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

**That** the Procurement Division be authorized to issue a Purchase Order.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## Background:

The 2018 Capital Budget identified Colborne Street in Fenelon Falls requiring design services for improvements to all city owned underground infrastructure, and surface works including roads, walkways, street lights, traffic signal upgrades and streetscaping enhancements. The design limits have been defined as Water Street to Bond Street.

Consultants were provided the following documents as background information to assemble proposals:

- Fenelon Falls Corridor Study of Lindsay Street and Colborne Street (CKL 121) Municipal Class Environmental Assessment Schedule “B”
- Streetscape and Façade Design guidelines – Fenelon Falls Report
- Community of Fenelon Falls Municipal Servicing Study 2004
- Storm water drainage Study 2004 Update
- Village of Fenelon Falls Flood Damage Reduction Study 1996

Request for Proposal 2018-106-CP Engineering Services for Colborne Street in Fenelon Falls was prepared and advertised in accordance with the Purchasing Policy.

Proposals were received from the following:

Company
Ainley Consulting
CIMA
DM Wills
Jewell Engineering
The Municipal Infrastructure Group Ltd

Submissions were carefully reviewed and evaluated by the evaluation committee by consensus to the criteria described in the RFP, and Ainley Consulting was found to be the highest scoring proponent.

## Rationale:

Staff recommends that Ainley Consulting be selected for the award of proposal 2018-106-CP Engineering Services for Colborne Street in Fenelon Falls, for the proposal price of \$101,115.00 plus HST.

## Other Alternatives Considered:

No other alternative is being considered as a competitive procurement process was conducted and the highest scoring proponent is being recommended.

## Financial/Operation Impacts:

Engineering Services for Colborne Street in Fenelon Falls were identified in the 2018 Capital Budget under 983180309 and 998180312.

Capital Project Number	Project Budget	Other Committe d Funds	Capital Project Balance	Purchase Amount (excl. HST)	Contin- gency (10%)	HST Payable	Total Amount	Project Balance
983180309	\$76,000	\$606	\$75,394	\$67,135	\$6,714	\$1,300	\$75,149	\$245
998180312	\$86,000	\$347	\$85,653	\$33,980	\$3,398	\$657	\$38,036	\$47,617
<b>Total</b>	<b>\$162,000</b>	<b>\$953</b>	<b>\$161,047</b>	<b>\$101,115</b>	<b>\$10,112</b>	<b>\$1,957</b>	<b>\$113,185</b>	<b>\$47,862</b>

Upon completion of the project any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close policy. These projects will close with a zero balance in the Capital Close and the costs incurred will be recorded accordingly.

## Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

This project relates to Goal 1 by maintaining the City's existing infrastructure.

- Goal 1 – A Vibrant and Growing Economy

## Consultations:

Junior Accountant

**Department Head E-Mail:** [jrojas@kawarthalakes.ca](mailto:jrojas@kawarthalakes.ca)

**Department Head:** Juan Rojas, Director of Engineering and Corporate Assets

**Department File:** 2018-106-CP