

to

Committee Work Plan ToolReport # WM2019-001

Committee Name:	Fenelon Landfill Public Review Committee
Work plan for Year:	2019
Approved by Council:	

Goal	Measurement Stages	Timeline	Measurement for Success
2018 Annual Monitoring Report Review	<ol style="list-style-type: none"> 1. Review environmental monitoring program at Fenelon Landfill. 2. Review 2018 Annual Monitoring Report. 	<ol style="list-style-type: none"> 1. Ongoing 2. June 2019 	Understanding and open dialogue for details surrounding the Site's environmental monitoring program and operations.
Review Ministry of Environment, Conservation, and Parks (MECP) Correspondence.	<ol style="list-style-type: none"> 1. Review all Ministry of Environment, Conservation, and Parks (MECP) correspondence regarding the annual monitoring report and site operation. 	<ol style="list-style-type: none"> 1. Ongoing 	Understanding and open dialogue for details surrounding the Site's environmental monitoring program, operations and related MECP correspondence.
Phase I Progressive Closure	<ol style="list-style-type: none"> 1. Work cooperatively with CKLEAC to monitor and make recommendations regarding the Fenelon pollinator pilot project. 	<ol style="list-style-type: none"> 1. Ongoing 	Reduction in leachate outbreaks and success of pollinator seed mix in establishing vegetation and supporting pollinator habitat.
Fenelon Site Redesign	<ol style="list-style-type: none"> 1. Review and comment on site specifications for re-design, MECP approval applications, and amending the Waste Management Strategy to support the redesign into a transfer station 	<ol style="list-style-type: none"> 1. Ongoing 	Decision made on appropriate measures to improve site operations and decrease traffic issues

<p>Diversion Program Promotion and Public Awareness</p>	<ol style="list-style-type: none"> 1. Inform public and promote the clear bag program and backyard composting program. 2. Engage public interest for 2019 spring start of Paint Reuse Program. 3. Provide comment and suggestions on promotional and educational material for various diversion programs. 4. Public outreach for volunteers for environment days in the City. 5. Provide comment and suggestions on public space recycling 6. Consult with City's Communications Department on educating the public on recycling 	<ol style="list-style-type: none"> 1. Ongoing 2. April 3. Ongoing 4. April 5. Ongoing 6. TBD 	<p>Data at year's end to determine public participation in Paint Reuse Program, new waste management programs and environment days.</p>
<p>Integrated Waste Management Strategy</p>	<ol style="list-style-type: none"> 1. Review and make recommendations for Fenelon Re-use Centre (fees or no fees) as well as develop SOP for re-use centre operation. 2. Disseminate information regarding the Clear Bag Waste Collection Program to the public. 3. Promote backyard digester/composting program. 4. Advise and comment on possible local business partnerships for potential reuse options. 5. Support and feedback during Waste Management Strategy Amendment in 2019 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. Ongoing 4. Ongoing 5. Ongoing 	<p>Fenelon PRCs comments and recommendations taken into consideration for Waste Strategy Amendment in 2019</p>

Tour the Northumberland Recycling Facility	1. A better understanding of the recycling process and ways to reduce recycling contamination	1. TBD	Fenelon PRC comments and provides recommendations to reduce recycling contamination
Work to Attract more members to the Fenelon Landfill Public Review Committee	2. Advertising and communications to attract new members to the Fenelon PRC	2. 2019	New members in the committee by the end of 2019
2019 and 2020 Work Plans	1. Provide 2019 Work Plan progress summary 2. Develop 2020 Work Plan 3. Submit both documents to Council	1. November 2019 2. November 2019 3. December 2019/January 2020	Council approval of work plans.

