

The Corporation of the City of Kawartha Lakes
Council Report

Report Number PUR2019-002

Date: February 5, 2019
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Various

Title: Financial Services 2018 Q3 and Q4 Quarterly Reports

Description: Awards in Q3 & Q4

Author and Title: Launa Lewis, Supervisor of Procurement

Recommendation(s):

That Report PUR2019-002 Procurement 2018 Q3 and Q4 Quarterly Reports, be received;

That 950151801 Construction of Logie Street Park be funded from Capital Reserves (1.32045) in the amount of \$82,017.00 and Development Charges-Parks (3.24140) of \$738,160.00; and

That 953180109 City Hall Council Chamber Renovations be funded from Capital Reserves (1.32045) in the amount of \$37,912.00; and

That emergency work for 953180117 for Stone Wall at Boyd Building in Bobcaygeon be funded from Capital Reserves (1.32045) in the amount of \$34,451.20.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

In accordance with Section 3.2 of the Purchasing Policy, staff shall provide a quarterly report to Council summarizing all tender awards greater than \$100,000 where the award was within budget and within scope.

In accordance with Section 4.4 of the Purchasing Policy Emergency Reports must be reported to Council on a quarterly basis through a Council Report.

This report addresses these directions.

In addition, this report addresses the procurements made in accordance with By-law 2018-112 a by-law to Delegate Authority for Decisions to the Chief Administrative Officer for Restricted Acts after Nomination Day in the City of Kawartha Lakes.

Rationale:

This report provides the results of procurement awards during the period of July 1, 2018 to December 31, 2018. The summary report shall provide: the project number, successful vendor, total budget, contract term and any optional renewals and amount of award.

There were five procurements awarded by the Chief Administrative Officer, under by-law 2018-112. The items are highlighted in the attachment, and summarized in the table below.

| Report No. | Project | Amount |
|-------------------|---------------------------------------|---------------|
| PAR 2018-042 | Construction of Logie St Park | \$3,385,428 |
| PAR 2018-039 | City Hall Council Chamber Renovations | \$351,345 |
| PAR 2018-054 | Supply and Delivery of Carbon Dioxide | Operating |
| Single Source | Lindsay WPCP Lagoon 4 Desludging | \$474,995 |

Other Alternatives Considered:

None as the awards were in accordance with Purchasing Policy.

Financial/Operation Impacts:

All procurement process awards had available funding or were within the \$10,000 allowable overage in accordance with the Capital Close Policy. Any surplus or shortage for the final payment of the goods and services has or is being reported in the Capital Close Report by the Treasurer.

All Emergency reports had funding identified by Treasury and are listed in the attached report.

Consultations:

Junior Accountant
Engineering
Public Works
Water & Wastewater
Community Services
Revenue & Taxation

Attachments:



PUR2018-040 Q3 and Q4 Quarter Conf



PUR2018-040 Q3 and Q4 Quarter - Em

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Department Head: Jennifer Stover, Corporate Services Director