

## **CULTURAL CENTRE COMMITTEE (CCC) - TERMS OF REFERENCE**

### REPORTS TO:

The CCC is a joint committee of the Kawartha Lakes Arts Council (KLAC) and Culture & Heritage Network (Heritage Network), two not-for-profit organizations established to promote arts, culture and heritage within the Municipality of the City of Kawartha Lakes (CKL).

**MANDATE:** CCC is advisory to the two not-for-profit Boards, is not a decision-making body and has no budget.

The purposes of the Committee are to:

1. Facilitate discussions and communications among all community members of the City of Kawartha Lakes (CKL) interested in the vitality of arts, culture and heritage and who are specifically interested in creating a new cultural centre and related programming that would benefit all of the constituents in the Municipality;
2. Investigate funding opportunities for the sustainability of arts and cultural organizations, including municipal funding, provincial grants and private sector support for operating and capital needs;
3. Working in conjunction with KLAC , the Heritage Network, act as a sounding board for the City of Kawartha Lakes Councilors and staff regarding future plans, potential partners and funding sources for a new cultural centre and its programming;
4. Evaluate partnerships which encourage private donations to a new cultural centre and its programming (e.g. for the purposes of issuing charitable tax receipts and investing funds pending approval of a new cultural centre);
5. Report regularly to both Boards bringing all relevant matters back to the Boards of KLAC and the Heritage Network for input and decision.

**MEMBERS:** Membership includes representatives from both Boards, and other members of other organizations interested in arts, culture and heritage. The Chair will be either a KLAC Board member or a Heritage Network Board member. The Chair position is to be reviewed annually by the Committee and recommendations for appointment made to both Boards.

**MEETINGS:** Meetings will be called by the Chair, as required.