

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Victoria Manor Committee of Management Meeting**

**VMC2019-01**  
**Monday, January 21, 2019**  
**1:00 P.M.**  
**Victoria Manor Boardroom**  
**Victoria Manor, Second Floor**  
**220 Angeline Street South, Lindsay, Ontario**

**Members:**  
**Deputy Mayor Doug Elmslie**  
**Councillor Patrick O'Reilly**  
**Councillor Kathleen Seymour-Fagan**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Deputy Mayor Elmslie called the meeting to order at 1:00 p.m. Councillors P. O'Reilly and K. Seymour-Fagan were in attendance.

Executive Director Pamela Kulas and Director of Human Services Rod Sutherland were also in attendance.

**2. Adoption of Agenda**

Election of Chairperson and Vice Chairperson

**VMCM2019-001**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** Deputy Mayor Elmslie be nominated and elected as Chairperson for the Victoria Manor Committee of Management.

**Carried**

**VMCM2019-002**

**Moved By** Councillor O'Reilly

**Seconded By** Deputy Mayor Elmslie

**That** Councillor Seymour-Fagan be nominated and elected as Vice Chairperson for the Victoria Manor Committee of Management.

**Carried**

**VMCM2019-003**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the agenda be adopted as circulated.

**Carried**

**3. Disclosures of Pecuniary Interest**

There were no declarations of pecuniary interest noted.

**4. Deputations and Presentations**

None

**5. Approval of the Minutes of the Previous Meeting**

**VMCM2019-004**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the minutes of the Victoria Manor Committee of Management meeting held on November 19, 2018, be adopted as circulated.

**Carried**

**6. Business Arising from Previous Meetings**

None

**7. Correspondence**

**7.1 Memorandum - 2019 Proposed Meeting Dates**

**VMCM2019-005**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the January 21, 2019 correspondence from Rod Sutherland, Director, regarding 2019 Proposed Meeting dates, be received with the following changes;

**That** the 2019 Meeting dates be scheduled the third Monday bi-monthly commencing at 1 p.m.

**Carried**

**7.2 Memorandum - 2019 Short Stay Respite Bed Approval**

**VMCM2019-006**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the January 21, 2019 correspondence from Pamela Kulas, Administrator, regarding 2019 Short-Stay Respite Care Bed Program, be received.

**Carried**

**7.3 Memorandum - Annual Priorities for the 2019/20 Quality Improvement Plans**

**VMCM2019-007**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the January 21, 2019 correspondence from Pamela Kulas, Administrator, regarding Annual Priorities for the 2019/20 Quality Improvement Plans, be received.

**Carried**

7.4 Administrative Monetary Penalties and Re-Inspection Fees

**VMCM2019-008**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the January 21, 2019 correspondence from Pamela Kulas, Administrator, regarding Administrative Monetary Penalties and Re-Inspection Fees, be received.

**Carried**

**8. Reports**

8.1 Victoria Manor Operations Report to Committee of Management, November 2018

**VMCM2019-009**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the Victoria Manor Operations Report to Committee of Management, November 2018, provided by Sienna Senior Living, be received for information.

**Carried**

8.2 Victoria Manor Operations Report to Committee of Management, December 2018

**VMCM2019-010**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the Victoria Manor Operations Report to Committee of Management, December 2018, provided by Sienna Senior Living, be received for information.

**Carried**

8.3 Report VMC2019-01 Victoria Manor Resident Satisfaction Survey

**VMCM2019-011**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** Report VMC2019-01, "2018 Resident Satisfaction Survey", be received.

**Carried**

8.4 Report VMC2019-02 Victoria Manor Family Satisfaction Survey

**VMCM2019-012**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** Report VMC2019-02, "2018 Family Satisfaction Survey", be received.

**Carried**

9. **Closed Session**

**VMCM2019-013**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, January 21, 2019 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25

**Carried**

10. **Matters from Closed Session**

None

11. **Other New Business**

Deputy Mayor Elmslie is looking into requesting a meeting with MPP Laurie Scott regarding Victoria Manor.

12. **Next Meeting**

March 18, 2019, Victoria Manor Boardroom commencing at 1:00 p.m.

**13. Adjournment**

**VMCM2019-018**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the Victoria Manor Committee of Management Meeting adjourn at 2:20 p.m.

**Carried**