

**The Corporation of the City of Kawartha Lakes  
Committee of the Whole Report**

**Report Number WM2019-007**

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**Date:** April 9, 2019  
**Time:** 1:00 p.m.  
**Place:** Council Chambers

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**Ward Community Identifier:** All

**Title:** Curbside Collection Contract-Private Roads

**Description:** Update on previous Council Resolution to consider provisional pricing for private roads waste collection in the next procurement process.

**Author and Title:** Heather Dzurko, Waste Management Operations Supervisor

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**Recommendation(s):**

**Resolved That** Report **WM2019-007, Curbside Collection Contract- Private Roads**, be received.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

At the Council Meeting of October 13, 2015, Council adopted the following resolution:

**Moved By** Pat Dunn

**Seconded By** Stephen Strangway

### **CR2015-1060**

**That** the Waste Management Division continue to provide curbside collection on Private Roads as outlined in the City's current Curbside Collection contract for the duration of the contract until September 2018; and

**That** Private Road curbside waste collection is considered as a provisional item under the future tender and alternatives with known costs for this service being provided in the tender report for Council consideration.

This report addresses that direction.

## **Rationale:**

Over the past several years, Council has received several reports related to municipal servicing on private and unassumed roads. Those reports provide a consistent theme based on the following legal opinion:

“The City is not legally obligated to provide maintenance on either category of road (private or unassumed) and not doing so limits both the maintenance costs and exposure to liability for the City.”

The Public Works department has historically provided sporadic service to unassumed and private roads. Some services are provided with legal agreements in place and others are provided based on historical practice. Services for unassumed and private roads can range from seasonal grading to winter control to curbside waste collection or any potential combination thereof. The reason for commencing such services varies but it is the goal of the Public Works Department to provide consistent, defined services to the residents of the City of Kawartha Lakes.

The Waste Management Division is currently preparing the Request for Proposal for the next curbside waste and recycling collection contract, as the existing contract ends on September 23, 2020.

As suggested in Resolution CR2015-1060, Staff has considered including the provisional item for private roads in the collection contract. As Council is aware, Staff are in the process of defining our roads inventory and do not have sufficient

information to include a listing of private roads as provisional in the procurement document.

To address the requirements of the resolution, the Waste Management Division has reviewed the current list of roads receiving waste collection services within the City against the Roads Database and determined the following information related to currently serviced stops:

- The City's current contract has a total stop count of 38,029.
- There are 39 confirmed private roads, with approximately 402 stops
- There are 386 unconfirmed roads, with approximately 3074 stops

It is important to note, the list above only includes roads that currently receive waste collection services. Notwithstanding this information there still needs to be considerable legal work to confirm the number of private roads in the city. It is expected that completion of the roads database and hence confirmation of which roads in the City are private roads will take multiple years. Due to this timing, an accurate number of private road stops cannot be determined in time for inclusion in the Request or Proposal (RFP) being released this year.

The Waste Management Division recommends supplying Council with accurate data (number of stops and cost) on waste collection to Private Roads once the database has been confirmed. At that time, if Council recommends separating curbside collection services to Private Roads, the Waste Management Division will incorporate that decision in the subsequent curbside collection contract.

### **Other Alternatives Considered:**

There are no other alternatives being considered at this time.

### **Financial/Operation Impacts:**

At the time of this report, the City pays \$6.69 per curbside stop. As there are 402 confirmed private road stops currently receiving service (historically), that would account for \$2689.38 per month and \$32,272.56 annually. This does not take into account additional events such as bulky item collection, leaf and yard collection and curbside battery collection.

With an additional 3074 stops currently provided to roads with unconfirmed ownership, the current total cost to provide curbside collection on private roads is in the range of \$32,272.56 and \$279,053.28. The actual cost can be confirmed once the ownership status is confirmed as part of the roads database inventory review.

## **Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:**

This recommendation relates to Strategic enabler E3.3-that is Service excellence, since the recommendation involves reviewing operational and efficiencies and cost effectiveness of service delivery.

## **Servicing Implications:**

The recommendations contained within this report do not have any immediate servicing implications. Staff are recommending service to remain status quo at this time.

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**Department Head:** Bryan Robinson