

The Corporation of the City of Kawartha Lakes
Council Report

Report Number PUR2019-013

Date: April 23, 2019
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: various wards

Title: 2019-09-OP Rural Zoning By-law consolidation and update

Author and Title: Linda Lee, Buyer
Richard Holy, Manager of Planning

Recommendation(s):

That Report PUR2019-013, 2019-09-OP Rural Zoning By-law Consolidation and Update, be received;

That WSP Canada Group Limited be selected for the award of 2019-09-OP Rural Zoning By-law Consolidation and Update for the total quoted amount of \$98,632.50 plus HST.

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

That the Procurement Division be authorized to issue a purchase order

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Since amalgamation in 2001, the City has been using the original comprehensive Zoning By-laws for the 18 former municipalities to control the form and location of development. While the Zoning By-laws have been adequate for past municipal needs, the combination of outdated standards, inequitable regulation of lands, and multiple regulatory documents, requires the creation new comprehensive Zoning By-laws for the City that are fair, balanced, contemporary and flexible to implement current Provincial and City Official Plan policy. Given the current appeals to the City's Official Plan and secondary plans as well as the 18 years since amalgamation, it is prudent for the City to undertake the consolidation of 18 Zoning By-laws in two phases. The first phase will be to repeal and replace 13 rural Zoning By-laws for the former geographic Townships and one Village within the City of Kawartha Lakes into one consolidated Rural Zoning By-law. The second phase will consolidate the five (5) urban Zoning By-laws once the secondary plans have been approved by the Local Planning Appeal Tribunal (LPAT).

This Request for Proposal (RFP) 2019-09-OP Rural Zoning By-law Consolidation and Update was released and advertised in accordance with the Purchasing Policy.

The RFP closed on February 28, 2019 and was opened in public by Councillor Pat Dunn and Marielle Van Engelen, Buyer of Financial Services.

Proposals were received from the following:

Company Name
WSP Canada Group Limited
MacNaughton Hermsen Britton Clarkson Planning Limited (MHBC)
DM Wills Associated Limited

Rationale:

Staff recommends that WSP Canada Group Limited be awarded 2019-09-OP Rural Zoning By-law Consolidation and Update as the highest scoring proponent.

Other Alternatives Considered:

No other alternative is being considered as the competitive procurement processes were followed and the scope of work cannot be changed. So, the highest scoring proponent is being recommended.

Financial/Operation Impacts:

The 2019 Budget has \$100,000 allocated to undertake Phase 1, being the new Consolidated Rural Zoning By-law. Staff issued the project terms of reference to retain a qualified consultant to prepare the new Rural Zoning By-law consolidation and update.

The Department will ensure that costs for these services do not exceed the approved budget.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The City of Kawartha Lakes 2016-2019 Strategic Plan identifies these goals:

- A Vibrant and Growing Economy
- An Exceptional Quality of Life
- A Healthy Environment

The proposed comprehensive and consolidated Zoning By-law implements the City's vision as outlined in the City of Kawartha Lakes Official Plan by supporting complete communities, a healthy natural environment and a strong economy which contributes to the betterment of life for the residents, business owners, and visitors to the City.

Consultations:

Junior Accountant

Department Head E-Mail: cmarshall@kawarthalakes.ca

Department Head: Chris Marshall

Department File: 2019-09-OP