

**The Corporation of the City of Kawartha Lakes**  
**Council Report**

**Report Number PUR2019-014**

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**Date:** April 23, 2019  
**Time:** 2:00 p.m.  
**Place:** Council Chambers

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**Ward Community Identifier:** Ward 7

**Title:** Single Source Request to Procure One Land Ambulance

**Description:** Land Ambulance

**Author and Title:** Launa Macey, Supervisor of Financial Services

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**Recommendation(s):**

**That** Report PUR2019-014, Single Source to Procure One Land Ambulance be received;

**THAT** Crestline Coach Ltd. of Saskatoon, SK be awarded the work for a cost of \$149,134.00 not including HST;

**THAT** the Purchasing Division be authorized to issue a purchase order;

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

Prior to this year, there were two companies certified to manufacture new and remounted ambulances through the Ontario Provincial Land Ambulance and Emergency Response Vehicle Standard, Crestline Coach based in Saskatoon SK and Demers Ambulances based in Beloeil, QC. In November 2018, these two companies along with Braun Industries of the US merged into one company offering three distinct brands of Ambulances.

The City currently has thirteen in the Paramedic fleet. Due to the approved enhancement in the 2019 budget, that number will rise to fourteen ambulances by year end. The CKL Paramedic Services has standardized their fleet as the ambulances have proven to be both dependable and reliable and the company has provided excellent customer service over the years.

Neighbouring paramedic services, Haliburton, Peterborough and Northumberland County use the same provincial ambulance communication centre as the City and back each other's systems up when dealing with large scale patient scenes.

The entire ambulance fleet for Haliburton, Peterborough and Northumberland are Crestline. This is important in emergency situations as vehicle familiarity plays an important role with regards to response times for Paramedics working in cross boarder situations, or when vehicles are loaned and/or borrowed from neighbouring paramedic services.

## **Rationale:**

In accordance with the City's Purchasing Policy, a single source means there is more than one source in the open market but for reasons of function or service, one vendor is being recommended. In this case, the request is to ensure compatibility with an existing product, equipment facility or service required and the vendor has the skills related to an existing knowledge of the nature of the service.

The Kawartha Lakes Paramedic Service will have a fleet of fourteen ambulances. The maximum number of ambulances scheduled to be in service at any one time is seven. It is an accepted practice in Paramedic Services to have back up ambulances available in a state of readiness. Back up ambulances are essential in case of maintenance schedules, unexpected breakdowns, major incidents, abnormally high call volumes, and inclement weather.

## **Other Alternatives Considered:**

No Other Alternatives are being considered at this time.

## Financial/Operation Impacts:

The 2019 approved capital budget allocated \$165,000 for the purchase of one new land ambulance. (938190201)

Capital Project Number	Project Budget	*Other Committed Funds	Capital Project Balance	Purchase Amount (Excl. HST)	HST Payable	Total Amount	Project Balance
938190201	\$165,000	\$0	\$165,000	\$149,134	\$2,625	\$151,759	\$13,241

The remaining balance available will be used for lettering and striping of the new ambulance to be done locally.

Any remaining deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

## Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The recommendation in this report supports Goal 2 of the strategic plan: An exceptional quality of life through enhanced access to services including emergency services.

The purchase of an ambulance is aligned with the following Strategic Enablers: Responsible Fiscal Resource Management, Municipal Service Excellence and Efficient Infrastructure and Asset Management.

## Consultations:

Executive Assistant Paramedic Service  
Junior Accountant

**Department Head E-Mail:** [rafton@kawarthalakes.ca](mailto:rafton@kawarthalakes.ca)

**Department Head:** Andrew Rafton, Acting Chief of Paramedic Service

**Department File:** 2019 Single-Sole Source Forms