

# **The Corporation of the City of Kawartha Lakes**

## **Minutes**

### **Committee of the Whole Meeting**

**COW2019-05**

**Tuesday, May 7, 2019**

**Open Session Commencing at 1:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Deputy Mayor Doug Elmslie**

**Councillor Patrick O'Reilly**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Administrative Assistant S. O'Connell, City Solicitor R. Carlson, Directors C. Marshall, C. Shanks, J. Stover and R. Sutherland were also in attendance.

**2. Adoption of Agenda**

**CW2019-106**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Richardson

**That** the Agenda for the Open Session of the Committee of the Whole of Tuesday, May 7, 2019, be adopted as circulated and with the following amendments:

**Addition:**

Item 6.2.2

Correspondence - Boys and Girls Clubs of City of Kawartha Lakes Water Park Construction

Amy Terrill, Executive Director, Boys and Girls Clubs of Kawartha Lakes

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**4.1 COW2019-05.4.1**

**Property Taxes and Water Bills in the City of Kawartha Lakes**

Jan Evans

Jan Fyvie

Ms. Evans and Ms. Fyvie were not present at the meeting.

4.2 COW2019-05.4.2

**Encouraging Entrepreneurial Agri-Tourism Across City Divisions**

Dromoland Orchard and Stables

Michael Bryant

Pauline Kiely

Michael Bryant, of Dromoland Orchard and Stables, provided an overview of the event services that they offer at Dromoland. Mr. Bryant summarized the challenges that they have encountered with zoning issues, by-law enforcement and surrounding landowners regarding the use of their property as a site for agri-tourism.

**CW2019-107**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** the deputation of Michael Bryant and Pauline Kiely, of Dromoland Orchard and Stables, regarding encouraging entrepreneurial agri-tourism across city divisions, be received.

**Carried**

4.3 COW2019-05.4.3

**Opposition to Events at Dromoland Orchard and Stables**

Jeremy Lamperd

Jeremy Lamperd advised that he owns property adjacent to Dromoland Orchard and Stables. Mr. Lamperd spoke in opposition to the use of Dromoland as a wedding venue and challenged the use of the property as a site for agri-tourism.

**CW2019-108**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Veale

**That** the deputation of Jeremy Lamperd, regarding opposition to events at Dromoland Orchard and Stables, be received.

**Carried**

**5. Presentations**

5.1 COW2019-05.5.1

**Otonabee Region Conservation Authority Update**

Dan Marinigh, CAO/Secretary-Treasurer

Dan Marinigh, CAO/Secretary-Treasurer, for the Otonabee Region Conservation Authority provided an overview of the projects that were undertaken by the Authority in 2018 and provided an outline of their anticipated work plan for 2019. Mr. Marinigh also highlighted that the Otonabee Region Conservation Authority will be celebrating its 60th anniversary in the fall of 2019.

**CW2019-109**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Richardson

**That** the presentation by Dan Marinigh, CAO/Secretary-Treasurer for Otonabee Region Conservation Authority, regarding the Otonabee Region Conservation Authority Update, be received.

**Carried**

5.2 COW2019-05.5.2

**Office of Strategy Management Program Update**

Ron Taylor, CAO

Brenda Stonehouse, Strategy and Performance Specialist

Denise Williams, Strategy and Performance Specialist

Ron Taylor, CAO, Brenda Stonehouse, Strategy and Performance Specialist, and Denise Williams, Strategy and Performance Specialist, provided an overview of the Office of Strategy Management Program. The overview included how the Program was initially established and how it will be involved within the new strategic plan process.

**CW2019-110**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor Elmslie

**That** the presentation by Ron Taylor, CAO, Brenda Stonehouse, Strategy and Performance Specialist, and Denise Williams, Strategy and Performance Specialist, regarding the Office of Strategy Management Program Update, be received.

**Carried**

6. **Consent Matters**

## 6.1 Reports

## 6.1.1 CORP2019-011

**2018 Q4 Capital Close**

Nicole Owens, Junior Accountant

Carolyn Daynes, Treasurer

**CW2019-111****Moved By** Councillor Dunn**Seconded By** Councillor Seymour-Fagan**That** Report CORP2019-011, **2018 Q4 Capital Close**, be received;**That** the capital projects identified in Attachment A to Report CORP2018-011 be approved to be closed due to completion;**That** the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

Capital Projects Reserve	\$257,398.86
Victoria Manor Capital Project Reserve	\$9,759.10
Public Works Fleet Reserve	\$4,951.00
Sewer Infrastructure Reserve	\$287,027.51

**That** project 928170201 – Transit Scheduling System be reopened and an additional \$12,486.89 from Gas Tax Reserve be allocated to 928170201 – Transit Scheduling System to fund the project deficit and bring the balance to zero; expenses that were incorrectly allocated to operating;**That** project 953100101 – Bobcaygeon Library Expansion be reopened to allow a refund in the amount of \$15,002.31 from the cancelled project to be returned to Capital Reserves;**That** project 953180102 – City Hall HVAC be reclassified as a multi-year project with a closing date of December 31, 2021;**That** project 953190102 – City Hall HVAC be closed and the remaining budget of \$619,268.02 and expenses of \$731.98 be transferred to 953180102 – City Hall HVAC;

**That** project 953190104 – City Hall Lighting Systems be closed and the remaining budget of \$99,268.02 and expenses of \$731.98 be transferred to 953180102 – City Hall HVAC;

**That** project 953190103 – City Hall Council Chambers and Victoria Room be closed and the budget of \$38,000.00 be transferred to 953180109 – City Hall Council Chambers and Victoria Room;

**That** the following projects be granted an extension to June 30, 2019:

- 928170401 – Upgrade/Replace Client Hardware
- 932170201 – Bethany Fire Station Replacement
- 932170901 – Bunker Gear
- 953170200 – Building Services
- 983150600 – Urban/Rural Reconstruction Project
- 998151201 – Lindsay WPCP Upgrades
- 998152200 – Glenelg St E – Watermain Design & Replacement

**That** the following projects be granted an extension to December 31, 2019:

- 928171901 – Purchase Parks & Recreation Software
- 932172201 – Coboconk Fire Hall Upgrades
- 983160600 – Urban/Rural Reconstruction Project
- 983170100 – Bridge Program
- 983170300 – Urban/Rural Reconstruction Project
- 983170800 – Road Restoration for WWW Projects
- 983171101 – Traffic Signals
- 983180100 – Bridge Program
- 983180300 – Urban/Rural Reconstruction Program
- 998160201 – Water Operations Monitor System
- 998160501 – Pinewood Production Well
- 998160800 – Fenelon falls Watermain Upgrades

- 998161100 – Peel/York Street Watermain Design
- 998161501 – Wastewater Operation Monitoring Systems
- 998170100 – Watermain Replacement Program
- 998170300 – Water Distribution & WW Collection Program
- 998170601 – Fenelon Falls Water Treatment Plant Upgrades
- 997130801 – Eldon Landfill Siteworks
- 997141000 – Landfills, Cell Construction

**That** the following projects be granted an extension to December 31, 2020:

- 932130701 – Paramedics Central Training Facility
- 998151701 – Colborne St SPS Upgrades
- 998161701 – Lindsay WPCP Upgrades
- 998170500 – Wastewater Treatment Program
- 987180100 – Airport Siteworks

**That** \$1,700.00 of surpluses left in C0198 and C0161 from unpayable holdbacks be transferred to the Capital Reserves;

**That** \$14,253.60 of surplus left in WW1424 from holdbacks being held for deficiencies be transferred to the Water Infrastructure Reserve; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

#### 6.1.2 ED2019-014

##### **Agricultural Development Advisory Committee 2019 Work Plan**

Kelly Maloney, Agriculture Development Officer

##### **CW2019-112**

**Moved By** Councillor Veale

**Seconded By** Councillor O'Reilly

**That** Report ED2019-014, **Agricultural Development Advisory Committee 2019 Work Plan**, be received;

**That** the 2019 Agricultural Development Advisory Committee Work Plan, as outlined in Appendix B to Report ED2019-014, be approved; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.3 PLAN2019-029

**Metrolinx Telecommunication Facility Agreement**

Ian Walker, Planning Officer – Large Developments

Robyn Carlson, City Solicitor

**CW2019-113**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Richardson

**That** Report PLAN2019-029, **Metrolinx Telecommunication Facility Agreement – D44-17-001**, be received for information; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the endorsement of this application.

**Carried**

6.1.4 ENG2019-010

**Consolidated Stop Control Review on Various Roads**

Joseph Kelly, Senior Engineering Technician

**CW2019-114**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Veale

**That** Report ENG2019-010, **Consolidated Stop Control Review on Various Roads**, be received;

**That** an all-way stop with flashing beacons be installed at the intersection of Sturgeon Road and Peace Road;

**That** an all-way stop be installed at the intersection of Francis Street East and Concession Road;

**That** an all-way stop be installed at the intersection of Stinson's Bay Road and Graham Drive;

**That** an all-way stop be installed at the intersection of Quaker Road and Taylor's Road;

**That** an all-way stop be installed at the intersection of Quaker Road and Eden Road;

**That** an all-way stop be installed at the intersection of Summer Drive and Ball Point Road;

**That** a stop control be installed on the west approach of Champlain Boulevard at Springdale Drive;

**That** a stop control be installed on Strawberry Street at Naylor Road;

**That** a stop control be installed on Lyles Line at Devitt's Road;

**That** the necessary By-laws for the above recommendations be forwarded to council for adoption;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.2 Correspondence

6.2.1 CC2019-05.6.2.1

**Memorandum - Styrofoam Ban in Kawartha Lakes**

Kathleen Seymour-Fagan, Councillor

**CW2019-115**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Richardson

**That** the May 7, 2019 memorandum from Councillor Seymour-Fagan regarding a **Styrofoam Ban**, be received;

**That** staff review the feasibility of banning Styrofoam and Single Use Plastics from the City of Kawartha Lakes, in consultation with the Waste Management Advisory Committee and local Chambers of Commerce;

**That** staff provide a report to Council by the end of Q4 2019 with a summary of the feasibility review for banning the use of Styrofoam and Single Use Plastics

and/or the effective management of Styrofoam and Single Use Plastics as waste products; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.2.2 CC2019-05.6.2.2

**Correspondence - Boys and Girls Clubs of Kawartha Lakes Water Park Construction**

Amy Terrill, Executive Director, Boys and Girls Clubs of Kawartha Lakes

**CW2019-116**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Dunn

**That** the May 2, 2019 correspondence from Amy Terrill, Executive Director, Boys and Girls Clubs of Kawartha Lakes, regarding the Boys and Girls Clubs of Kawartha Lakes Water Park Construction, be received.

6.3 Items Extracted from Consent

**7. Closed Session**

**8. Matters from Closed Session**

**9. Adjournment**

**CW2019-117**

**Moved By** Councillor Yeo

**Seconded By** Councillor O'Reilly

**That** the Committee of the Whole Meeting adjourn at 2:33 p.m.

**Carried**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk