

Committee Work Plan Tool

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| Committee Name: | Transit Advisory Committee |
| Work plan for Year: | 2019 |
| Approved by Council: | |

| Goal | Measurement Stages | Timeline | Measurement for Success |
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| <u>Goal #1</u> To prepare, by September 15th of each year, a projected budget of the board and annual work plan for the succeeding year, for Council approval during the budget process. The work plan to include details on promotion of public education programs, review of other government reports, programs and legislation for any impacts on the City or its programs, and future City policy direction all with the view of advancing the City's adopted strategic priorities and the proposed budget. | Periodic progress updates at regularly scheduled Transit Advisory Committee meetings | September 15, 2019 | Requested TAC Budget sent to Council for approval during Operating budget deliberations |
| <u>Goal #2</u> Monitoring the delivery of service to residents by periodic review of ridership information | Ongoing progress updates at regularly scheduled Transit Advisory Committee meetings | September 15, 2019 | <ul style="list-style-type: none"> Completed ridership statistical reviews with report to Council first available meeting in 2020 Commence and monitor Sunday Service ridership Utilize CONSAT statistical information to determine stop location |
| <u>Goal #3</u> Monitoring progress on capital projects | Ongoing progress updates at regularly scheduled Transit Advisory Committee meetings | June 30, 2020 | Completed capital projects before June 30, 2020 <ul style="list-style-type: none"> Infrastructure improvements Bus purchase Bus stop signage Advertising signage Service improvements |
| <u>Goal #4</u> Seeking and receiving advice and recommendations from the | Ongoing progress updates at | October 21, 2018-27 | <ul style="list-style-type: none"> This ongoing goal will be working on developing strategies to complete the |

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| ridership and stakeholders regarding hours of operation, type of services offered and pricing | regularly scheduled Transit Advisory Committee meetings | | work outlined in the Lindsay Transit Master Plan for 2020 <ul style="list-style-type: none"> • Increase transit awareness and enhance ridership |
| <u>Goal #5</u> Prepare an annual written report to Council by the end of January of the following year to outline the Committee achievements in line with the approved work plan. | Ongoing progress updates at regularly scheduled Transit Advisory Committee meetings | December 13, 2019 | Report to Council January 2020 |
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