

**The Corporation of the City of Kawartha Lakes**  
**Committee of the Whole Report**

**Report Number CS2019-010**

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**Date:** June 4, 2019  
**Time:** 1:00 p.m.  
**Place:** Bobcaygeon Service Centre

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**Ward Community Identifier:** Lindsay

**Title:** Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2019 Work Plan

**Author and Title:** LeAnn Donnelly, Executive Assistant, Community Services

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**Recommendation(s):**

**RESOLVED THAT** Report CS2019-010, **Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2019 Work Plan**, be received; and

**THAT** the 2019 Lindsay Legacy C.H.E.S.T. Fund Grant Committee Work Plan be approved; and

**THAT** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting on June 18, 2019.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## Background:

The Lindsay Legacy C.H.E.S.T. Fund Grant Committee was established to provide advice and recommendations to Council on financial assistance through the Lindsay Legacy C.H.E.S.T. Fund to non-profit, community based organizations and single organizations that provide programs, projects, services, or activities that enhance the quality of life for Lindsay residents in the areas of health, arts, culture, heritage, education and the environment.

All funding allocated by the Legacy C.H.E.S.T. Fund is to be expended in the calendar year that it was awarded unless alternate timelines were approved as part of the project.

The updated Terms of Reference (2018) for the Lindsay Legacy C.H.E.S.T. Fund Grant Committee stipulates that they must submit an annual written report to Council by the end of Q1 each year. The Committee will also submit a report to Council in Q4 to make funding recommendations for 2020. Additional reports will be submitted throughout the year on final grant dispositions as they are available.

At their meeting on April 30, 2019, The Lindsay Legacy C.H.E.S.T. Committee agreed upon the following Work Plan for 2019 and made the following resolution:

### **LLCF2019-006**

**Moved By** P. Blenkin

**Seconded By** R. McInnis

**That** the 2019 Proposed Time Line be adopted as circulated.

**Carried**

## Rationale:

The 2019 Work Plan is proposed below:

Date	Goal
Friday, October 25, 2019	Application Deadline
Tuesday, October 29, 2019	Circulate applications to Committee
Wednesday, November 13, 2019	Grant Approval Meeting
Friday, November 15, 2019	Draft Recommendation Report Due
Monday, November 18, 2019	Minutes completed and circulated to members
Wednesday, November 20, 2019	Final Report due to CAO office
December 3, 2019	Committee of the Whole
December 10, 2019	Council
December 16, 2019	Letters mailed to applicants

### **Other Alternatives Considered:**

No alternatives considered.

### **Financial/Operation Impacts:**

The Lindsay Legacy C.H.E.S.T. Fund Grant Committee will submit a report to Committee of the Whole December 3, 2019 recommending that funding for 2020 be provided to applicants from the Lindsay Legacy C.H.E.S.T. Fund Reserve (3.24310). The amount requested will be dependent upon the amount available in the reserve account for distribution (provided by Treasury) and the nature of the applications received.

### **Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

The recommendations within this report directly align with all Strategic Goals through our Value of Collaboration, namely:

- Goal 1 – A Vibrant and Growing Economy
- Goal 2 – An Exceptional Quality of Life
- Goal 3 – A Healthy Environment

### **Review of Accessibility Implications of Any Development or Policy:**

N/A

### **Servicing Implications:**

N/A

### **Consultations:**

The Lindsay Legacy C.H.E.S.T. Fund Grant Committee

### **Attachments:**

N/A

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**Department Head:** Craig Shanks, Director of Community Services