

The Corporation of the City of Kawartha Lakes

Council Report

Report Number CAO2017-004

Date: August 22, 2017
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Subject: Memorandum of Understanding (MOU) between the City of Kawartha Lakes and City of Kawartha Lakes Public Library

Author Name and Title: Ron Taylor, CAO

Recommendation(s):

RESOLVED THAT Report CAO2017-004, **Memorandum of Understanding (MOU) between the City of Kawartha Lakes and City of Kawartha Lakes Public Library**, be received;

THAT the 2017 Memorandum of Understanding (MOU) as outlined in Appendix A to Report CAO2017-004 be approved; and,

THAT the Mayor and Clerk be authorized to execute the 2017 Memorandum of Understanding (MOU) between the City of Kawartha Lakes and City of Kawartha Lakes Public Library.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The City currently works in collaboration and partnership with the Kawartha Lakes Library Board in regard to the provision of local Library Services. The mandate of the Board is to provide Library services and programs to patrons, and the City provides physical space, administrative and financial support to implement those services and programs.

The partnership to-date has functioned successfully in the absence of a formal agreement. In 2016, the Library Board directed the former Library CEO to discuss with the City the establishment of a Memorandum of Understanding (MOU) to more formally identify and define partnership roles and responsibilities for Library service delivery.

Through subsequent meetings and discussions between the City and Library Board and staff, a final draft MOU has been prepared for Council's consideration (see Appendix A).

At the July 7th, 2017 Library Board meeting the following resolution was made;

RESOLVED THAT the final draft MOU be approved and that the CEO and Chair officially sign the document and request that the CAO take it to Council for approval at the August Council meeting.

CARRIED LIB2017-17

This report addresses that request.

Rationale:

The Public Libraries Act (PLA) clearly defines the roles and responsibilities of Library Boards and Municipalities within the Province of Ontario for the provision of Library Services. One of the key components of the PLA is to identify a Library Board as a separate entity from a Municipality.

However, while the City of Kawartha Lakes has operated with a functioning Library Board since its inception in 2001, a clearly defined agreement identifying the roles and responsibilities of each party has never existed. As such, the duties of each party have been inter-mixed and at times act outside of the PLA. While this relationship has served the City well, it could result in the loss of funding for the Library due to operating outside of the parameters of the PLA.

The proposed MOU will allow for the provision of Library Services in the City of Kawartha Lakes in a streamlined way, while ensuring the City's and Board's Strategic Plans are aligned. The service provision of libraries in the Kawartha Lakes will not change as a result of this MOU. However, it will clearly define the roles and responsibilities of each party while ensuring that the City and Board is meeting and operating within the parameters of the PLA.

Financial/Operation Impacts:

There are no financial implications associated with this report. The Library Board annual budget will still be presented annually to Council for approval. Sections 7 through 9 of the proposed MOU speak to financial matters and Schedule A of the proposed MOU provides a detailed description of the roles and responsibilities of both parties.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

Executing the proposed MOU will establish collaboration projects directly aligned with Council's strategic goals, namely:

- A Vibrant and Growing Economy
- An Exceptional Quality of Life

Many of Council's stated priorities integrate and align with the Library Board's Strategic Plans and priorities.

Attachments:

Appendix A: Proposed Memorandum of Understanding (MOU)



Library Services MOU
- Draft v7final draft.c

Consultations:

City of Kawartha Lakes Library Board
Public Library CEO
City Solicitor
Director of Community Services

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Department Head: Ron Taylor, CAO

Department File: