

The Corporation of the City of Kawartha Lakes
Council Report

Report Number CORP2017-023

Date: August 22, 2017
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier:

Subject: Request to Rescind Electronic Mail Protocol Policy

Author Name and Title: Mary-Anne Dempster

Recommendation(s):

RESOLVED THAT Report CORP2017-023, **Request to Rescind Electronic Mail Protocol Policy**, be received; and

THAT Council rescind the Electronic Mail Protocol Policy (024 ADM 002) and instructs staff to update the policy section in SharePoint.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the February 2, 2017 Executive Committee, the CAO and Director of Corporate Services requested a Council committee be established to review the existing Council Policies, the following are an excerpt from the minutes of that meeting:

R. Taylor advised that each term of Council the City policies are reviewed. The review begins at the Executive Committee level with a sub-committee for each category of policy. Each sub-committee reviewing policies takes approximately two to four months but there is the odd policy that is straight forward and will require less time for review. The next two years it is expected that the following policies will be reviewed: Financial Policies (which include IT, Corporate services), General Corporate Policies, Community Services, Development Services and Public Works. Councillor P. Dunn advised that he will chair the financial sub-committee policy review and Mayor Letham will canvass Council for interest in participating in the financial sub-committee with Councillor Dunn.

Moved By Councillor Martin
Seconded By Councillor Veale

RESOLVED THAT the verbal update from R. Taylor be received and; THAT Mayor Letham canvass Council for interest in participation on the financial sub-committee.

This report addresses this direction.

Rationale:

Staff reviewed the policy and recommend that it be rescinded. In accordance with the new structure for Policies, Management Directives and Standard Operating Procedures the Committee and Staff agree that the existing policy is no longer required as it is operational by nature and will be addressed in the Information Technology Management Directive.

Other Alternatives Considered:

No other alternative have been considered.

Financial/Operation Impacts:

There are no financial impacts to this report.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

N/A

Review of Accessibility Implications of Any Development or Policy:

N/A

Servicing Implications:

N/A

Consultations:

Corporate Services Staff

Attachments:



024 ADM 003
Electronic Mail Protoccc

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