The Corporation of the City of Kawartha Lakes

Council Report

Report Number CORP2019-016

Date: June 11, 2019
Time: 9:00 a.m.
Place: Council Chambers

Ward Community Identifier: all

Title: 2020 Budget Process and Requests

Description:

Author and Title: Jennifer Stover, Director Corporate Services

Recommendation(s):

That Report CORP2019-016, **2020 Budget Process and Requests**, be received;

Department Head:

Financial/Legal/HR/Other:

Chief Administrative Officer:

Background:

During the 2019 budget deliberations there were improvements recommended for the 2020 budget. These included:

- enhanced level of detail on the capital project requests;
- explanation of how interfunctional adjustments work;
- the creation of a Special Projects budget for project specific expenditures currently included in the tax supported operating budget.

Additionally, a debrief of the 2018 budget process identified Council's desire to have input into the budget prior to the preparation of the draft budget. This process was introduced as part of the 2019 budget.

This report addresses the above items.

Rationale:

The 2020 budget process has already commenced at the Staff level. The 2020 budget will include more detailed descriptions for each capital project. A special project budget is also being prepared separate and distinct from the tax supported operating budget.

The approved 2019 budget book is in final production. It includes a detailed explanation of how interfunctional adjustments work. Staff will include a similar explanation in the draft 2020 budget book.

Similar to the 2019 budget process, an email was sent to Council on May 21st requesting a list of any projects/initiatives that they wished to have considered in the 2020 draft budget. Appendix A is a list of the projects and program considerations submitted by Council members, along with staff comments, for Council to consider as decision units in the draft 2020 budget.

Also attached to this report, as Appendix B, is the proposed budget schedule. As in previous years, a budget presentation and department overviews are scheduled to occur in September. Boards and Agencies will present their budget in late October, followed by the distribution of the draft budget at the start of November.

Other Alternatives Considered:

Should Council wish to approve a project or program addition for inclusion as a decision unit in the 2020 budget, then the following resolution(s) should be passed:

That project item (insert identification # and description) identified in Appendix A to Report CORP2019-016 be included as a decision unit in the draft 2020 budget for consideration.

Financial/Operation Impacts:

Staff will review the projects that are approved for inclusion in the draft 2020 budget to establish a budget amount and identify an appropriate funding source.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The 2020 budget process and requests supports the strategic goal of responsible fiscal resource management.

Consultations:

Council
Senior Management

Attachments:

Appendix A – 2020 Council Budget Requests

Appendix B – 2020 Budget Schedule



2020 Budget schedule.pdf

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Department Head: Jennifer Stover