

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number PUR2019-021**

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**Date:** June 18, 2019  
**Time:** 2:00 p.m.  
**Place:** Council Chambers

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**Ward Community Identifier: Wards 1 and 5**

**Title: 2019-48-OQ Leachate Hauling and Disposal Services for Eldon Landfill and Lindsay WPCP**

**Author and Title: Linda Lee, Buyer**  
**Kerri Snoddy, Regulatory Compliance Officer**

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### **Recommendation(s):**

**That** Report PUR2019-021, 2019-48-OQ Leachate Hauling and Disposal Services for Eldon Landfill and Lindsay WPCP, be received;

**That** Shepherd Environmental Services be selected for the award of 2019-48-OQ Leachate Hauling and Disposal Services for Eldon Landfill and Lindsay WPCP for an estimated annual amount of \$213,850.00 plus HST. The initial term will be for a three year period from July 1, 2019 to June 30, 2022;

**That** pending successful completion of the initial term, staff be authorized to enter into contract for two (2), one (1) year optional terms;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

**That** the Procurement Division be authorized to issue a purchase order.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

The newly constructed phase of the Eldon landfill was completed in 2018. Waste Management staff will begin filling the cell with waste this summer. The newly constructed cell is an engineered cell with a leachate collection system. Once waste is placed in the cell the leachate produced will need to be pumped and transported to the Lindsay Water Pollution Control Plant for treatment.

Qualified companies were requested to provide all labour, fuel, equipment, materials and supervision necessary to provide leachate hauling and disposal services, as specified. This involves safe removal and hauling of leachate on an as needed basis from the Eldon landfill and disposal of leachate at the Lindsay Water Pollution Control Plant (WPCP).

This Request for Quotation (RFQ) 2019-48-OQ Leachate Hauling and Disposal Services for Eldon Landfill and Lindsay WPCP was released and advertised in accordance with the Purchasing Policy.

The RFQ closed on May 17, 2019 and was opened in public by Mayor Andy Letham and Linda Lee, Buyer of Financial Services.

Submissions were received by the following companies:

Company Name	Quoted price
Shepherd Environmental Services	\$213,850.00
Wessuc Inc	\$453,750.00

Submissions were evaluated for compliancy to the quotation document with Shepherd Environmental Services being the lowest compliant submission and provided acceptable references.

## **Rationale:**

Staff recommends that Shepherd Environment Services be awarded 2019-48-OQ Leachate Hauling and Disposal Services for Eldon Landfill and Lindsay WPCP as the lowest compliant quotation.

## **Other Alternatives Considered:**

No other alternative is being considered as the competitive procurement processes were followed and the scope of work cannot be changed. So, the lowest compliant submission is being recommended.

## **Financial/Operation Impacts:**

There are adequate funds in the 2019 operating budget to award this work. The Waste Management Division will monitor the operating budget closely to ensure that enough funds are being requested at time of the 2020 budget deliberations for the full term of the contract and any optional terms.

## **Relationship of Recommendation(s) To the 2016-2019 Strategic Plan:**

The city of Kawartha Lakes 2016-2019 Strategic Plan identifies these goals:

- Goal 1 – A Vibrant and Growing Economy
- Goal 2 – An Exceptional Quality of Life
- Goal 3 – A Healthy Environment

The proposed hauling and disposal of Leachate implements the City's vision as outlined in the City of Kawartha Lakes Official Plan by supporting a healthy natural environment which contributes to the betterment of life for the residents, business owners, and visitors to the City.

## **Consultations:**

**Department Head E-Mail:** brobinson@kawarthalakes.ca

**Department Head:** Bryan Robinson