

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2017-044

Date: August 22, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: 9,10,11 and 12

Subject: **Tender 2017-66-CT Removal and Replacement of Bus Shelters at Specified Locations**

Author Name and Title: Marielle van Engelen, Buyer

Todd Bryant, Manager of Fleet and Transit Services

Recommendation(s):

RESOLVED THAT Report PUR2017-044, **Tender 2017-66-OT Removal and Replacement of Bus Shelters at Specified Locations**, be received;

THAT Daytech Limited of Toronto be selected for the award of Tender **2017-66-CT Removal and Replacement of Bus Shelters at Specified Locations** for the tender price of \$187,725.00 plus HST,

THAT Capital Project (994172402) funding be increased by \$83,029 from the Transit Dedicated Gas Tax Reserve; and

THAT the Purchasing Division be authorized to issue a purchase order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the council meeting of April 18, 2017, Council adopted the following resolution:

CR2017-334

RESOLVED THAT Report TRANSIT2017-001, **Public Transit Infrastructure Funding**, be received;

THAT it be recognized that the Public Transit Infrastructure Fund (PTIF) Phase One (Ontario) has agreed to make a contribution to the City of Kawartha Lakes in respect to Transit Upgrades and Improvements;

THAT it be recognized that the above noted contribution will be equal to 50% of the eligible cost, up to a maximum of \$229,145;

THAT capital project (928170201) installation and implementation of Intelligent Scheduling Software for LIMO Specialized Transit be expanded and approved in an amount of \$150,000, that the funding be approved as \$75,000 from Public Transit Infrastructure Funding and \$75,000 from the Dedicated Transit Reserve Fund;

THAT capital project (994172101) for the design and construction of accessibility conversions for 27 existing bus stops be expanded and approved in the amount of \$100,290; that the funding be approved as \$50,145 from Public Transit Infrastructure Funding and \$50,145 from the Dedicated Transit Reserve Fund;

THAT a new capital project (994172401) be approved with a budget of \$100,000 for the Design and Construction of a new transit hub in downtown Lindsay, that the funding be approved as \$50,000 from Public Transit Infrastructure Funding and \$50,000 from the Dedicated Transit Reserve Fund; and

THAT a new capital project (994172402) be approved with a budget of \$108,000 for the Replacement of up to 18 transit shelters to meet Accessibility for Ontarians with Disabilities Act requirements that the funding be approved as \$54,000 from Public Transit Infrastructure Funding and \$54,000 from the Dedicated Transit Reserve Fund.

This report addresses that direction.

Request for Tender 2017-66-CT Removal and Replacement of Bus Shelters at Specified Locations was released for advertising in accordance with the Purchasing Policy.

This request for tender is to replace bus shelters to meet the Accessibility of Ontarians with Disabilities Act (AODA) 2005. AODA legislation requires all transit stops to be accessible. In order to receive all funding through the PTIF application, the City must replace eighteen (18) shelters. This tender requested replacement for fifteen (15) shelters, as three (3) shelters had already been replaced earlier in 2017.

The Tender closed on Thursday June 29, 2017 and was opened by Pat Dunn, Councilor and Marielle van Engelen, Buyer with the following results:

Company Name	Amount Read at Public Opening Not Including HST
Daytech Limited Toronto	\$187,725.00
Kaan Construction Pontypool	\$264,262.65

A notice to decline to bid was received from Marquis Snow and Ice Ltd. as they were unable to meet the specifications of the tender.

Bids received were checked for mathematical errors and compliance to the bid call.

In accordance with the City's Purchasing Policy, a competitive procurement process is considered to be irregular when all responsible and responsive submissions exceed the budget by more than \$10,000.00 and fewer than three (3) submissions are received in a formal competitive procurement process. In this case only two (2) bids were received and the project is over budget by \$83,029.

Rationale:

Staff recommend Daytech Limited of Toronto be selected for the award of Tender 2017-66-CT Removal and Replacement of Bus Shelters at Specified Locations for the tender price of \$187,725.00 plus HST, and that the additional funds required be drawn from the Provincial Gas Tax fund.

After completing a cost/benefit analysis, staff decided to procure solar powered shelters. The additional costs of purchasing solar powered shelters could be recouped in 7-9 years through lower hydro costs. Lower hydro costs will increase sustainability and could have a total cost savings to the City of up to \$8400 per shelter over the 20 year shelter life cycle. Solar power shelters have up to 50% greater purchase price than conventional hydro powered shelters, but do not require being connected to the Hydro grid. By procuring solar powered shelters in 2017, Transit will be able to reduce, and eventually eliminate paying hydro costs for shelters.

Other Alternatives Considered:

No other alternatives are recommended as staff must replace eighteen (18) shelters in accordance with the PTIF application. Replacing any amount less than eighteen (18) will jeopardize the funding.

Financial/Operation Impacts:

Capital project 994172402 was approved by Council in Report TRANSIT2017-001 with a total budget of \$108,000.

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Tender Amount (incl HST)	HST Rebate	Total Cost	Project Balance
994172402	\$108,000	\$0	\$108,000	\$212,129.	(\$21,100)	\$191,029	\$(83,029)

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Reserve funds can only be used if Council has given approval. The procurement listed above requires funding from the Transit Dedicated Gas Tax Reserve Fund in the upset limit of \$83,029. The current uncommitted balance in the Transit Dedicated Gas Tax Reserve is \$643,744 and after the transfer for the funding of these projects, the uncommitted balance will be \$560,715. Therefore there are sufficient funds to cover this request.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The replacement of shelters strongly endorses all of the goals in the Strategic Plan:

- A Vibrant and Growing Economy. A healthy transit system enables commuters to get to work, school and activities that support the growth of our City.
- An Exceptional Quality of Life. Affordable public transit assists the general well-being of residents and customers promoting activity health, education and employment.
- A Healthy Environment. Utilizing this grant promotes active transportation and builds ridership.

Review of Accessibility Implications of Any Development or Policy:

All legal requirements as legislated within Regulation 191/11 made under the Accessibility for Ontarians with Disabilities Act, 2005 are met by Lindsay Transit and LIMO Specialized Transit. Lindsay Transit continues to strive for Service Excellence when providing transportation services to the residents of the City of Kawartha Lakes and will continue to consult all users including people with disabilities to ensure that future service excellence are maintained

Servicing Implications:

N/A

Consultations:

Financial Coordinator

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director

Department File: 2017-66-CT