

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2017-046

Date: August 22, 2017
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All Wards

Subject: Proposal 2017-76-OP Development and Implementation of the Ontario Early Years Child and Family Centre

Author Name and Title: Ashley Wykes, Buyer
Janine Mitchell, Manager Social Services

Recommendation(s):

RESOLVED THAT Report PUR2017-046, Proposal 2017-76-OP Development and Implementation of the Ontario Early Years Child and Family Centre, be received;

THAT Ontario Early Years Centre Haliburton Victoria Brock be selected for the award of Proposal 2017-76-OP Development and Implementation of the Ontario Early Years Child and Family Centre for the proposal cost of \$1,010,119; and

THAT subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Proposal 2017-76-OP.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

In February 2016, the Minister of Education announced the provincial plan to integrate and transform four (4) Ministry of Education (MEDU) funded child care family programs into a new system of services and supports for children ages 0 – 6 and their families to be known as Ontario Early Years Child and Family Centres (CFCs) effective January 1, 2018. Council received report HSS2016-003, Children’s Services Programs Update, on September 20, 2016 outlining the Ministry’s requirements to implement the new CFCs.

Council received report SOC2017-001 Child and Family Centres, on April 18 outlining the CFCs core services and the results of the Needs Assessment and recommendations for the service provider selection process.

At the Council Meeting of April 18, 2017, Council adopted the following resolution:

CR2017-347

RESOLVED THAT Corporate Services staff proceed with a Request for Proposal procurement process for the selection of a Service Provider for a Child and Family Centre for the City of Kawartha Lakes and Haliburton County.

Proposal 2017-76-OP was prepared and advertised in accordance with the Purchasing Policy and Management Directive.

The proposal was opened in public on Thursday, July 20, 2017 by Launa Lewis, Buyer and Ashley Wykes, Buyer with the following results:

Company	Proposal Submitted
Point in Time Centre for Children, Youth and Parents	Yes
Ontario Early Years Centre Haliburton Victoria Brock	Yes

The proposals were carefully reviewed for compliance and evaluated based on the requirements within the proposal document by representatives from the City of Kawartha Lakes Human Services department, the Haliburton, Kawartha, Pine Ridge District Health Unit, Children Services Council Kawartha Lakes/Haliburton, and the Haliburton Highlands Family Health Team.

References were checked with no concerns identified.

Rationale:

Based on the evaluation scoring staff recommends Ontario Early Years Centre Haliburton Victoria Brock, be selected for the award of Proposal 2017-76-OP Development and Implementation of the Ontario Early Years Child and Family Centre for the proposal price of \$1,010,119.

Other Alternatives Considered:

No other alternative is being considered as a competitive procurement process was conducted.

Financial/Operation Impacts:

Budget for the Child and Family Centres is 100% provincially funded and will be included in the Human Services 2018 Operating Budget. The allocation for the operation of the CFC is set at \$1,010,119 and is monitored by the Human Services Department.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The implementation of the CFC supports Action Item 2.2.2 – enhancing access to community and human services to support improved wellness, well-being and community health.

Review of Accessibility Implications of Any Development or Policy:

The implementation of the CFC will include the consideration of all accessibility requirements.

Department Head E-Mail: rsutherland@kawarthalakes.ca

Department Head: Rod Sutherland, Director of Human Services

Department File: 2017-76-OP