

Committee Work Plan Tool

Committee Name:	Environmental Advisory Committee		
Work Plan for Year:	2019	APPENDIX	A
Approved by Council:		to	REPORT PLAN 2019-038

FILE NO.

C06

Roadside Brushing

Goal	Measurement Stages	Timeline	Measurement for Success
Develop time guidelines for roadside brushing to protect nesting migratory birds	Develop brochure documenting importance of roadside vegetation for nesting birds Research recent federal policy and directives Research other municipalities' management Meet with Public Works Department	June July August	Acceptance by EAC Adoption by Public Works Department
Roadside vegetation management. Includes extent of brushing, protection of natural areas, herbicide spraying, timing and spacing of brush cutting and grass cutting.	Explore MTO line of sight safety requirements on roads of various traffic regimes and visibilities. Review budget requirements of various vegetation management options Research other municipalities i.e. Port Hope Talk to traffic experts Review carbon sequestration due to modified vegetation management	June August September September	Acceptance by EAC Present to Public Works Department and Council

Tree Preservation By-law

Goal	Measurement Stages	Timeline	Measurement for Success
Investigation of a tree preservation bylaw for City of Kawartha Lakes	a) Provide research support as appropriate for City staff now working on this initiative	2018-2019	Council Adoption
Watershed Welcome Wagon (Support of program now operating under Kawartha conservation)	a) Determine package quantity requirements b) Request copies of City Municipal calendar for inclusion c) Assess other CKLEAC initiatives for literature to include in packages. d) Assist Kawartha Conservation with assembly of packages	On-going	On-going program

Active Transportation

Goal	Measurement Stages	Timeline	Measurement for Success
1. Build support for Active Transportation (AT) Master Plan to be included as "decision unit" in 2020 budget	a) Identify and consult with individuals and groups with relevant expertise (e.g. Health Promoter with HKRP Health Unit, EAB) and stakeholders; research b) Meet with Director of Development Services, and Council Environmental Champion to discuss best strategies c) Project may be in partnership with Health Unit to raise awareness and promote AT. (Program to reward or recognize walking/cycling instead of	May/ June June September	Compiled list; records of meetings Articles highlighting Active Transportation successes

	short car trips) d) Create awareness of benefits of AT	Ongoing	
2. Queen's Square AT infrastructure during downtown revitalization project, incorporate features that would welcome and serve needs of those arriving downtown on foot or by cycle	a) Consult with stakeholders and potential supporters (including City staff, library, gallery, Health Unit, EAB, BIA, Kawartha Cycling, C.H.E.S.T, Legion) b) Deputation to Parks Advisory Board c) Form small steering group. Detailed plan, fully costed d) C.H.E.S.T. application	April/ May June 13 after June 13th October	Set of support letters PowerPoint presentation for Parks Board Completed CHEST application (or other arrangement for funding)
3. Bike lanes striped in for Lindsay and Bobcaygeon	a) Meet with City Staff in Engineering, those conducting parking study, and others; collect info on cost (including implications for parking) / benefit b) Develop a proposal to have recommendation brought to Council.	May / June	For Lindsay, perhaps Peel Street after roadwork completed and Victoria Avenue to connect Fleming to downtown, and north to connect to Rail Trail

Single Use Plastics Ban

Goal	Measurement Stages	Timeline	Measurement for Success
Single use plastics ban within CKL facilities, leading to a ban for businesses throughout CKL in association with Counsellor Seymour-Fagan's resolution to ban Styrofoam products	a) Plastics working group meets to discuss issue and brainstorm possible solutions b) Working group meets to identify next steps and to draft work plan	March 2019 April 2019	Resolution adopted by Council

Reduce overall waste in landfills and reduce environmental pollution on CKL trails, roadsides, parks and waterways	c) Conduct research into other municipal policies, by-laws, guidelines	April- August 2019	
	d) Organize and take research findings and action proposals to CKLEAC meeting for approval	September 2019	
	e) Develop Policy recommendations Draft a resolution to Council and review with working group	October 2019	
	e) Present resolution for ban of single use plastics in deposition to council at Committee of the Whole meeting	November 2019	

EAC Representation on Healthy Environment Plan

Goal	Measurement Stages	Timeline	Measurement for Success
<p>1. Represent EAC on the Steering Committee for the Healthy Environment Plan</p> <p>2. Develop actions with the steering committee to achieve actions to mitigate and adapt to the effects of climate change</p>	<p>a) Investigate with LURA and ICLEI where CKL carbon levels are presently</p> <p>b) Steering Committee meets to identify steps to mitigate and adapt to carbon levels now and in the future</p> <p>c) Give input into what can be done</p> <p>d) Help with input into natural systems to mitigate and adapt</p> <p>e) Help review plan going to Council and write letter of support</p>	Mid 2018 to 2019	<p>Council approval of Healthy Environment Plan in 2019</p> <p>EAC will participate with HEP committee to help bring actions in the HEP to fruition</p>

Pollinator Subcommittee

Goal	Measurement Stages	Timeline	Measurement for Success
<p><u>Habitat Creation Projects:</u></p> <p><u>1.Fenelon Landfill Pollinator Habitat Pilot Project</u></p> <p><u>2.KRCA Windy Ridge Pollinator Patches</u> -grant received from the Pollinator Partnership for \$700 to buy plants</p> <p><u>3.Kawartha Lakes Pollinator Pathways Mapping Project</u></p>	<p>-Monitor for pollinators by Fleming students using the Guelph Pollinator Monitoring Protocol supervised by Josh Feltham</p> <p>-Monitor for erosion by Fleming students supervised by Robert Bialkowski</p> <p>- apply for BEAN grant for transportation of Scott Young PS students for planting event -plan for planting event - develop signage</p> <p>-continue to add private and public properties to the map</p>	<p>June</p> <p>September</p> <p>May</p> <p>April</p> <p>late May/early June</p> <p>ongoing</p>	<p>Data collected will be submitted to Waste Management and the University of Guelph</p> <p>Data collected will be submitted to Waste Management</p> <p>Will be completed by Staff at KRCA</p> <p>The map will be printed and presented to the Mayor for Pollinator Week on June 17 The digital map will go live on our webpage for Pollinator Week</p>
<p><u>4.New CKL Habitat Creation projects</u></p> <p><u>Pollinator Week</u> a) organize a kick-off ceremony in Memorial Park for June 17 to</p>	<p>Meet with Lindsay Parks Supervisor, Ryan Smith to plan what is possible for 2019</p> <p>a) Police Station landscaping to include pollinator garden</p> <p>b)Partnership with Fleming greenhouse to grow "Top 5" pollinator-friendly plants for gardens in City parks</p> <p>c)The Bee City logo will be planted as a signature garden in Lindsay Memorial Park</p> <p>-Work with Communications officer to send out invitations to Mayor, council, MP, MPP</p>	<p>January 23</p> <p>May/June</p> <p>March/April</p> <p>May/June</p> <p>Feb-May</p>	<p>Meeting with Ryan Smith and Megan Phillips and the PAC resulted in agreement about the following projects.</p> <p>This new garden will be managed by parks staff</p> <p>Plants will be ready for transplanting in May Reduced cost to the City for native plants</p> <p>Garden will be ready for viewing during Pollinator Week June 17</p>

<p>highlight the Bee City Logo garden and roll out the print version on the Kawartha Lakes Pollinator Pathway map</p> <p>b)organize a Pollinator Pathway Garden Tour for June 22</p>	<p>students</p> <p>-ask our Pollinator Pathways gardeners to open their gardens to the public as well as using existing public spaces</p> <p>-work with Communications and Tourism officers to produce promotional materials</p>	<p>Jan-June</p>	<p>Promotional materials will be distributed to Municipal Service Centers, libraries, Community Centers. City calendars will be utilized Press releases will be sent out</p>
<p>c) Invite restaurants across the CKL to participate in celebrating the food they sell which is made possible through pollination</p>	<p>-work with Tourism officer to get buy-in</p>	<p>May/June</p>	<p>Participating restaurants will be promoted on city noticeboards as well as to participants in the garden tour</p>

Trash#CKL

Goal	Measurement Stages	Timeline	Measurement for Success
<p>1. Develop a policy to engage public to reduce waste</p> <p>Trash#CKL</p>	<p>a) Determine scope and develop policy for Corporate Use</p> <p>b) engage environmental organizations in COKL Towards Balance, EAB EAC</p> <p>c) research how to deal with tipping fees and bag ties</p> <p>d) liaise with staff on Communications</p> <p>e) take to EAC committee</p> <p>f) Report to Council</p>	<p>Mid April</p> <p>April 22</p> <p>May 2</p> <p>Early May</p> <p>June</p>	<p>Before and after pictures of waste on roadsides and sent to communications.</p> <p>Earth Day Launch Meet with Councillors Richardson and Seymour Fagan</p>