

The Corporation of the City of Kawartha Lakes
Council Report

Report Number ENG2019-012

Date: July 16, 2019
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: ALL

Title: CP2017-004 Credit Granting Policy Update Related to Municipal Drains

Description: Drainage Task Force Recommendations (ENG2018-018)

Author and Title: Lisa Peimann, Executive Assistant, Engineering and Corporate Assets

Recommendation(s):

That Report ENG2019-004, **CP2017-004 Credit Granting Policy Update Related to Municipal Drains**, be received; and

That Section 1.3 of Policy CP2017-004, entitled Credit Granting Policy, be included to read:

For new municipal drain construction, property owners with a lot size of 1 acre or less are eligible to claim a rebate of up to \$500.00 towards their assessed cost for new drain construction provided they are receiving no other grants or rebates from any other source. This rebate will be funded from the Municipal Drains annual capital program.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the Council Meeting of September 25, 2018, Council adopted the following resolution:

CR2018-572

That Report ENG2018-018, **Drainage Task Force Recommendations**, be received; and,

That the recommendations contained in Report ENG2018-018 be presented to the new Council through consideration of the revised terms of reference and appointments for the City's Drainage Board.

Carried

Through Report ENG2018-018 (attached as Appendix A), the Drainage Task Force developed a list of recommendations for the City's consideration to help facilitate the existing processes when implementing the Drainage Act as well to update the terms of reference for the Drainage Board.

The recommendations of the Drainage Task Force are summarized in the following 11 points:

1. Maintain current Drainage Board Composition.
2. Maintain the function of Council appointing 5 members of the public to the Drainage Board every 4 years.
3. Increase the thoroughness of the interview process prior to appointing members to the Drainage Board.
4. Change the Drainage Board from an advisory board to an authority board. Council would give the Drainage Board the authority to make final decisions.
5. Continue to have related drainage by-laws go to Council for approval and budgeting.
6. The Drainage Superintendent be required to assist and monitor the progress of new drain construction and bring progress updates back to the Drainage Board for their information.
7. Direct the Engineering department in collaboration with the Purchasing division and the Clerk's Office to design a standard tender template for new drain construction with consistent expectations and general conditions for all drainage construction work within the City of Kawartha Lakes.
8. Engineering staff should prepare a very rough cost estimate for each new drain project using the calculation of water shed size multiplied by the City's average cost per hectare to provide to petitioners and include in the

- selection process for hiring the engineer. It should be made clear that this is a very rough estimation provided for reference only and that actual costs will vary widely depending on the project.
9. The Drainage Board and Drainage Superintendent consult with the Communications, Advertising and Marketing division to develop a new and improved communication and public education processes.
 10. Engineering department staff begin the pre-scoping process immediately upon the filing of a petition and prioritize the completion of a proper pre-consultation process on each new drain construction project with the consent of the petitioner.
 11. Council create a grant reserve for new drain construction and update Council Policy CP2017-004 Credit Granting Policy in order to allow residents with a lot size of 1 acre or less to be eligible to claim a rebate of up to \$500.00 towards their assessed cost for new drain construction provided they are receiving no other grants or rebates from any other source.

With the exception of points 4 and 11 all of the recommendations have been or are in the process of being implemented administratively. Points 4 and 11 require a Council resolution in order to implement.

This report addresses the resolutions required for recommendations 4 and 11 above.

Rationale:

Recommendation number 4 – Change the Drainage Board from an advisory board to an authority board. Council would give the Drainage Board the authority to make final decisions.

This action was completed at the December 11, 2018 Council Meeting through the following resolution:

17.1.5 By-law 2018-237

A By-law to Repeal and Replace By-law 2015-054, being a By-law to Establish The City of Kawartha Lakes Drainage Board.

CR2018-679

Moved By Councillor Yeo

Seconded By Councillor Dunn

That the By-Laws shown in Section 17.1 of the Agenda, namely: Items 17.1.1 to and including 17.1.15 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

Recommendation number 11 - Council create a grant reserve for new drain construction and update Council Policy CP2017-004 Credit Granting Policy in order to allow residents with a lot size of 1 acre or less to be eligible to claim a rebate of up to \$500.00 towards their assessed cost for new drain construction provided they are receiving no other grants or rebates from any other source.

This recommendation has been partially implemented. The original request was to have Council create a “grant reserve”. A reserve is not necessary for the intended purpose of the rebate. As a result, the Municipal Drains Program in the annual capital budget has been increased by an additional \$6,000.00 to fund any anticipated rebates.

As the funding component is already implemented this report is addressing the policy update. It is being recommended to add Section 1.3 to Council Policy CP2017-004 Credit Granting Policy as per Recommendation number 11 above. The policy has been amended and included as Appendix B to this report.

Other Alternatives Considered:

No other alternatives have been considered.

Financial/Operation Impacts:

There are no financial impacts as the funds are accounted for in the approved 2019 Capital Budget.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The recommendations of this report align with the following goals of the Corporate Strategic Plan:

Section 3.1.7 of the Strategic Plan recognizes the protection of prime agricultural land by including policies in the Official Plan and working with the agricultural community to identify opportunities to support the sector.

Review of Accessibility Implications of Any Development or Policy:

N/A

Servicing Implications:

N/A

Consultations:

Corporate Services

Attachments:

Appendix A – ENG2018-018 Drainage Task Force Recommendations



ENG2018-018
Drainage Task Force I

Appendix B – CP2017-004 Credit Granting Policy



CP2017-004 Credit
Granting Policy Revisi

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**Department Head: Juan Rojas, Director of Engineering and Corporate
Assets**