

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2019-20

Date: July 16, 2019
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Ward 4

Title: 2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena

Description: Design, Supply and Install New Concrete Arena Floor at the Woodville Arena

Author and Title: Launa Macey, Supervisor of Financial Services

Co-Author: Rod Porter, Capital and Special Projects Supervisor

Recommendation(s):

That Report PUR2019-20, 2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena, be received;

That Schilthuis Construction Inc. of Caledonia, be selected for the award for Request for Proposal 2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena;

That Council approve surplus funds in the amount of \$381,225 be returned to the Capital Reserves from projects 950180518, 950180519 and 950180504;

That Council approve the required additional \$381,225 be transferred from the Capital Reserves to project 950180517;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the contract; and

That Financial Services be authorized to create the purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

In 2016 the Eldon Woodville Community Centre arena plant was replaced, the next logical progression with capital improvements was to replace the aging concrete floor and boards. As such the floor replacement was budgeted for in the 2018 capital budget. A Request for Proposal was generated by staff to review two options. Option one was to place the new floor back in its current location with minimal improvements to the facilities layout and leaving the facility with many accessibility challenges. Option two was for the new floor to be shifted to the west by three feet therefore providing access to the dressing rooms that meets accessible requirements and improving access to the player benches and around the arena apron. The successful proponent provided a detailed submission that focused on option two which improves the accessibility in and around the facility significantly, increases the size of the dressing rooms and updates the facility to a more modern standard.

Request for Proposal 2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena was released for advertising in accordance with the purchasing policy.

The proposal closed on April 18, 2019 and was opened in public by Andy Letham, Mayor and Marielle van Engelen, Buyer. Proposals were received from the following:

Name of Company
Schilthuis Construction Inc.

The Evaluation Committee carefully evaluated and scored the Proposal by consensus based on the criteria described within the Request for Proposal.

References were checked and found to be favorable.

Rationale:

Staff recommends that Schilthuis Construction Inc. of Caledonia, be selected for the award for Request for Proposal 2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena.

Other Alternatives Considered:

None as a competitive process was run and only one submission was received.

Financial/Operation Impacts:

Capital Project Number	Project Budget	Other Committed Funds	Capital Project Balance	Purchase Amount (excl. HST)	Contingency	HST Payable	Total Amount	Project Balance
950180517	\$1,000,000	\$0	\$1,000,000	\$1,292,700	\$64,635	\$23,890	\$1,381,225	(\$381,225)
950180518	\$ 225,000	\$ 60,000	\$ 150,000					\$150,000
950180519	\$ 200,000	\$ 60,000	\$ 140,000					\$140,000
950180504	\$ 220,000	\$ 98,000	\$ 91,225					\$91,225
Totals	\$1,645,000	\$198,000	\$1,381,225	\$1,292,700	\$64,635	\$23,890	\$1,381,225	\$0

There are surplus funds available within the Arenas and Pools Program of the 2018 Capital Budget. The surplus available is more than sufficient to cover the additional funds, \$381,225, required to complete the Arena Floor project.

Available funds have been identified in the following projects:

950180518 - Emily/Omemee Arena Ice Pad Roof

950180519 - Oakwood Arena Ice Pad Roof.

950180504 - Lindsay Recreation Complex Arena and Pool Lighting

Alternative repair technologies were utilized finding significant cost savings in the two roof projects. Alternative fixtures and grant applications allowed for a savings in the lighting project.

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

- Goal 1 – A Vibrant and Growing Economy
 - Recommendations in this report will support effective Parks operations service delivery within the facility, adding support to the City now and as it grows into the future.
- Goal 2 – An Exceptional Quality of Life
 - Recommendations will help support efficient delivery of Parks, Recreation and Culture programming within the recreation facility adding to an exceptional quality of life
- Goal 3 – A Healthy Environment
 - Having a sound and safe recreation facility within the City creates spaces for residents to enjoy increased activity and their active lifestyle.

Review of Accessibility Implications of Any Development or Policy:

Multiple capital projects to improve accessibility within the Eldon Woodville Community Centre have been budgeted and completed. With the completion of the Arena Floor and Boards project it will further improve the facilities accessibility and bring the facility closer to an inclusive and barrier free environment for all to enjoy.

Consultations:

Junior Accountant

Department Head E-Mail: cshanks@kawarthalakes.ca

Department Head: Craig Shanks, Director of Community Services

Department File: 2019-39-CP