

# **The Corporation of the City of Kawartha Lakes**

## **Minutes**

### **Special Council Meeting**

**CC2019-16**

**Tuesday, June 11, 2019**

**Open Session Commencing at 9:00 a.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**

**Deputy Mayor Doug Elmslie**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Patrick O'Reilly**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 9:00 a.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson and A. Veale were in attendance.

Late Arrival: Councillor Seymour-Fagan (9:06 a.m.), Councillor Yeo (9:24 a.m.)

CAO R. Taylor, Deputy Clerk J. Watts, Administrative Assistant S. O'Connell, Directors J. Rojas, B. Robinson, R. Sutherland, J. Stover, C. Marshall, C. Shanks, Acting Paramedic Chief A. Rafton, Fire Chief M. Pankhurst, Treasurer C. Daynes and Manager of Corporate Assets A. Found were also in attendance.

**2. Adoption of Agenda**

**CR2019-355**

**Moved By** Councillor Richardson

**Seconded By** Deputy Mayor Elmslie

**That** the Agenda for the Open Session of the Special Council Meeting of Tuesday, June 11, 2019, be adopted as circulated as amended.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**5. Correspondence**

5.1 CC2019-16.5.1

**Request for Noise By-law Exemption**

Brenda Dainard, Ride for Sight and Fighting Blindness Canada

**CR2019-356**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Dunn

**That** the correspondence from Brenda Dainard, Ride for Sight and Fighting Blindness Canada, regarding a **Request for Noise By-law Exemption**, be received; and

**That** the exemption from the City's Noise By-law 2005-025, as amended, for the Ride for Sight Event being held at the Fenelon Falls Fairgrounds be approved for the following dates and times:

From 12:00 p.m. on Friday, June 14, 2019 to 12:30 a.m. on Saturday, June 15, 2019

From 12:00 p.m. on Saturday, June 15, 2019 to 12:30 a.m. on Sunday, June 16, 2019.

**Carried**

**6. Financial Overview**

6.1 CC2019-16.6.1

**Financial Overview Presentation**

Ron Taylor, Chief Administrative Officer

Jennifer Stover, Director of Corporate Services

CAO Taylor provided an overview of the financial position of the City of Kawartha Lakes. CAO Taylor highlighted the City's 10-Year Financial Plan, which was adopted in 2017.

Director Stover provided an overview of the City's investment focus and current financial landscape.

**CR2019-357**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Veale

**That** the presentation by Ron Taylor and Jennifer Stover, regarding the **Financial Overview**, be received.

**Carried**

**7. 2018 Year End Position**

7.1 CC2019-16.7.1

**2018 Year End Position Presentation**

Carolyn Daynes, Treasurer

City Treasurer Daynes provided the results of the 2018 audited financial statements.

**CR2019-358**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Richardson

**That** the presentation by Carolyn Daynes, regarding **2018 Year End Position**, be received.

**Carried**

7.2 CORP2019-021

**2018 Year End Position**

Carolyn Daynes, Treasurer

**CR2019-359**

**Moved By** Councillor Dunn

**Seconded By** Councillor Seymour-Fagan

**That** Report CORP2019-021, **2018 Year End Position**, be received; and

**That** the auditor's report be received and the audited financial statements for 2018 be approved as circulated; and

**That** Council authorizes the transfer of the 2018 Surplus of \$2,879,995 to the following reserves

- \$600,000.00 to the Contingency Reserve for WSIB Rate Stabilization
- \$200,000.00 to the Lindsay Street Housing Project (953170501)
- \$2,079,995.00 to the Asset Management Plan Reserve for future capital.

**Carried**

7.3 CC2019-16.7.3

**Memorandum - 2019 Lifecycle Extension Budget**

Andy Letham, Mayor

**CR2019-360**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Dunn

**That** the Memorandum from Mayor Letham, regarding **2019 Lifecycle Extension Budget**, be received

**That** the Lifecycle Extension Budget for 2019 be increased, to an additional maximum of \$800,000.00, to be funded from the Asset Management

Plan Reserve, and to accommodate additional priority roads that need immediate attention; and

**That** Staff report back to council with the list of roads included in the 2019 Lifecycle Extension program after the tender has been awarded.

**Carried**

**8. Long Term Financial Plan Update**

8.1 CC2019-16.8.1

**Capital Related Outlook for 2019**

**Long Term Financial Plan Update Presentation**

Jennifer Stover, Director of Corporate Services

Adam Found, Manager of Corporate Assets

Manager of Corporate Assets A. Found provided a capital related outlook for 2019 and provided an update on the long-term financial plan which included:

- the successes and challenges under the long term financial plan
- the implications of Bill 108 (the More Homes, More Choice Act)
- an update on major capital grants

Director Stover provided an overview of additional funding sources including:

- Federal Gas Tax Funding
- Provincial Small and Rural Municipalities Grant
- Ontario Cannabis Legalization Implementation Fund

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor O'Reilly

**That** the presentation by Jennifer Stover and Adam Found, regarding the **Capital Related Outlook for 2019 Long Term Financial Plan Update**, be received; and

**That** the Chief Administrative Officer be authorized to commit up to \$75,000.00 from the Contingency Reserve for initiatives that support the modernization of service delivery or result in reduced costs.

**Carried**

8.2 CC2019-16.8.2

**Memorandum - Federal Gas Tax**

Andy Letham, Mayor

**CR2019-362**

**Moved By** Councillor Yeo

**Seconded By** Councillor Richardson

**That** the Memorandum from Mayor Letham, regarding **Federal Gas Tax**, be received;

**That** up to \$2,000,000.00 of the additional Federal Gas Tax funds be committed to enhance the Roads Capital Program in 2020; and

**That** staff include up to an additional \$2,000,000.00 of roads projects in the proposed 2020 capital budget to accelerate our roads program for Council consideration.

**Carried**

The meeting recessed at 11:12 a.m. and reconvened at 11:22 a.m.

**9. Business Arising from Committee of the Whole Meeting of June 4, 2019**

9.1 CW2019-144

**CR2019-363**

**Moved By** Councillor Richardson

**Seconded By** Councillor O'Reilly

**That** the memorandum from Councillor Richardson, dated June 4th, 2019, regarding the conditions and adequacy of **Porter and Lifford Roads**, be received; and

**That** staff report back to Council with recommended improvements to Porter and Lifford Roads before the end of Q3, 2019 to inform future budget deliberations.

**Carried**

9.2 CW2019-145

**CR2019-364**

**Moved By** Councillor Dunn

**Seconded By** Deputy Mayor Elmslie

**That** the memorandum from Councillor Dunn, regarding **St. James Street**, be received;

**That** staff review the condition of St. James Street and report back to Council with recommended improvements before the end of Q3, 2019; and

**That** the engineering of St. James Street be included in the 2020 Budget under the Urban and Rural Reconstruction Program as a Decision Unit.

**Carried**

**10. 2020 Budget Process**

10.1 CORP2019-016

**2020 Budget Process and Requests**

Jennifer Stover, Director of Corporate Services

**CR2019-365**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** Report CORP2019-016, **2020 Budget Process and Requests**, be received.

**Carried**

**CR2019-366**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** McGill Road (Janetville), and Slalom Drive (Bethany), be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

**That** staff include McGill Road (Janetville) and Slalom Drive (Bethany) in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

**Carried**

**CR2019-367**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Ashmore

**That** Grey Road (Sturgeon Point) and Tracey's Hill Road, from Settlers Road to Centreline Road, be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

**That** staff include Grey Road (Sturgeon Point) and Tracey's Hill Road, from Settlers Road to Centreline Road, in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

**Carried**

**CR2019-368**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Richardson

**That** Walmac Shores Road, from Pigeon Lake Road to McGregor Road, and McGregor Drive, from Walmac Shores Road to the north end cul-de-sac, be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

**That** staff include Walmac Shores Road, from Pigeon Lake Road to McGregor Road, and McGregor Drive, from Walmac Shores Road to the north end cul-de-sac, in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

**Carried**

**CR2019-369**

**Moved By** Councillor Ashmore

**Seconded By** Councillor O'Reilly

**That** the following issues be referred to staff for review with a report back to Council by the end of Q3, 2019:

- Thurstonia Park - drainage repairs from ruptured culvert
- Victoria Place - drainage cleanout of Old Surrey Lane
- Bluewater Avenue, Snug Harbour - drainage cleanout of ditches
- Kenhill Beach Road - possible replacement of culverts and cleanout of ditches on the southside of the road
- Alma Street, Omemee - ditching between the east side of Alma Street and Lady Eaton Elementary School

**Carried**



**CR2019-370**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** Waite Road, West of Highway 35 (Pontypool), be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

**That** staff include Waite Road, West of Highway 35 (Pontypool), in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

**Carried**

**CR2019-371**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Yeo

**That** Baseline Road, Vivian to Sticky Lane, be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

**That** staff include Baseline Road, Vivian to Sticky Lane, in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

**Carried**

**CR2019-372**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor Elmslie

**That** the reconstruction of Duke Street in Bobcaygeon, from Main Street to West Street, be referred to staff for review; and

**That** staff report back to Council by the end of Q3, 2019 on the options that are available for reconstruction.

**Carried**

**CR2019-373**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the reconstruction of Portage Road (Highway 48), be referred to staff for review; and

**That** staff report back to Council by the end of Q3, 2019 on the options that are available for reconstruction.

**Carried**

**CR2019-374**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Seymour-Fagan

**That** the reconstruction of Kellys Bay Road be referred to staff for review; and

**That** staff report back to Council by the end of Q3, 2019 on the options that are available for reconstruction.

**Carried**

**CR2019-375**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Richardson

**That** standards for street furniture (i.e. benches, waste receptacles and bike racks) be referred to staff for review; and

**That** staff report back to Council by the end of Q3, 2019 on the process followed for the distribution of street furniture throughout the City of Kawartha Lakes.

**Carried**

**CR2019-376**

**Moved By** Councillor Yeo

**Seconded By** Councillor O'Reilly

**That** the overlay of all of the side streets in the Hamlet of Coboconk be referred to staff for review; and

**That** staff report back to Council by the end of Q3, 2019 on the options that are available for road improvements.

**Carried**

**CR2019-377**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** staff be directed to install additional signage to inform drivers of weight restrictions on the Bolsover Swing Bridge;

**That** staff be directed to contact Parks Canada regarding the use of their parcel of land adjacent to the Bolsover Swing Bridge as a vehicle turn-around location; and

**That** a report be brought back to Council by the end of Q3, 2019 regarding the consultation with Parks Canada.

**Carried**

**CR2019-378**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the following issues be referred to staff for review with a report back to Council by the end of Q3, 2019:

- Corbett Drive, Pontypool - resurfacing
- Drum Road East, Pontypool - resurfacing
- Yelverton Road - resurfacing
- Wilson Drive and George Drive, Bethany - resurfacing
- Park Street, from Sherwood to Mansfield - resurfacing
- Northline Road, from Highway 35 to 3rd of Somerville - resurfacing
- Crego Street, Kinmount - reconstruction and resurfacing
- County Road 30, from Hickory Beach to County Road 8 - resurfacing
- Grassy Road, from Emily Park Road to Hawke Drive - resurfacing
- Hazel Street, from Pitts Cove Road to Thurstonia Road (along lakeshore) - resurfacing
- Pott's Shore Road - reconstruction
- Balsam Grove Road - reconstruction
- Marilyn and Cardinal Crescent, Emily - Road Edging
- Clearview Drive, from Kenver Street to Charlore Park Drive - reconstruction
- Pine Ridge Road, from Shadow Lake Road 3 to Government Dock Road - reconstruction
- McCrackin Road, Carden
- Hillside Drive, Somerville
- Schoolhouse Road, Carden

- McNabb Road, Carden
- Laxton/Digby Line

**Carried**

**CR2019-379**

**Moved By** Councillor Yeo

**Seconded By** Councillor Seymour-Fagan

**That** the reconstruction of County Road 41, from the Hamlet of Bexley to Kawartha Lakes Road 45, be referred to staff for review; and

**That** staff be directed to report back to Council by the end of Q3, 2019, with options that are available for reconstruction.

**Carried**

10.2 CC2019-16.10.2

**Memorandum - 2020 Budget Direction**

Andy Letham, Mayor

**CR2019-380**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** the Memorandum from Mayor Letham, regarding **2020 Budget Direction**, be received;

**That** all external City Agencies and Boards, funded in whole or in part by the tax levy, be advised and notified that the City's funding level for 2020 will not exceed the 2019 contribution level; and

**That** staff be directed to bring forward 2 proposed budgets for 2020.

1. As per the long term financial plan approved by council.
2. 0% tax support operating budget increase over 2019 from each department.

**Carried**

11. **Closed Session**

12. **Matters from Closed Session**

**13. Confirming By-Law**

13.1 CC2019-16.11.1

**A By-law to Confirm the Proceedings of a Special Meeting of Council,  
Tuesday, June 11, 2019**

**CR2019-381**

**Moved By** Councillor O'Reilly

**Seconded By** Deputy Mayor Elmslie

**That** a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, June 11, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**14. Adjournment**

**CR2019-382**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** the Council Meeting adjourn at 12:02 p.m.

**Carried**

**Read and adopted this 16th day of July, 2019.**

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Andy Letham, Mayor

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Joel Watts, Deputy Clerk