

The Corporation of the City of Kawartha Lakes
Council Report

Report Number PUR2019-029

Date: August 13, 2019
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Title: 2019-47-OQ Hot and Cold Mix Road Patching Services

**Author and Title: Linda Lee, Buyer
Richard Monaghan, Supervisor – Public Works**

Recommendation(s):

That Report PUR2019-029, 2019-47-OQ Hot and Cold Mix Road Patching Services, be received;

That Marquis Snow and Ice be selected for the award of 2019-47-OQ Hot and Cold Mix Road Patching Services at the estimated quotation amount of \$92,660.30 plus HST. The initial term will be for a three (3) year period from September 1, 2019 to December 31, 2021 with a CPI increase being added for 2020 and 2021.

That pending successful completion of the initial term, staff be authorized to enter into contract for one (1) – two (2) year optional term with CPI increases being added for each additional year.

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

That the Procurement Division be authorized to issue a Purchase Order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The City has various locations that require minor asphalt repairs through pot hole patching. Asphalt repairs are site specific and range in size, and severity of distress. At certain times of the year the City requires the services of contractors on an “as required” basis to supplement their own forces.

Request for Quotation (RFQ) 2019-47-OQ Hot and Cold Mix Road Patching Services was released and advertised in accordance with the Purchasing Policy.

The RFQ closed on Thursday July 11, 2019 and was opened in public by Deputy Mayor Elmslie and Linda Lee, Buyer

Submissions were received by the following:

Company Name
Marquis Snow & Ice Ltd.

The submission was evaluated for compliancy to the quotation document and found to be compliant. Marquis Snow and Ice is known to the City.

Rationale:

Staff recommends that Marquis Snow and Ice be selected for the award of 2019-47-OQ Hot and Cold Mix Road Patching Services at the estimated quotation amount of \$92,660.30 plus HST. The initial term will be for a three (3) year period from September 1, 2019 to December 31, 2021 with a CPI increase being added for 2020 and 2021.

Other Alternatives Considered:

No other alternatives are being considered at this time as the recommendation to award was achieved through an open, fair and transparent process and is within budget

Financial/Operation Impacts:

There are adequate funds in the operating budget to award the 2019 work. The Public Works Department will monitor the operating budget closely to ensure that there are adequate funds available to meet legislative responsibilities as they arise. All amounts listed in the contract are estimates only. The City will procure this work based on approved budgets for 2020 and 2021 as well as any optional terms.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The patching of potholes aligns with the corporate strategic enabler of providing "Municipal Service Excellence" by adhering to the City's Level of Service policy for road maintenance.

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson

Department File: 2019-47-OQ