

# The Corporation of the City of Kawartha Lakes

## Council Report

Report Number PUR2019-028

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**Date:** August 13, 2019  
**Time:** 2:00 p.m.  
**Place:** Council Chambers

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Ward Community Identifier: Various

**Title:** Single Source for Three Ambulance Remounts

**Description:** Three Ambulance Remounts

**Author and Title:** Launa Macey, Supervisor of Financial Services  
Andrew Rafton, Acting Chief of Paramedic Service

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### Recommendation(s):

**That** Report PUR2019-028, 2019-79-SS, Single Source for Three Ambulance Remounts, be received;

**That** Crestline Coach Ltd. of Saskatoon be awarded the single source purchase of three (3) ambulance remounts for 2019 at a total cost of \$350,372.00 plus HST; and

**That** following successful completion of the 2019 remounts, Crestline Coach Ltd. of Saskatoon be awarded an additional three year contract, to 2022, to provide ambulance remounts to the City.

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

**That** the Financial Services Division be authorized to issue a purchase order.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

Crestline Coach Ltd. is one of the few companies certified as an approved manufacturer for new and remounted ambulances through the "Ontario Provincial Land Ambulance and Emergency Response Vehicle Standards" implemented by the Ministry of Health and Long-Term Care.

Previously, the City had the option of two different manufacturers of ambulances, Demers and Crestline. In 2018, Demers was bought out by Crestline making them the only approved vendor for new or remounted ambulances.

## **Rationale:**

The City has thirteen (13) ambulances in the Paramedic Services fleet, all manufactured by Crestline Coach of Saskatoon. Paramedic Services has managed to standardize their fleet over the years as the ambulances have proven to be both dependable and reliable and Crestline Coach Ltd. has provided excellent customer service.

Our neighboring Paramedic Services, Haliburton, Peterborough and Northumberland County all utilize Ambulances manufactured by Crestline. In an emergency situation, vehicle familiarity plays an important role with response times for Paramedics working in cross border situations or when vehicles are loaned and/or borrowed from neighboring Paramedic Services.

Following our vehicle replacement schedule, three vehicles were identified of needing replacement in 2019. Since 2018, the Paramedic Services department has begun a program of remounting the patient compartment of a decommissioned Ambulance onto a new vehicle chassis. This practice, used by numerous Paramedic services throughout the province provides us with an opportunity to save money and redirect those savings back into vehicle upgrades that we would otherwise not afford. Last year we remounted two (2) vehicles and this year we are requesting to remount three (3) vehicles.

Staff recommends that Crestline Coach Ltd. of Saskatoon be awarded the single source purchase of three (3) ambulance remounts at a total cost of \$346,372.00 plus HST.

As Crestline Coach Ltd. is the only vendor that can supply the remounts, it is recommended that the City enter into a three year contract to provide the ambulance remounts rather than a single source being done every year.

At the completion of the three years, Paramedics and Financial Services will review the process to see if there are any new Companies that can supply the remounts.

### **Other Alternatives Considered:**

No other alternatives are being considered as the City's Purchasing Policy allows for a sole source when there is only one source in the market.

### **Financial/Operation Impacts:**

The budget for the ambulance remounts was approved in the 2019 capital budget as per the chart below.

<b>Capital Project Number</b>	<b>Project Budget</b>	<b>Other Committed Funds</b>	<b>Capital Project balance</b>	<b>Purchase Amount (excluding HST)</b>	<b>HST Payable</b>	<b>Total Purchase</b>	<b>Project Balance</b>
938190202	\$495,000	0	\$495,000	\$346,372	\$6,096	\$352,468	\$142,532

The project balance will be addressed in the Capital Close Report provided by the Treasury Division.

### **Consultations:**

Junior Accountant

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**Department Head:** Andrew Rafton, Acting Chief of Paramedic Services

**Department File:** 2019-79-SS