

The Corporation of the City of Kawartha Lakes

Council Report

Report Number FT2019-001

Date: September 24, 2019

Time: 1:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Title: Fuel Agreement with the Ontario Provincial Police

Description: Agreement to allow OPP to use City fuel during an Emergency where City fuel supply is uninterrupted

Author and Title: Todd Bryant Manager of Fleet and Transit

Recommendation(s):

That Report FT2019-001, Fuel Agreement with the Ontario Provincial Police, be received; and

That the Mayor and Clerk be authorized to sign the Memorandum of Understanding (MOU) provided in Attachment 1 to Report FT2019-001.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The City of Kawartha Lakes (CKL) and City of Kawartha Lakes OPP Detachment (OPP) have a joint responsibility to ensure that there is a fuel supply for the OPP during an emergency situation. In the event of such occurrence, the OPP has requested access to the City's fuel supplies to ensure service delivery to the public.

This is an arrangement that the CKL and OPP have had in place for many years through a letter issued by the Director of Public Works. For 2019, the OPP has requested that a formal agreement be entered into which would commit CKL to providing access to our fuel systems in the event the OPP is unable to access other fuel sources.

This report addresses that purpose.

Rationale:

The City of Kawartha Lakes and the City of Kawartha Lakes OPP detachment have been in discussions of fuel supply during a possible emergency situation. In the event that the OPP fuel sources become unavailable, CKL believes this would be beneficial to residents and is recommending providing access to CKL fuel supplies. The agreement is contingent that CKL fuel supplies are uninterrupted. This report will set out the Terms and Conditions under which fuel will be made available to the OPP by CKL in the attached Memorandum of Understanding (Attachment 1).

For all administrative matters impacting on the operation of this agreement, the City of Kawartha Lakes OPP Detachment Commander and the City of Kawartha Lakes Director of Public Works, or their designates, shall be the contact.

The term of this agreement shall commence on the date the final signature is applied to the agreement and continue until Dec 31, 2022 or where terminated by either or both parties. Future agreements will coincide with the term of Council. This agreement will be reviewed by both parties, and amendments, as needed, will be made in writing.

To arrange access to fuel in the event of an emergency, identified Officers of the City of Kawartha Lakes OPP Detachment will contact the CKL's Primary Roads On-Call Supervisor. The Supervisor will then direct access to the CKL fuel system that is closest and has adequate fuel.

It is understood that reimbursement will be on the basis of the prevailing rates in force at the time of the event. Fuel FOB's will be issued to the OPP detachments and accounts reconciled on an annual basis. Training shall also be provided to one detachment Officer who will be responsible for training OPP staff.

Other Alternatives Considered:

The City of Kawartha Lakes could request the OPP use a public fuel site, as they currently do. This was quickly dismissed as most public fuel sites do not have generators to run pumps.

Financial/Operation Impacts:

There will be no financial implications to the City as the agreement, when signed, will provide full cost reimbursement to the City.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

While this report does not directly address our strategic plan, it does address strategic enablers of Municipal Service Excellence and addresses our values of collaboration, excellence and continuous improvement.

Review of Accessibility Implications of Any Development or Policy:

N/A

Servicing Implications:

N/A

Consultations:

Public Works Roads Managers

City Solicitor

Attachments:



Final - MOU - Fuel
Agreement - CKL OPP

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson

Department File: FT2019-001