

The Corporation of the City of Kawartha Lakes

Committee of the Whole Report

Report Number CLK2020-002

Meeting Date: January 14, 2020

Title: Procedural By-law Review and Recommended Amendments

Description: Inclusion of the Town Hall Meetings, Endorsement of External Resolutions and Public Meetings Policies; and Editing Amendments

Ward Number: All

Author and Title: Cathie Ritchie, City Clerk

Recommendation:

That Report CLK2020-002, **Procedural By-law Review and Recommended Amendments**, be received;

That the updates to the Procedural By-law identified in Appendix A to Report CLK2020-002, be approved;

That the Public Meetings Policy, Endorsement of External Resolutions Policy and Town Hall Meetings Policy be repealed;

That the necessary by-law to repeal and replace By-law 2018-212 be brought forward for adoption; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Council adopted By-law 2018-212 to Govern and Regulate the Proceedings of Council on September 25, 2018 as prescribed under Section 238 of the Municipal Act, 2001 as amended.

Recommendations contained in Report CLK2018-011 dated September 25, 2019, included integrating three existing policies including the Public Meetings, Endorsement of External Resolutions and Town Hall Meetings Polices into the Procedural By-law.

Notice was given at the December 10, 2019 Council Meeting that the proposed Draft Procedural By-law would be considered by Council in January 2020.

Rationale:

The purpose of the review and consolidation of policies, is to provide Council and the Public a comprehensive document that governs procedures, supporting accountability and transparency.

While reviewing the Procedural By-law additional amendments are recommended to provide clarity. A Redline version is attached as Appendix A, to identify the changes. Section numbering will be adjusted and the Table of Content updated once the amendments have been accepted.

Other Alternatives Considered:

Council has the authority to amend the Procedural By-law from time to time as needed.

Financial/Operation Impacts:

No financial impacts identified.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The Procedural By-law supports the City's core values. "Our values guide us in how we work, interact with each other and make decisions."

Consultations:

City Solicitor
Integrity Commissioner

Attachments:

Appendix A – Draft 2020-XXX Procedural By-law - Redline Version



**2020-XXX Repeal
and Replace 2018-21**

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