

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2020-002

Meeting Date: January 28, 2020
Title: 2019-90-CP Supply and Delivery of Extrication Equipment
Description: Supply and Delivery of Extrication Equipment
Ward Number: Various
Author and Title: Launa Macey, Supervisor of Financial Services
Co-Author and Title: Ron Raymer, Deputy Fire Chief

Recommendation(s):

That Report PUR2020-002, **Request for Proposal 2019-90-CP Supply and Delivery of Extrication Equipment**, be received;

That the highest scoring proponent, Code 4 Fire & Rescue Inc. of Hagersville, ON, be selected for the award for Request for Proposal 2019-90-CP Supply and Delivery of Extrication Equipment for a five (5) year term;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the contract;

That Purchasing issue the Purchase Order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The Fire Service responds to numerous calls where extrication is required and drivers and passengers are trapped. To deal with this all firefighters are trained in extrication and arrive at an accident scene armed with a vast array of hydraulic cutting, prying and pushing tools that are used to free or remove victims from an entrapment of difficulty to a place of safety. Extrication equipment varies from basic (such as ropes, pry bars, and chisels), to intermediate (light and heavy cutters, full size heavy hydraulic spreaders) to advanced extrication tools (heavy hydraulic rams and heavy hydraulic pumps). Firefighters also require air chisels and air bags for heavy lifting. The Fire Service has been building on the capital investment for extrication equipment for firefighter and public safety since amalgamation. This project is to continue with placement of eDRAULICS and extrication equipment into the fire divisions and to replace aging and outdated equipment.

Request for Proposal 2019-90-CP Supply and Delivery of Extrication Equipment was released for advertising in accordance with the purchasing policy.

The proposal closed on November 28, 2019 and was opened in public by Andy Letham, Mayor and Krystina Cunningham, Buyer. Proposals were received from the following:

Name of Company
ABC Fire & Safety Equipment Limited
Code 4 Fire & Rescue Inc.

The Evaluation Committee carefully evaluated and scored each Proposal by consensus based on the criteria described with the Request for Proposal.

References were checked and found to be favorable.

Rationale:

Staff recommend that the highest scoring proponent, Code 4 Fire & Rescue Inc. of Hagersville, ON, be selected for the award for Request for Proposal 2019-90-CP Supply and Delivery of Extrication Equipment for a five (5) year term;

Other Alternatives Considered:

None as a competitive process was conducted and the highest scoring proponent is being recommended.

Financial/Operation Impacts:

Funds for the extrication equipment were approved in the 2019 and 2020 Capital Budget as indicated in the table below. The estimated total proposal amount for the five years is \$219,540.00. The Department will be requesting funds for future Capital budgets as required.

Capital Project Number	Project Budget	Other Committed Funds	Capital Project balance	Purchase Amount (excl. HST)	HST Payable	Total Amount	Project Balance
932190302	\$50,000	\$0	\$50,000	\$44,985	\$792	\$45,777	\$4,223
932200302	\$50,000	\$0	\$50,000	\$43,985	\$774	\$44,759	\$5,241
Total	\$100,000	\$0	\$100,000	\$88,970	\$1,566	\$90,536	\$9,464

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

The Fire Department will maximize the use of remaining funds and report through the semi-annual capital close process.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The City of Kawartha Lakes 2016-2019 Strategic Plan identified its enablers as:

- Enabler 1: Responsible Fiscal Resource Management
- Enabler 2: Effective Human Resource Management
- Enabler 3: Municipal Service Excellence
- Enabler 4: Efficient Infrastructure and Asset Management

The proposed project for purchase of extrication equipment implements the City's vision as outlined in the City of Kawartha Lakes Strategic Plan by supporting the Efficient Infrastructure and Asset Management enabler which contributed to the betterment of the community's safety.

Consultations:

Junior Accountant

Department Head E-Mail: mpankhurst@kawarthalakes.ca

Department Head: Mark Pankhurst, Fire Chief

Department File: 2019-90-CP