

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2020-007

Meeting Date: January 28, 2020

Title: 2019-69-OP Provision of Operation and Maintenance Services for WWW Treatment Facilities

Ward Number: All wards

Author and Title: Linda Lee, Buyer
Kayla Pantaleo, Contract Coordinator

Recommendation(s):

That Report PUR2019-044, **2019-69-OP Provision of Operation and Maintenance Services for WWW Treatment Facilities**, be received;

That Ontario Clean Water Agency (OCWA) be selected as the highest scoring proponent, for the award of Request for Proposal 2019-69-OP Provision of Operation and Maintenance for WWW Treatment Facilities;

That Council authorize the option to renew the contract for one (1) five (5) year additional term upon mutual agreement and successful completion of the initial term; and

That subject to receipt of the required documents, the Mayor and Clerk be authorized to sign the agreement.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The City owns twenty-one (21) water treatment and six (6) wastewater treatment facilities and their associated water distribution and wastewater collection systems.

Currently, the Operations and Maintenance (“O&M”) of these facilities is provided under a “hybrid” model, where twenty (20) water treatment and six (6) wastewater treatment facilities are operated under Contract. The Ontario Clean Water Agency (OCWA) has been the operating authority for the contracted systems since the contractual agreement commenced on March 1, 2014.

The original contract term was for five (5) years ending March 1, 2019, with an option to renew for an additional 2-year term.

On January 30, 2018 Council approved the staff’s recommendation to renew Tender 2013-71-OT for the Operation and Maintenance Services Agreement for Water and Wastewater Treatment Facilities for the optional two (2) year term, until February 28, 2021. Council requested that staff prepare a Request for Proposal (RFP) by end of Q2 2019 prior to the expiry of the agreement extension. Council adopted the following resolution:

CR2018-042

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That Report PUR2018-003, **2013-71-OT for the Operation and Maintenance Services Agreement for Water and Wastewater Treatment Facilities**, be received; and

That the option to renew Tender 2013-71-OT for the Operation and Maintenance Services Agreement for Water and Wastewater Treatment Facilities for an additional term of two (2) years, with an annual Consumer Price Index (CPI) increase, until February 28, 2021 with Ontario Clean Water Agency, be approved; and

That the Purchasing Division be authorized to issue a Purchase Order; and

That Staff be directed to prepare a Request for Proposal (RFP) by end of Q2 2019 prior to the expiry of the agreement extension.

CARRIED

This report addresses that request.

The Request for Proposal (RFP) 2019-69-OP Provision of Operation and Maintenance of WWW Treatment Facilities was released and advertised in accordance with the Purchasing Policy.

The RFP closed on October 24, 2019 and was opened in a public meeting with Councilor Pat Dunn and Linda Lee, Buyer. Proposals were received from the following:

Company Name
Ontario Clean Water Agency (OCWA)
Veolia Water Canada, Inc.

An evaluation committee carefully evaluated and scored each Proposal by consensus, based on the criteria described within the Request for Proposal.

OCWA was found to be the highest scoring proponent. References were checked and found to be favourable.

Rationale:

Staff recommends that OCWA be selected, as the highest scoring proponent, for the award of Request for Proposal 2019-69-OP Provision of Operation and Maintenance for WWW Treatment Facilities. The anticipated start date of the contract is March 1, 2021 and the new term will be for five (5) years with the option to renew for another five (5) year term upon successful completion of the original term and mutual agreement. The contract will be for the Operations and Maintenance of the water and wastewater treatment facilities.

The following table shows the Facilities that will be operated under the new contract as well as the Facilities that will be operated by in-house personnel, for the total number of twenty-one (21) Water Treatment Facilities and six (6) Wastewater Treatment Facilities.

List of Water Treatment Facilities operated under contract	List of Wastewater Facilities operated under contract	List of Water Treatment Facilities operated by in-house staff
Birch Point WTP	Bobcaygeon WPCP	Lindsay WTP
Bobcaygeon WTP	Coboconk WWT	Sonya WTP
Canadiana Shore WTP	Fenelon Falls WPCP	Woods of Manilla WTP
Fenelon Falls WTP	King's Bay WPCP	
Janetville WTP	Lindsay WPCP	
King's Bay WTP	Omeme Lagoon WWT	
Kinmount WTP		
Manorview WTP		
Mariposa Estates WTP		
Norland WTP		
Omeme - Victoria Glen WTP		
Pinewood WTP		
Pleasant Point WTP		
Southview Estates WTP		
Victoria Place WTP		
Western Trent WTP		
Woodfield WTP		
Woodville WTP		

Other Alternatives Considered:

No other alternative is being considered as a competitive procurement process was conducted, and the highest scoring proponent is being recommended.

Financial/Operation Impacts:

The Water and Wastewater Department will ensure that costs for the Operations and Maintenance services are incorporated in all future Water and Wastewater Operating Budgets for each year of the contract and any optional renewals. The Department will also monitor the project to ensure that it remains within budget for each contract year.

There is an anticipated 2% cost savings in the first year of the new contract (March 1, 2021 – February 28, 2022) for the annual Operations and Maintenance Service Fee compared to the service fee for 2019 - 2020.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The recommendation in this report contributes to council's adopted strategic plan namely:

Goal 1 - A Vibrant and Growing Economy. OCWA has established their operations locally and as a result they have added to the economic diversity and employment within the City.

Goal 3 - A Healthy Environment. OCWA continues to ensure water and wastewater are treated and meet regulatory limits ensuring public health and a clean environment. The recommendations in this report will ensure this Goal will continue to be met.

Consultations:

Supervisor, Water and Wastewater Operations

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2019-69-OP