

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2020-02**  
**Tuesday, February 4, 2020**  
**Open Session Commencing at 1:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

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**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor P. O'Reilly and Councillors R. Ashmore, P. Dunn, D. Elmslie, T. Richardson, A. Veale and E. Yeo were in attendance.

Absent: Councillor K. Seymour-Fagan

CAO R. Taylor, City Clerk C. Ritchie, Administrative Assistant S. O'Connell and Directors C. Marshall, B. Robinson, C. Shanks, J. Stover, R. Sutherland, City Solicitor R. Carlson were also in attendance.

**2. Adoption of Agenda**

**CW2020-021**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Dunn

**That** the agenda be adopted as circulated.

**Carried**

Andrew Rafton, Chief of Paramedic Services, introduced Sara Johnston, Deputy Chief of Operations, and Patricia Bromfield, Deputy Chief of Professional Standards.

Cathie Ritchie, City Clerk, announced that Sarah O'Connell has been selected as the new Deputy Clerk for Council Services.

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**4.1 COW2020-02.4.1**

**High Water Bill Adjustment - 60 King Street, Woodville  
(Item 6.1.1 on the Agenda)**

Brian Henry

Mr. Brian Henry provided a history of his ownership of 60 King Street, Woodville, and the water leak which resulted in a high water bill of \$7,027.39. Mr. Henry advised that staff provided relief in the amount of \$1500.00, in accordance with the High Bill Adjustment Policy, and he was present to request additional relief in the amount of \$5,838.76.

**CW2020-022**

**Moved By** Councillor Veale

**Seconded By** Councillor Elmslie

**That** the deputation of Brian Henry, regarding a **high water bill adjustment for 60 King Street, Woodville**, be received.

**Carried**

6.1.1 CORP2020-001

**High Water Bill Adjustment - 60 King Street, Woodville**

Linda Liotti, Manager, Revenue and Taxation

**CW2020-023**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** Report CORP2020-001, **High Water Bill Adjustment - 60 King St - Woodville**, be received.

**Carried**

**CW2020-024**

**Moved By** Councillor Yeo

**Seconded By** Councillor Ashmore

**That** Council approves relief in the amount of \$5,838.76 as a one-time exemption for 60 King Street, Woodville.

**Carried**

**5. Presentations**

5.1 COW2020-02.5.1

**Service Modernization Review**

Ron Taylor, CAO

Ron Taylor, CAO, provided an overview of the Service Modernization Review that has been completed and made note to items that continue to be monitored.

**CW2020-025**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** the presentation by Ron Taylor, CAO, **regarding Service Modernization Review**, be received.

**Carried**

5.2 COW2020-02.5.2

**Cultural Master Plan**

Rebecca Mustard, Manager, Economic Development

Rebecca Mustard, Manager, Economic Development, and Debra Soule, former Economic Development Officer - Arts, Culture and Heritage, provided an overview of the proposed Cultural Master Plan for 2020-2030. D. Soule outlined that the proposed plan builds on the foundation that was established through the completion of the Cultural Master Plan which expired in 2013.

Cathie Ritchie, City Clerk, introduced Angela Fornelli, Manager of Corporate Records and Archives.

**CW2020-026**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Richardson

**That** the presentation by Rebecca Mustard, Manager, Economic Development, and Debra Soule, former Economic Development Officer, Arts, Culture and Heritage, **regarding Cultural Master Plan 2020-2030**, be received.

**Carried**

5.2.1 ED2020-005

**Cultural Master Plan 2020-2030**

Rebecca Mustard, Manager, Economic Development

**COW2020-027**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** Report ED2020-005, **Cultural Master Plan 2020- 2030**, be received;

**That** Council approve the Cultural Master Plan 2020-2030 as outlined in Appendix A to Report ED2020-005;

**That** Staff bring forward to Council implementation action items for consideration through the annual budget processes; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

5.3 COW2020-02.5.3

**Kawartha Lakes Data Intelligence Tool Presentation**

Lindsey Schoenmakers, Economic Development Officer - Business

Lindsey Schoenmakers, Economic Development Officer - Business, provided an overview of the Kawartha Lakes Local Data Intelligence Tool. The presentation highlighted the interactive dashboards, dynamic maps, how-to-guides and resource connections that showcase Kawartha Lakes.

**CW2020-028**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** the presentation by Lindsey Schoenmakers, Economic Development Officer - Business, **regarding the Kawartha Lakes Data Intelligence Tool**, be received.

**Carried**

5.3.1 ED2020-007

**Kawartha Lakes Local Data Intelligence Tool**

Lindsey Schoenmakers, Economic Development Officer - Business

**CW2020-029**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** Report ED2020-007, **Kawartha Lakes Local Data Intelligence Tool**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**6. Consent Matters**

6.1 Reports

6.1.2 MLE2020-001

**Various By-law Reviews and Updates**

**Including a Review of and Recommended Amendments for:**

- **By-Law 2014-026 being a By-Law To Require The Owners of Yards Within Kawartha Lakes To Clean and Clear Them;**
- **By-Law 2013-043 being a By-law to Regulate the Fortification of Land; and**
- **By-Law 2016-210 being a By-law To Licence, Regulate and Govern Transient Trader Businesses in Kawartha Lakes**

Aaron Sloan, Manager of Law Enforcement and Licensing

**CW2020-030**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** Report MLE2020-001, **By-Law Review and Updates**, be received;

**That** the recommended by-laws be amended and forwarded to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the February 18, 2020 Regular Council Meeting.

**Carried**

6.2 Correspondence

6.2.1 COW2020-02

**Memorandum Regarding the Sale of Municipal Property**

Councillor Dunn

**CW2020-031**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** the Memorandum from Councillor Dunn, **regarding the sale of municipal property**, be received;

**That** staff be directed to review all public land sale processes requiring an appraisal to determine fair market value, and make recommendations to Council at the March 10 Committee of the Whole meeting to update these processes to include the provision of the appraisal report to Council prior to authorizing the final transfer of the lands; and

**That** this recommendation be brought forward to Council at the next regular Council Meeting.

**Carried**

6.3 Items Extracted from Consent

7. **Closed Session**

8. **Matters from Closed Session**

9. **Adjournment**

**CW2020-032**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** the Committee of the Whole Meeting adjourn at 2:39 p.m.

**Carried**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk