

The Corporation of the City of Kawartha Lakes
Council Report

Report Number PUR2020-005

Meeting Date: February 18, 2020
Title: Request for Proposal 2020-10-CP Refurbishment of Landfill Compactor and Loader
Ward Number: All
Author and Title: Marielle van Engelen, Buyer
Todd Bryant, Manager of Fleet and Transit Services

Recommendation(s):

That Report PUR2020-005, **Request for Proposal 2020-10-CP Refurbishment of Landfill Compactor and Loader**, be received;

That Brandt Tractor Ltd. of Peterborough, Ontario, be selected for the award of their Option 2 submission for Request for Proposal 2020-10-OP Refurbishment of Landfill Compactor and Loader;

That the deficit in the project, 994200206 Loaders, of \$36,769.00 be funded by the Public Works Fleet Reserve (1.32070); and

That upon receipt of the required documents the Procurement Division be authorized to issue a purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The Solid Waste Division operates one compactor/loader at the Lindsay/Ops Landfill and one loader at the Fenelon Landfill. This equipment is at the end of their productive life and require refurbishing to extend that life for an additional ten to fifteen years.

Request for Proposal 2020-10-CP was released and advertised in accordance with the Purchasing Policy. The proposal closed on January 30, 2020 and was opened in public by Pat Dunn, Councilor and Marielle van Engelen, Buyer, with the following results:

Proposals Received From
Brandt Tractor Ltd. Option 2
Brandt Tractor Ltd. Option 1
Macteck Technologies Inc.

As per the Purchasing Policy procurement awards for request for proposal valued at \$100,000 or greater must be approved by Council.

The request for proposal document provided proponents the opportunity to provide more than one proposal for the requested requirement for the refurbishment of the equipment.

An evaluation committee carefully evaluated and scored each proposal by consensus, based on the criteria described within the request for proposal. Each proposal was rated on the response to the technical requirement of the work; if the proponent is authorized by the manufacturer to sell parts, service and provide warranty repairs for the equipment specified; delivery timelines; warranty information and pricing.

Brandt Tractor Ltd.'s, Option 2, was found to be the option that suited the City's requirements and has been selected as the highest scoring proponent. Option 2 offered more detail to the refurbishment and a more comprehensive warranty.

References were checked and found to be satisfactory.

Rationale:

During the 2020 budget approval process, staff recommended the refurbishment of two (2) pieces of landfill equipment at an estimated cost of \$225,000 versus replacing them at an estimated replacement cost of \$825,000. This report addresses the refurbishment of the loader/compactor located at the Lindsay/Ops Landfill and the loader at the Fenelon Landfill.

Staff recommends the highest scoring proponent, Brandt Tractor Ltd. of Peterborough, Ontario, be selected for the award of their Option 2 submission for Request for Proposal 2020-10-OP Refurbishment of Landfill Compactor and Loader.

Other Alternatives Considered:

No other alternative is being considered as a competitive procurement process was conducted and the highest scoring proponent is being recommended.

Financial/Operation Impacts:

Capital Project Number	Project Budget	Other Committed Funds	Capital Project balance	Purchase Amount (excl. HST)	Contingency 10%	HST Payable	Total Amount	Project Balance
994200206	225,000	0	225,000	233,856	23,386	4,528	261,769	<36,769>

A ten percent contingency has been allocated for this project for any unforeseen issues that may arise once refurbishment starts on the equipment. The City’s project representative will approve any changes to the work.

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy. Any deficit will be covered from the Fleet Reserve.

Relationship of Recommendation(s) To The 2020-2023 Strategic Plan:

- Goal 3 – A Healthy Environment
The Waste Management Strategy focusses on ways to ensure our landfill have site life and are sustainable. Refurbishing the compactor and loader allows landfill operation equipment used in diversion activities to function more effectively by moving and separating recyclables from entering the landfill and better compacting of recyclables. These operations support a

robust recycling operation which is an element of the City's Waste
Strategy

Consultations:

Junior Account

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2020-10-CP