

# The Corporation of the City of Kawartha Lakes

## By-Law 2020-

### A By-law to Appoint a Deputy Clerk for the City of Kawartha Lakes

#### Recitals

1. Deputy Clerks may be appointed by a municipality as authorized under Section 228(2) of the Municipal Act, 2001.
2. The Deputy Clerk has all of the powers and duties of the Clerk under the Municipal Act, 2001 and other provincial legislation.
3. Council considers it appropriate to appoint a Deputy Clerk for the City to fill a vacancy.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2020-      .

#### Section 1.00: Definitions and Interpretation

1.01 **Definitions:** In this by-law,

“City”, “City of Kawartha Lakes” or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“City Clerk” means the person appointed by Council to carry out the duties of the clerk described in section 228 of the Municipal Act, 2001;

“Council” or “City Council” means the municipal council for the City;

1.02 **Interpretation Rules:**

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 **Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

## **Section 2.00: Appointment**

- 2.01 **Appointment:** Sarah O'Connell is appointed Deputy Clerk for the City.
- 2.02 **Duties and Responsibilities:** The duties and responsibilities of the Deputy Clerk are as set forth in the Statutes and Regulations of the Province of Ontario and in the By-laws and Policies of the City, which are in effect now or which may be passed in future.
- 2.03 **Reporting Structure:** The Deputy Clerk shall report to and be under the direction of the City Clerk.

## **Section 3.00: Administration and Effective Date**

- 3.01 **Administration** The City Clerk shall be responsible for the administration of this By-law.
- 3.02 **Effective Date:** This By-law shall come into force effective April 18 February, 2020.

By-law read a first, second and third time, and finally passed, this 18 day of February, 2020.

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk