

Committee Work Plan Report	
Committee Name:	Municipal Heritage Committee
Work Plan for Year:	2019
Approved by Council:	

Goal	Completed in 2019
1. Continue to process eligible properties for designation, heritage permit applications and other heritage items	1. Three designation by-laws were approved in 2019. One application for designation was received by the Municipal Heritage Committee which is in process. 2. Four heritage permit applications for individually designated properties were received and reviewed by the Municipal Heritage Committee
2. Continue to distribute heritage designation plaques	1. New plaques were ordered and received for newly designated properties. 2. Owners have been contacted regarding picking up new plaques.
3. Continue to update the Heritage Registry so it is consistent with Ontario Heritage Act and that it is publicly accessible.	1. The Heritage Register has been updated with new photographs, accurate property descriptions and all information required under the Ontario Heritage Act. It is available on the City's website and hard copies are available in Economic Development, the Clerk's Office, and the Building Division for public consultation.
4. Coordinate Doors Open in collaboration with the Heritage Network and the Victoria County Historical Society	1. Doors Open 2019 took place on September 5, 2019 and was coordinated jointly with the MHC, the Heritage Network and the Victoria County Historical Society. The event received positive feedback from members of the public and good attendance numbers.
5. Plan and Coordinate the 2019 Osprey Heritage Awards	1. The Committee did not undertake awards for 2019 but has decided to do so on a bi-annual basis with the next awards taking place in 2020.
6. Recruit additional members for the Heritage Committee.	1. The Committee recruited new members.
7. Heritage Property Photography	1. All individually designated properties were photographed in 2019 and the new photos were added to the Heritage Register and the City's website.